



April 2, 2018

To: Randy McCaslin, Deputy City Manager

From: Michael E. McNair, Director of Community Development & Housing

Subject: Code Enforcement Activity Report for March 2018

This report serves to summarize Code Enforcement activity for the month of March. During this period, staff processed 32 new minimum housing complaints (295 minimum housing cases are currently active); 44 new public nuisance complaints (49 public nuisance cases are currently active) and collected 118 signs during the month of March. Additionally:

- The backlog of minimum housing cases from the old system dropped from 270 (May 2016) to 9 by the end of March.
- Local Code Enforcement Staff recorded 18 zoning complaints recorded during the month.
- Staff worked Saturday March 24, 2018 and collected 53 signs.
- With the coming of Spring, Public Nuisances are expected to increase substantially.
- Demolition update:
 - 5 houses with contracts awarded are waiting for demolition
 - 5 bids were opened for additional demolitions
 - 3 houses waiting for expiration of the appeal period to determine next steps

We have two vacant Local Codes Enforcement Officer positions to fill. Interviews for the first vacant Local Codes Enforcement Officer position were completed in November. Unfortunately, the successful applicant rescinded his acceptance of the job offer after receiving a promotion from his employer. We have recently lost a second LCE due to an advancement opportunity. We will restart our search to fill the vacancy as soon as possible. Please see the attachments containing a table summarizing detailed activity and sample pictures.

Local Codes Enforcement Montly Activity							
		<u>Oct-17</u>	<u>Nov-17</u>	<u>Dec-17</u>	<u>Jan-18</u>	<u>Feb-18</u>	<u>Mar-18</u>
1. Minimum Housing							
	a. Minimum Housing Complaints	42	30	33	43	21	32
	b. Active Minimum Housing Cases	291	N/A	306	304	293	295
	c. Active Backlog Cases (270 original)	24	24	21	17	13	9
	d. Cases Taken Before City Council						
	i. For Demolition	2	8	2	4	3	5
	e. City Demolished Houses	0	0	5	0	4	0
2. Public Nuisance							
	a. Public Nuisance Complaints (incl. unsecured dwellings)	72	30	29	13	29	44
	b. Active Public Nuisance Cases	130	N/A	71	36	40	49
	c. City abated PN Cases	43	8	17	15	2	2
	d. Owner abated PN Cases	102	51	27	35	19	23
3. Zoning							
	a. Zoning Complaints (Vehicles, Signs, Banners)	23	16	8	12	30	18
	b. Signs collected	165	164	41	128	372	113











