

CITY OF HIGH POINT

AGENDA ITEM



Title: Switchgear for Various Electric Projects
Bid #46-040519

From: Garey Edwards, PE; Electric Utilities Director
Tyler Berrier, PE; Electric Utilities Asst. Dir.

Meeting Date: May 6, 2019

Public Hearing: N/A

Advertised By: Purchasing

Attachments: Attachment A: Bid Tabulation
Attachment B: Recommendation Form

PURPOSE:

The Electric Utilities Department, by way of this bid, wishes to establish a blanket Purchase Order with our Switchgear Vendor. The Electric department uses this switchgear on the system as a whole and on various projects. This bid will replenish warehouse stock, as well as provide switches for upcoming projects.

BACKGROUND:

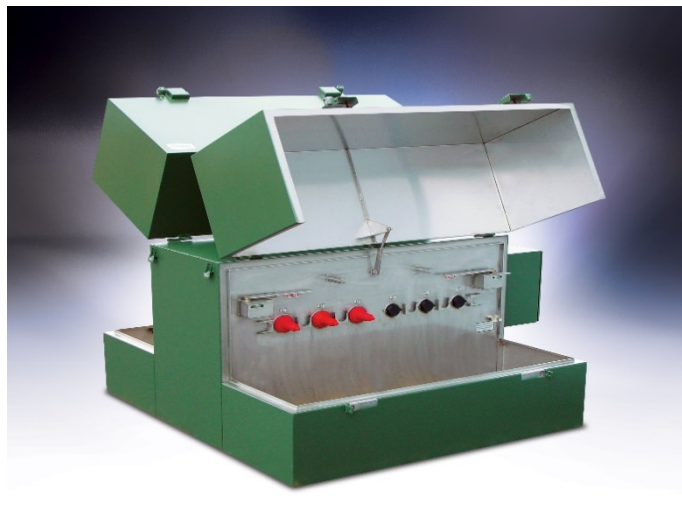
There are 41 total switches being encumbered under this bid. Wesco was the lowest of three qualified bidders.

BUDGET IMPACT:

Funds are included in the 2018-19 budget to cover this service. Because various sized switchgear will be used on different projects, money will be encumbered from four different accounts that represent the project where the equipment will be utilized.

RECOMMENDATION / ACTION REQUESTED:

Council is requested to award contract to WESCO Distribution, Inc. in the amount of **\$1,509,482.11**.





FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL

DEPARTMENT: Electric Utilities Department

COUNCIL AGENDA DATE: May 6, 2019

BID NO.: 46-040519 CONTRACT NO.: DATE OPENED: 04/10/2019

DESCRIPTION:

TRAYER SWITCHGEAR WHS # 3630 , 3631 , 11284 , 11219 , 11220 , AND 11314
PER SPECIFICATIONS TRAYER ONLY - No Substitutions

PURPOSE:

The purpose of this bid is to establish a blanket Purchase Order with our Switchgear Vendor. The Electric department uses this switchgear on the system as a whole and on various projects. This bid will replenish warehouse stock, as well as provide switches for upcoming projects.

COMMENTS:

IT IS MY RECOMMENDATION THAT THE ENTIRE BID BE AWARDED TO WESCO FOR THE TOTAL PRICE OF \$1,509,482.11 . THEY ARE THE LOWEST RESPONSIVE BIDDER MEETING SPECIFICATIONS .

RECOMMEND AWARD TO: WESCO AMOUNT: \$1,509,482.11

JUSTIFICATION:

WESCO HAD THE LOWEST PRICE OUT OF THREE BIDDERS , SO IT IS MY RECOMMENDATION THAT THE BID BE AWARDED TO WESCO .

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
631799	533701	631181023505	40202	\$200,000
631799	533701	631171022780	40202	\$300,000
631799	533701	631001001705	40202	\$500,000
631795	533501			\$509,482.11
TOTAL BUDGETED AMOUNT				\$1,509,482.11

DEPARTMENT HEAD: Tyler Berrier Digitally signed by Tyler Berrier
DN: cn=Tyler Berrier, o=City of High Point, ou=Electric Utilities, email=Tyler.Berrier@highpointnc.gov, c=US
Date: 2019.04.10 15:11:13 -0400 DATE: 04/10/2019

The Purchasing Division concurs with recommendation submitted by the Electric Utilities Dept. and recommends award to the lowest responsible, responsive bidder WESCO in the amount of \$ 1,509,482.11 .

PURCHASING MANAGER: Erik Conti Digitally signed by Erik Conti
Date: 2019.04.29 07:03:24 -04'00' DATE: Apr 29, 2019

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: Bobby Fitzjohn Digitally signed by Bobby Fitzjohn
DN: cn=Bobby Fitzjohn, o=City of High Point, ou=Financial Services, email=bobby.fitzjohn@highpointnc.gov, c=US
Date: 2019.04.29 09:56:03 -0400 DATE: Apr 29, 2019

CITY MANAGER: Greg Demko Digitally signed by Greg Demko
DN: cn=Greg Demko, o=High Point, ou=High Point, email=greg.demko@highpointnc.gov, c=US
Date: 2019.04.29 09:59:53 -0400 DATE: Apr 29, 2019