



FINANCE COMMITTEE

Chaired by Council Member Moore

Members: Moore, Hudson, Ewing, and Jones

March 1, 2018 – 4:00 P.M.

3rd FLOOR CONFERENCE ROOM

MINUTES

Present: Chairman Britt Moore, and Committee Members Wesley Hudson, Jason Ewing, and Victor Jones

Staff Present:

Randy McCaslin, Deputy City Manager; Eric Olmedo, Budget & Administrative Director; Terry Houk, Director of Public Services; Robby Stone, Assistant Director of Public Services, Derrick Boone, Assistant Director of Public Services; Erik Conti, Purchasing Manager; JoAnne Carlyle, City Attorney; and Lisa Vierling, City Clerk

News Media:

No News Media Present

Chairman Moore called the meeting to order at 4:06 p.m.

Agenda Items:

2018-70 Agreements - On-Call Engineering Services

Council is requested to authorize the appropriate City Official to execute Master Professional Service Agreements for Engineering Services to provide such services for City Departments on an as needed basis.

Deputy City Manager Randy McCaslin explained that this does not guarantee work for these firms, but when the city does have work in these areas, staff will approach them to get a quote. If the amount is over the threshold required by State Statute, then it will come back to Council for the necessary approval

Chairman Moore moved that this matter be forwarded to the City Council with a favorable recommendation. Committee Member Jones made a second to the motion, which carried by a 4-0 unanimous vote.

2018-71 Contract - Bid No. 33 - Sodium Hypochlorite

Council is requested to approve contract awarding Bid No. 33 to Water Guard in the amount of \$145,000.00 for the purchase of Sodium Hypochlorite, a chemical product used at the City's Water and Wastewater Treatment Facilities for treatment processes.

Terry Houk, Director of Public Services, explained these chemicals are used at the Water Treatment Plants and the Wastewater Treatment Plants. Public Services recommends awarding the contract to Water Guard at an amount of \$145,000.00.

Chairman Moove moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Ewing made a second to the motion, which carried by a 4-0 unanimous vote.

2018-72 Contract - Bid No. 39 - Sodium Hydroxide

Council is requested to approve a contract awarding Bid No. 39 to Univar USA Inc., in the amount of \$202,824.00 for the purchase of Sodium Hydroxide a chemical product use at the City's Water and Wastewater Treatment Facilities for treatment processes.

Mr. Houk reported this is a chemical product that is used at the City's Water Treatment and Wastewater Treatment Facilities for alkalinity control and pH adjustment. Public Services staff recommends the award of the contract to Univar for an amount of \$202,824.00.

Chairman Moore made a motion to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Jones made a second to the motion, which carried by a 4-0 unanimous vote.

2018-78 Resolution Authorizing Lease of 214 Lindsay Street - HP Baseball, Inc.

Council is requested to adopt a Resolution Authorizing a lease agreement between the City of High Point and High Point Baseball, Inc. for the property located at 214 Lindsay Street.

Mr. McCaslin explained this is property that the City recently purchased for future development as part of the stadium project. The newly acquired baseball team requires a temporary office space until their permanent offices are built. The City has agreed to allow them use of the space at 214 Lindsay Street for one year at \$1 a month.

Chairman Moore moved to forward this matter to the City Council with a favorable recommendation for approval. Committee Member Ewing made a second to the motion, which carried by a 4-0 unanimous vote.

Nonprofit Grants

Mr. McCaslin advised that during the last several years, the Finance Committee has handled the nonprofit grants that are awarded by Council. One cent on the tax rate (\$300,000) is earmarked in the budget for nonprofits in the city to apply and receive funding. Staff has advertised the grant process and 21 applications have been received with an ask of \$850,000 in funding.

The Finance Committee will need to review the applications submitted and meet with staff in order to make a decision as to how much funding will be allocated to the various nonprofit agencies that have submitted applications. Staff will provide a notebook of the applications to the Committee. Once the Committee makes a recommendation regarding the funding, it will be taken to the full Council for approval.

Mr. McCaslin advised there are three groups that do get funding, but do not apply through the nonprofit grant funding process.

- 1. National Guard*
- 2. PTAR*
- 3. GSO Swim Program*

He also pointed out the \$100,000 budgeted for utility assistance is not part of the nonprofit funding request process. Mr. McCaslin cautioned that some of these agencies may attempt to lobby or contact Council and he advised that the decisions are made as a group, not individually.

The notebooks will be provided to Council at the next Council meeting.

There being no further business to come before the Finance Committee, the meeting adjourned at 4:21 p.m. upon motion duly made and seconded.

Respectfully Submitted,

Lisa B. Vierling, MMC
City Clerk

Britt Moore, Chairman