

# CITY OF HIGH POINT

## AGENDA ITEM



**Title:** Agreement for Services – MobileDoc for Fire & Police Departments

**From:** Chief Tommy Reid / Chief Kenneth Shultz

**Meeting Date:** August 6, 2018

**Public Hearing:** N/A

**Advertising Date:** NA  
**Advertised By:** NA

**Attachments:** Formal Bid Recommendation

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### **PURPOSE:**

To award an Agreement for Services for MobileDoc medical services to include on-site/as needed physicals for both the Fire Department and Police Department employees.

### **BACKGROUND:**

MobileDoc is a unique medical service that the City's has been using for several years. Employee physicals are conducted on schedules as needed to ensure Fire and Police employees are able physically able to perform their duties.

### **BUDGET IMPACT:**

Funding for this contract is available in both the Fire Department and Police Department FY 2018-2019 budgets.

### **RECOMMENDATION / ACTION REQUESTED:**

The Fire and Police Departments are requesting City Council approval of the Agreement For Services contract with MobileDocs in the amount of \$144,000.00, (\$88,000.00 for Fire & \$56,000.00 for Police).



**FORMAL BID RECOMMENDATION  
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: Police Department & Fire Department

COUNCIL AGENDA DATE: August 6, 2018

BID NO.: NA

CONTRACT NO.: NA

DATE OPENED:

**DESCRIPTION:**

Agreement for Services Contract for on-site / as needed physicals for Police and Fire Departments.

**PURPOSE:**

City Council is asked to award an Agreement For Services contract for MobileDoc medical services to include on-site/as needed physicals for both the Fire Department and Police Department in amount of \$144,000.00.

**COMMENTS:**

Agreement For Services contract in the amount of \$144,000.00, (\$88,000.00 for Fire & \$56,000.00 for Police).

RECOMMEND AWARD TO: MobileDoc

AMOUNT: \$144,000.00

**JUSTIFICATION:**

This is a unique medical service that is not biddable at the present time due to minimal vendors providing such services and MobileDoc has been providing these services for the City over the past few years by way of Purchase Order. It is the intent moving forward to have such services under contract as supporting doc.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD:

KENNETH J. SHULTZ

Digitally signed by KENNETH J. SHULTZ  
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Date: 2018.07.31 14:14:18 -04'00'

DATE:

July 31, 2018

The Purchasing Division concurs with recommendation submitted by the Police/Fire and recommends award to the lowest responsible, responsive bidder MobileDoc in the amount of \$ 144,000.00.

PURCHASING MANAGER:

Erik Conti

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DATE:

Jul 31, 2018

Approved for Submission to Council

FINANCIAL SERVICES DIRECTOR:

Digitally signed by Jeffrey A. Moore  
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ou=Financial Services Division,  
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Jul 31, 2018

CITY MANAGER:

Greg Demko

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Jul 31, 2018