



February 5, 2018

To: Randy McCaslin, Deputy City Manager

From: Michael E. McNair, Director of Community Development & Housing

Subject: Code Enforcement Activity Report for November through January

This report serves to summarize Code Enforcement activity for three months from November through January. During this period, staff processed 106 new minimum housing complaints (304 minimum housing cases are currently active); 72 new public nuisance complaints (107 public nuisance cases are currently active) and collected 333 signs during the months of November through January. Additionally:

- The backlog of minimum housing cases from the old system continue to drop from 270 (from May 2016) to 17 by the end of January.
- Staff continue to address businesses that are not storing vehicles in accordance with the Development Ordinance. Gaining compliance continues to be slow as owners are citing financial hardship from having to fence, remove or screen vehicles. However, we are working with owners that are requesting an extension of time. Civil penalties will be issued if needed to encourage compliance.
- Staff worked Saturday 1/27/18 and collected 86 illegal signs.
- Demolition update:
 - We currently have 5 demolitions out for bid. Responses are expected back mid-February.
 - There are 4 properties with demolition bid awards and are waiting on demolition.
 - There are 2 properties are undergoing asbestos abatement needed for demolition.
 - We have 4 additional properties that will be going out in the next few weeks to begin the demolition process (asbestos inspection, abatement and demolition)

We have two vacant Local Codes Enforcement Officer positions to fill. Interviews for the first vacant Local Codes Enforcement Officer position were completed in November. Unfortunately, the successful applicant rescinded his acceptance of the job offer after receiving a promotion from his employer. We have recently lost a second LCE due to an advancement opportunity. We will restart our search to fill the vacancy as soon as possible. Please see the attachments containing a table summarizing detailed activity and sample pictures.

Local Codes Enforcement Montly Activity								
		<u>Jul-17</u>	<u>Aug-17</u>	<u>Sep-17</u>	<u>Oct-17</u>	<u>Nov-17</u>	<u>Dec-17</u>	<u>Jan-18</u>
1. Minimum Housing Cases								
	a. Minimum Housing Complaints	49	48	39	42	30	33	43
	b. Active Minimum Housing Cases	272	263	273	291	N/A	306	304
	c. Active Backlog Cases (270 original)	50	41	33	24	24	21	17
	d. Cases Taken Before City Council							
	i. For Demolition	3	3	5	2	8	2	4
	e. City Demolished Houses	1	3	1	0	0	5	0
2. Public Nuisance Cases								
	a. Public Nuisance Complaints (includes unsecured dwellings)	178	122	72	72	30	29	13
	b. Active Public Nuisance Cases	235	145	181	130	N/A	71	36
	c. City abated PN Cases	97	75	92	43	8	17	15
	d. Owner abated PN Cases	158	172	108	102	51	27	35
3. Zoning								
	a. Zoning Complaints (Vehicles, Signs, Banners)	22	26	15	23	16	8	12
	b. Signs collected	175	79	262	165	164	41	128





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