

CITY OF HIGH POINT

AGENDA ITEM



Title: Residential 5/8" Water Meters – Bid 54-070517

From: Bob Martin, Director of Customer Service

Meeting Date: November 5, 2018

Public Hearing: No

Advertising Date /

Advertised By:

Attachments: Formal Bid Recommendation
Bid Tabulation

PURPOSE:

Renewal of Contract with National Meter (formerly Carolina Meter).

BACKGROUND:

As water meters age, they do not record accurate water flow which results in lost revenue to the City. To recover that lost revenue the City replaces aged meters with new meters which read more accurately and allow for remote reading.

Customer Service anticipates installing 8000 5/8" water meters during Fiscal Year 2018-2019. This quantity covers both replacing of aged meters and installation for new service. Meter pricing will remain the same as originally bid at \$ 151.95. These meters allow for drive by reading.

BUDGET IMPACT:

Funds are available in the 2018-19 annual budget.

RECOMMENDATION / ACTION REQUESTED:

The Customer Service Department recommends that City Council renew this contract to National Meter (formerly Carolina Meter) in the amount of \$1,295,100.00 for the purchase of 8000 of the 5/8" water meters and authorize the appropriate City Official to execute all necessary documents.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT: **Customer Service**

COUNCIL AGENDA DATE: **November 5, 2018**

BID NO.: **54-070517** CONTRACT NO.: DATE OPENED: **July 5, 2017**

DESCRIPTION:

Contract renewal with National Meter (formerly Carolina Meter)for purchase of 5/8 inch water meters. 8000 each 5/8x3/4 water meters including 100W ERT's, inline connectors and mounting kits for \$ 151.95 each. Also 1000 pads/adaptor kits at \$ 3.00 ea and 1000 Itron 100W ERT's at \$ 76.50 each.

PURPOSE:

Replacing aging meters restores accuracy to consumption readings and allows for recovery of lost revenue. The purchase of these meters will also be used for establishing new service.

COMMENTS:

National Meter has agreed to renew our contract at the original bid price of \$ 151.95. This is our first renewal.

RECOMMEND AWARD TO: **National; Meter/ formerly Carolina Meter** AMOUNT: **\$ 1,295,100**

JUSTIFICATION:

National Meter/ formerly Carolina Meter was lowest responsible, responsive bidder.

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
421779	533701	421001010705	40202	\$ 1,115,000
631257	526101			\$ 180,100
TOTAL BUDGETED AMOUNT				\$ 1,295,100

DEPARTMENT HEAD: **T.Robert Martin** Digitally signed by T.Robert Martin
Date: 2018.10.26 11:18:04 -04'00' DATE: **October 26, 2018**

The Purchasing Division concurs with recommendation submitted by the **Customer Service** and recommends award to the lowest responsible, responsive bidder **National Meter** in the amount of \$ **1,295,100.00**.

PURCHASING MANAGER: **Erik Conti** Digitally signed by Erik Conti
DN: cn=Erik Conti, o=ou,
email=erik.conti@highpointnc.gov, c=US
Date: 2018.10.29 08:44:30 -04'00' DATE: **Oct 29, 2018**

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: **Kelly Latham** Digitally signed by Kelly Latham
DN: cn=Kelly Latham, o=ou,
email=kelly.latham@highpointnc.gov, c=US
Date: 2018.10.29 11:00:11 -04'00' DATE: **Oct 29, 2018**

CITY MANAGER: **Greg Demko** Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point,
email=greg.demko@highpointnc.gov, c=US
Date: 2018.10.29 11:06:16 -04'00' DATE: **Oct 29, 2018**