

# CITY OF HIGH POINT

## AGENDA ITEM



**Title:** Concrete Supplier City Wide

**From:** Terry Houk – Public Services Director  
Robby Stone – Asst. Director Public Services  
Tyler Berrier – Public Services Manager

**Meeting Date:** July 16, 2018

**Public Hearing:** N/A

**Advertising Date:** March 9, 2016 (Renewal)  
**Advertised By:** Purchasing

**Attachments:** Signed Renewal – Hartley Ready Mix Concrete

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### **PURPOSE:**

The City budgets on an annual basis for suppliers to provide materials to city crews. City crews that are in need of concrete, will have the availability to have this material supplied to them when performing maintenance functions that require different types of concrete.

### **BACKGROUND:**

The city retains material suppliers for different types of concrete to be used by crews for sidewalk, curb and gutter repairs. At the March 21<sup>st</sup>, 2016 bid opening of the two bids received, Hartley Ready Mix Inc. was the low bidder. Their prices are competitive with historical pricing for this type of supplied material. This contract is being renewed after approval from the City of High Point and the vendor.

### **BUDGET IMPACT:**

Funds are available in the FY18-19 budget.

### **RECOMMENDATION / ACTION REQUESTED:**

The Public Services Department recommends approval and asks for the Council to award the project to Hartley Ready Mix, Inc. in the amount of \$106,425.00.

Financial Services Department

Libby Rush, Purchasing  
PURCHASING DIVISION



TO: Hartley Ready Mix Concrete Manufacturing Inc.  
PO Box 1719  
Welcome, NC 27374  
Christy Hartley  
Christyhartley@hartleyreadymix.com

FROM: Libby Rush, CLGPO  
Buyer

DATE: **June 20, 2018**

SUBJECT: Extend Bid Contract

Our records indicate the contract for **Bid #53-032116 for Supplier – Concrete-Citywide** will expire on **June 30, 2018**.

The City of High Point is hereby offering to extend this contract at the quoted price for a one-year period beginning **July 1, 2018 and ending June 30, 2019**. Please note the City of High Point shall not be obligated to purchase in excess of its normal requirements, as these are estimated quantities. Purchase orders for this contract will be issued as needed.  
PLEASE NOTE: THIS RENEWAL IS PENDING CITY COUNCIL APPROVAL.

Please acknowledge your acceptance of this contract extension offer by signing below. Please return by **June 22, 2018** to the City of High Point, Purchasing Division, [libby.rush@highpointnc.gov](mailto:libby.rush@highpointnc.gov) or fax to 336.883.3248. You can also return the letter by mailing to the address below:

City of High Point  
Purchasing Division  
211 S. Hamilton St.  
High Point, NC 27260  
Attn: Libby Rush

The undersigned accepts the City's offer to extend **Bid #53-032116 for Supplier – Concrete-Citywide**.

Company Name Hartley Ready Mix Concrete mfg Inc  
Date 6-21-18  
Signature Christy Hartley

If you have any questions regarding this letter or contract please email [libby.rush@highpointnc.gov](mailto:libby.rush@highpointnc.gov) or call 336.883.3220. Thank you for your continued interest in serving the City of High Point.