

CITY OF HIGH POINT

AGENDA ITEM



Title: Contract Continuation-Asplundh-FY 2018-19

From: Garey S. Edwards, Electric Utilities Director

Meeting Date: July 16, 2018

Public Hearing: N/A

Advertising Date /

Advertised By: N/A

Attachments: Attachment A: Asplundh Contract Cover Letter

Attachment B: Asplundh Contract

Attachment C: Bid Tabulation

PURPOSE:

Acceptance/Continuation of this Contract will allow Asplundh Tree Expert Co. to provide line clearance tree services (tree trimming) for the upcoming fiscal year.

BACKGROUND:

At the July 18, 2016 Council Meeting, City Council approved High Point's participation in the ElectriCities Joint Purchasing Agreement for a 4-year period. This program has allowed Cities to bid as a large quantity, usually resulting in lower pricing. One of the many services offered in this program is tree trimming. ElectriCities has bid the Tree Trimming contract and Asplundh Tree Expert Co. was the lowest responsive bidder. This contract is for the upcoming year and can be extended year to year, if both parties wish to continue.

BUDGET IMPACT:

We estimate these services at \$750,000 for the next fiscal year.

RECOMMENDATION / ACTION REQUESTED:

We recommend that the City Council proceed with the approval of the agreement and continue utilizing Asplundh Tree Expert Co. for the next fiscal year.





FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT: ELECTRIC

COUNCIL AGENDA DATE: Jul 16, 2018

BID NO.: N/A CONTRACT NO.: 022217-N DATE OPENED: N/A

DESCRIPTION:

CONTRACT TREE TRIMMING FOR THE CITY OF HIGH POINT

PURPOSE:

TREE TRIMMING SERVICES FOR CITY OF HIGH POINT

COMMENTS:

JOINT PURCHASING CONTRACT WITH ELECTRICITIES AGREEMENT# 022217-N

RECOMMEND AWARD TO: ASPLUNDH TREE EXPERT CO AMOUNT: \$750,000.00

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
631785	527208			\$750,000
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: Garey S. Edwards Digitally signed by Garey S. Edwards
DN: cn=Erik Conti, o, ou, email=erik.conti@highpointnc.gov, c=US
Date: 2018.07.06 11:34:46 -04'00' DATE: Jul 6, 2018

The Purchasing Division concurs with recommendation submitted by the Electric and recommends
award to the lowest responsible, responsive bidder Asplundh Tree Company in the amount of \$ 750,000.00.

PURCHASING MANAGER: Erik Conti Digitally signed by Erik Conti
DN: cn=Erik Conti, o, ou, email=erik.conti@highpointnc.gov, c=US
Date: 2018.07.06 11:34:46 -04'00' DATE: Jul 6, 2018

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: Digitally signed by Jeffrey A. Moore
DN: cn=Jeffrey A. Moore, ou=City of High Point, NC,
ou=Financial Services Director,
email=jfmoore@highpointnc.gov, c=US
Date: 2018.07.06 13:33:30 -04'00' DATE: Jul 6, 2018

CITY MANAGER: Greg Demko Digitally signed by Greg Demko
DN: cn=Greg Demko, ou=High Point, ou=High Point,
email=greg.demko@highpointnc.gov, c=US
Date: 2018.07.06 13:37:25 -04'00' DATE: Jul 6, 2018