



FINANCE COMMITTEE

Chaired by Council Member Moore

Members: Moore, Hudson, Ewing, and Jones

January 31, 2019 – 4:00 p.m.

Third Floor Lobby Conference Room

Present: Chairman Britt Moore; Committee Member Jason Ewing and Committee Member Wesley Hudson

Absent: Committee Member Victor Jones

Staff Present:

Randy McCaslin, Deputy City Manager; Terry Houk, Director of Public Services; Robby Stone, Assistant Director of Public Services; Derrick Boone, Assistant Director of Public Services; Eric Olmedo, Budget & Administrative Director; Laura Altizer, Senior Budget Analyst; Roslyn McNeill, Budget Analyst; Jeron Hollis, Director of Communications & Public Engagement; Garey Edwards, Director of Electric Utilities; Nawfal Shujaa, Public Services Project Engineer; Matt Carpenter, Transportation Engineer; Kim Thore, Right-of-Way Coordinator; Angela Kirkwood, Director of Human Resources; and Lisa Vierling, City Clerk

Chairman Moore called the meeting to order at 4:16 p.m.

2019-18 Public Hearing - Purchase of Property for Catalyst Redevelopment Project

Monday, February 4, 2019 at 5:30 pm is the date and time established to receive public comments regarding the purchase of properties located at 224 N. Lindsay Street (Lot B), 211 W. English Road, 207 W. English Road, 201 W. English Road; and adopt a resolution that authorizes the Mayor, City Attorney, City Manager, or his designee, to execute any and all documentation necessary in order to effectuate the City's acquisition of the properties identified above at a purchase price totaling \$1,168,340.

There was no discussion on this matter. The public hearing will be held on Monday, February 4th @ 5:30 p.m.

2019-19 Resolution - Sale of City Owned Property - 107 Kingsdale Court

Council is requested to adopt a resolution authorizing the sale of property (at no cost) located at 107 Kingsdale Court without concertation to the Town of Jamestown.

Kim Thore, Right-of-Way Coordinator, advised that the city acquired this property in 1975 and currently has no use for it. She indicated that the Public Services Department agrees with the disposal of this property. Deputy City Manager Randy McCaslin pointed out the city has no money tied up in the property.

Chairman Moore moved to forward this matter to the City Council for approval and place it on the Finance Committee Consent Agenda for the February 4, 2019 City Council Meeting. Committee Member Ewing made a second. The motion carried by a 3-0 unanimous vote. [Committee Member Jones was absent]

2019-20

Resolution - Sale of City Owned Property - 2206 Mast Avenue

Council is requested to adopt a resolution authorizing the sale of property located at 2206 Mast Avenue through the upset bid procedure and direct the City Clerk to publish a public notice of the proposed sale.

Kim Thore, Right-of-Way Coordinator, reported this property was acquired from a subdivision plat in 1975 and it is just a small sliver of land-locked property. The city has no use for the property and staff is recommending disposal. The adjoining property owner at 2206 Mast Avenue, Jim Haaland, has offered a bid of \$500 for the property owner.

Chairman Moore moved to forward this matter to the City Council for approval and place it on the Finance Committee Consent Agenda for the February 4, 2019 City Council Meeting. Committee Member Ewing made a second to the motion, which carried by a 3-0 unanimous vote. [Committee Member Jones was absent].

2019-21

NCDOT Supplemental Agreement - N. Main & Lexington Intersection Improvements

Council is requested to approve a North Carolina Department of Transportation (NCDOT) Supplemental Agreement to increase State funding and extend the required completion date of a project for improvements at the intersection of North Main Street and Lexington Avenue.

Matt Carpenter, Transportation Engineer, explained that the new Supplemental Agreement with NCDOT increases State funding for the N. Main Street/Lexington Avenue Intersection improvement project from \$140,000 to \$240,000. The original agreement with NCDOT was approved in 2011 and since that time the project has evolved into a more complex and comprehensive project and the deadline for the project has been extended as well. The new project completion date will now be April 30, 2020. Deputy City Manager Randy McCaslin explained that the timing would depend on NCDOT and how quickly they review the plans.

Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the Finance Committee Consent Agenda for the February 4, 2019 City Council Meeting. Committee Member Hudson made a

second to the motion, which carried by a 3-0 unanimous vote. [Committee Member Jones was absent].

2019-22 Contract - S&S Building and Development - Exterior Renovations - Fire Station #1

Council is requested to approve contract to S & S Building and Development in the total amount of \$412,360.00 for Phase I Exterior Renovations to Fire Station #1.

Brian Evans, Assistant Fire Chief, advised that Fire Station #1 was constructed in the late 1960s. This proposal will improve the energy efficiency and increase the life expectancy of the building. Replacement of all windows and doors and the addition of new columns in the front will also make it more aesthetically pleasing.

Committee Member Ewing moved to forward this matter to the City Council with a favorable recommendation and place it on the Finance Committee Consent Agenda for the February 4, 2019 City Council Meeting. Committee Member Hudson made a second to the motion, which carried by a 3-0 unanimous vote. [Committee Member Jones was absent].

2019-23 Contract - GEA Westfalia Sole Source - Westside WWTP Centrifuge Rebuild

City Council is requested to award a sole source contract to GEA Westfalia for repairs to the Westside WWTP centrifuge in the amount of \$84,764.51.

Terry Houk, Director of Public Services, explained this is the only centrifuge dewatering system at the Westside WWTP and advised that the city is currently having to haul biosolids in liquid form from the Westside WWTP to the Eastside WWTP for disposal.

Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the Finance Committee Consent Agenda for the February 4, 2019 City Council Meeting. Committee Member Ewing made a second. The motion carried by a 3-0 vote. [Committee Member Jones was absent].

2019-24 Contracts - Equipment to Upgrade Existing Electric Substations

City Council is requested to award contracts to the following companies for purchase of equipment to upgrade existing electric substations to increase the electric systems capacity. Award to the following three (3) companies:

Schedule I - 127 kV Circuit Breakers ABB, Inc.	\$393,300.00
Schedule II - Relay Panels Electrical Power Products, Inc.	\$62,620.00
Schedule III - 115 kV Circuit Switchers Robert W. Capman & Co.	\$145,641.00

Garey Edwards, Director of Electric Utilities, reported that the bids were opened this past Friday for this equipment. This equipment is needed to upgrade the existing electric substations to increase the electric systems capacity. This equipment will be replacing 30-40-year-old units with more modern units. This is the second year of a

4-year replacement program, replacing units at Oak Hollow, Burton, and Deep River Substations. The circuit switchers in Schedule III will be installed at the new Hammer Substation and the others will be installed at the Oak Hollow Substation.

Committee Member Ewing moved to forward this matter to the City Council with a favorable recommendation and place it on the Finance Committee Consent Agenda for the February 4, 2019 City Council Meeting. Committee Member Hudson made a second. The motion carried by a 3-0 vote. [Committee Member Jones was absent].

ADJOURNMENT

There being no further business to come before the Finance Committee, the meeting adjourned at 4:29 p.m. upon motion duly made and seconded.

Respectfully submitted,

Lisa B. Vierling, City Clerk

Britt Moore, Chairman