



May 7, 2018

To: Randy McCaslin, Deputy City Manager

From: Michael E. McNair, Director of Community Development & Housing

Subject: Code Enforcement Activity Report for April 2018

This report serves to summarize Code Enforcement activity for the month of April. During this period, staff processed 39 new minimum housing complaints (292 minimum housing cases are currently active); 96 new public nuisance complaints (165 public nuisance cases are currently active) and collected 68 signs during the month of April. Additionally:

- The backlog of minimum housing cases from the old system dropped from 270 (May 2016) to 7 by the end of April.
- Local Code Enforcement Staff recorded 27 zoning complaints recorded during the month.
- With the coming of Spring, Public Nuisances have increased substantially.
- Demolition update:
 - 7 properties pending the demolition process (asbestos inspection/abatement and demolition bid process)
 - 7 properties are waiting on the completion of demolition
 - 2 properties have been abated of asbestos and going out for demolition bid
 - 1 property is pending repairs from the owner

We have completed interviews for the two vacant Local Codes Enforcement Officer positions and have selected two applicants for background checks. We hope to have the two selectees begin work by the end of the month. Please see the attachments containing a table summarizing detailed activity and sample pictures.

Local Codes Enforcement Monthly Activity									
	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18		
1. Minimum Housing									
a. Minimum Housing Complaints	42	30	33	43	21	32	39		
b. Active Minimum Housing Cases	291	N/A	306	304	293	295	292		
c. Active Backlog Cases (270 original)	24	24	21	17	13	9	7		
d. Cases Taken Before City Council									
i. For Demolition	2	8	2	4	3	5	3		
e. City Demolished Houses	0	0	5	0	4	0	1		
2. Public Nuisance									
a. Public Nuisance Complaints (incl. unsecured dwellings)	72	30	29	13	29	44	96		
b. Active Public Nuisance Cases	130	N/A	71	36	40	49	165		
c. City abated PN Cases	43	8	17	15	2	2	5		
d. Owner abated PN Cases	102	51	27	35	19	23	38		
3. Zoning									
a. Zoning Complaints (Vehicles, Signs, Banners)	23	16	8	12	30	18	27		
b. Signs collected	165	164	41	128	372	113	68		

























