

# CITY OF HIGH POINT

## AGENDA ITEM



**Title:** SOS Consulting, Inc. D/B/A Compensation Claims Solution Contract Renewal

**From:** Angela Kirkwood, Director of Human Resources

**Meeting Date:** August 6, 2018

**Public Hearing:** N/A

**Advertising Date**  
**Advertised By:**

**Attachments:** SOS Consulting, Inc. D/B/A Compensation Claims Solutions Contract

---

### **PURPOSE:**

Renew the contract between the City of High Point and Compensation Claims Solution, our workers' compensation third party administrator from September 1, 2018 through August 31, 2020.

### **BACKGROUND:**

The City of High Point is currently under contract with Compensation Claims Solutions (CCS) to provide third party workers' compensation claims administration at a three-year fee of \$182,700 from September 1, 2015 to August 31, 2018.

Prior to contract expiration, CCS has offered a two-year extension at a cost of \$60,900 annually and a total cost of \$121,800.

### **BUDGET IMPACT:**

This is no increase in the cost of services from the last contract term (2015 - 2018) and the contract extension for 2018 cost for a two-year contract is \$121,800 or \$60,900 annually. Contract effective date would be September 1, 2018 to August 31, 2020. I provided this estimated amount in my submitted budget.

### **RECOMMENDATION / ACTION REQUESTED:**

If there are no further questions, I am requesting Council approval to authorize the City Manager to execute a contract with SOS Consulting, Inc. D/B/A Compensation Claims Solutions in the amount \$121,900 for the continuation of third party administrator workers compensation services for a two-year term.



May 2, 2018

Ms. Angela Kirkwood/Human Resource Director  
City of High Point  
PO Box 230  
High Point, NC 27261

RE: Workers' Compensation Claims Administration Contract Extension

Dear Ms. Kirkwood:

It is Compensation Claims Solutions pleasure to administer the City of High Point workers' compensation benefits since July 1, 1999. We view our relationship with you as both positive and enjoyable; and CCS looks forward to continuing this congenial liaison. The present contract (attached) will end September 1, 2018; however we would like to present the opportunity to extend this contract and our services through August 31, 2020. The extension would be the same terms, conditions and pricing as the current contract. The workers' compensation claims administration fee would remain the same for September 1, 2018 through August 31, 2019 and September 1, 2019 through August 31, 2020 in the amount of \$60,900 per fiscal year.

Thank you for your confidence in Compensation Claims Solutions and our continuous goal is to always exceed your expectations.

Cordially,

Christine Dodd  
President  
Compensation Claims Solutions