

## July 12, 2019

To: Randy McCaslin, Deputy City Manager

From: Michael E. McNair, Director of Community Development & Housing

Subject: Code Enforcement Activity Report for June 2019

This report serves to summarize Code Enforcement activity for the month of June. During this period staff processed 30 new minimum housing complaints; 314 new public nuisance complaints and collected 80 signs. Additionally:

- The backlog of minimum housing cases from the old system has been reduced to 0 from the initial backlog of 270 (June 2016).
- Local Codes Enforcement Staff recorded 28 zoning complaints during the month.
- A total of 234 Public Nuisance cases were abated during the month (73 City abated and 161 owner abated).
- Staff didn't work on a Saturday during June to collect illegal signs but will resume in July.
- 6 houses were demolished during June. Requests for bids and asbestos inspection will be released on 8 additional homes before month end.
- An applicant has been selected to fill the Local Codes Enforcement Officer vacancy with an anticipated start date of July 29 contingent upon completing the pre-employment process.
- There were 532 total active cases:
  - 314 active minimum housing cases
  - 115 active public nuisance cases
  - 106 active zoning cases

Please see the attachments containing a table summarizing detailed activity and sample pictures.

Local Codes Enforcement Montly Activity							
		<u>Jan-19</u>	Feb-19	<u>Mar-19</u>	<u>Apr-19</u>	<u>May-19</u>	<u>Jun-19</u>
1. Minimum Housing							
	a. Minimum Housing Complaints	40	31	25	33	18	30
	b. Active Minimum Housing Cases	317	340	335	321	332	314
	c. Active Backlog Cases (270 original)	1	1	1	1	1	0
	d. Cases Taken Before City Council						
	i. For Demolition	2	4	2	5	2	1
	e. City Demolished Houses	4	4	3	2	3	6
2. Public Nuisance							
	a. Public Nuisance Complaints (incl. unsecured dwellings)	51	36	41	233	323	140
	b. Active Public Nuisance Cases	101	81	104	260	283	115
	c. City abated PN Cases	8	7	1	5	30	73
	d. Owner abated PN Cases	49	37	14	57	260	161
3. Zoning							
	a. Zoning Complaints ( Vehicles, Signs, Banners)	26	18	28	39	43	28
	b. Active Zoning Cases	95	84	85	114	124	106
	c. Signs collected	174	156	287	93	134	80
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