

# CITY OF HIGH POINT

## AGENDA ITEM



**Title:** Chemical Contract - Sodium Hypochlorite

**From:** Terry Houk – Public Services Director  
Derrick Boone, Asst. Public Services Director

**Public Hearing:** Bid Recommendation

**Meeting Date:** March 5, 2018  
**Bid Number:** 33-020718  
**Advertising Date:** January 23, 2018  
**Advertised By:** Purchasing

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### **PURPOSE:**

The chemical product is used at the City's Water and Wastewater Treatment Facilities for treatment processes.

### **BACKGROUND:**

Sodium Hypochlorite is used for the disinfection of drinking water at the water plant and for odor control at the wastewater treatment plants. This contract is for the supply of Sodium Hypochlorite to each of the following plants:

Ward Water Treatment Plant (WTP)  
Eastside Wastewater Treatment Plant (WWTP)  
Westside Wastewater Treatment Plant (WWTP)

### **BUDGET IMPACT:**

Funds for this project are available in the 2017-2018 Annual Budget.

### **RECOMMENDATION / ACTION REQUESTED:**

The Public Services Department recommends awarding the contract to Water Guard in the amount of \$145,000. Water Guard was the low bidder. The contract will be awarded for a one (1) year period with an option to renew for two additional one (1) year periods.



**FORMAL BID RECOMMENDATION  
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Public Services**

COUNCIL AGENDA DATE: **3/5/2018**

BID NO.: **33-020718** CONTRACT NO.:  DATE OPENED: **2/7/2018**

**DESCRIPTION:**

This contract is for the purchase of Sodium Hypochlorite for the Ward Water Plant, Eastside WWTP and Westside WWTP.

**PURPOSE:**

This will be used at the Ward Plant for disinfection of drinking water. It will be used at both WWTP for odor control.

**COMMENTS:**

RECOMMEND AWARD TO: **Waterguard** AMOUNT: **\$145,000.00**

**JUSTIFICATION:**

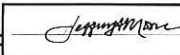
Apparent low bidder, \$0.625/gal.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
621752	526103		Eastside	\$8,812.50
621753	526103		Westside	\$13,875
621758	526103		Ward	\$122,312.50
TOTAL BUDGETED AMOUNT				\$145,000.00

DEPARTMENT HEAD: **Terry Houk** Digitally signed by Terry Houk  
DN: cn=Terry Houk, o=City of High Point, ou=Public Services, email=terry.houk@highpointnc.gov, c=US  
Date: 2018.02.16 16:00:51 -0500 DATE: **Feb 16, 2018**

The Purchasing Division concurs with recommendation submitted by the **Public Services** and recommends award to the lowest responsible, responsive bidder **Waterguard** in the amount of \$ **145,000.00**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti  
DN: cn=Erik Conti, o=, email=erik.conti@highpointnc.gov, c=US  
Date: 2018.02.23 15:38:48 -0500 DATE: **Feb 23, 2018**

Approved for Submission to Council  
FINANCIAL SERVICES DIRECTOR:  Digitally signed by Jeffrey A. Moore  
DN: cn=Jeffrey A. Moore, o=City of High Point, NC, ou=Financial Services Director, email=jfmoore@highpointnc.gov, c=US  
Date: 2018.02.23 16:31:33 -0500 DATE: **Feb 23, 2018**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko  
DN: cn=Greg Demko, o=High Point, ou=High Point, email=greg.demko@highpointnc.gov, c=US  
Date: 2018.02.23 16:56:49 -0500 DATE: **Feb 23, 2018**

**BID TABULATION****Liquid Sodium Hypochlorite****BID NO. 33-020718**

<b>Vendor</b>	<b>Qty</b>	<b>U/M</b>	<b>Unit Price</b>	<b>Total Price</b>
JCI Jones	232,000	GL	\$.074	\$171,680.00
Univar USA Inc	232,000	GL	\$0.669	\$155,208.00
<b>Waterguard</b>	<b>232,000</b>	<b>GL</b>	<b>0.625</b>	<b>\$145,000.00</b>