

## July 12, 2019

To: Randy McCaslin, Deputy City Manager

From: Michael E. McNair, Director of Community Development & Housing

Subject: Code Enforcement Activity Report for June 2019

This report serves to summarize Code Enforcement activity for the month of June. During this period staff processed 30 new minimum housing complaints; 314 new public nuisance complaints and collected 80 signs. Additionally:

- The backlog of minimum housing cases from the old system has been reduced to 0 from the initial backlog of 270 (June 2016).
- Local Codes Enforcement Staff recorded 28 zoning complaints during the month.
- A total of 234 Public Nuisance cases were abated during the month (73 City abated and 161 owner abated).
- Staff didn't work on a Saturday during June to collect illegal signs but will resume in July.
- 6 houses were demolished during June. Requests for bids and asbestos inspection will be released on 8 additional homes before month end.
- An applicant has been selected to fill the Local Codes Enforcement Officer vacancy with an anticipated start date of July 29 contingent upon completing the pre-employment process.
- There were 532 total active cases:
  - 314 active minimum housing cases
  - 115 active public nuisance cases
  - 106 active zoning cases

Please see the attachments containing a table summarizing detailed activity and sample pictures.

| Local Codes Enforcement Montly Activity |   |               |        |               |               |                 |               |
|---|---|---------------|--------|---------------|---------------|-----------------|---------------|
|   |   | <u>Jan-19</u> | Feb-19 | <u>Mar-19</u> | <u>Apr-19</u> | <u>May-19</u>   | <u>Jun-19</u> |
| 1. Minimum Housing                      |   |               |        |               |               |                 |               |
|   | a. Minimum Housing Complaints                             | 40            | 31     | 25            | 33            | 18              | 30            |
|   | b. Active Minimum Housing Cases                           | 317           | 340    | 335           | 321           | 332             | 314           |
|   | c. Active Backlog Cases (270 original)                    | 1             | 1      | 1             | 1             | 1               | 0             |
|   | d. Cases Taken Before City Council                        |               |        |               |               |                 |               |
|   | i. For Demolition   | 2             | 4      | 2             | 5             | 2               | 1             |
|   | e. City Demolished Houses                                 | 4             | 4      | 3             | 2             | 3               | 6             |
| 2. Public Nuisance                      |   |               |        |               |               |                 |               |
|   | a. Public Nuisance Complaints (incl. unsecured dwellings) | 51            | 36     | 41            | 233           | 323             | 140           |
|   | b. Active Public Nuisance Cases                           | 101           | 81     | 104           | 260           | 283             | 115           |
|   | c. City abated PN Cases                                   | 8             | 7      | 1             | 5             | 30              | 73            |
|   | d. Owner abated PN Cases                                  | 49            | 37     | 14            | 57            | 260             | 161           |
| 3. Zoning                               |   |               |        |               |               |                 |               |
|   | a. Zoning Complaints ( Vehicles, Signs, Banners)          | 26            | 18     | 28            | 39            | 43              | 28            |
|   | b. Active Zoning Cases                                    | 95            | 84     | 85            | 114           | 124             | 106           |
|   | c. Signs collected  | 174           | 156    | 287           | 93            | 134             | 80            |
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