



FINANCE COMMITTEE

Chaired by Council Member Moore

Members: Moore, Hudson, Ewing, and Jones

July 11, 2019 – 4:00 p.m.

3rd Floor Lobby Conference Room

Present: Chairman Britt Moore, Committee Member Jason Ewing, Committee Member Wesley Hudson, and Committee Member Victor Jones

Staff Present:

Greg Demko, City Manager; Randy McCaslin, Deputy City Manager; Randy Hemann, Assistant City Manager; Eric Olmedo, Managing Director; Laura Altizer, Budget and Performance Manager; Lee Stanley, Radio Systems Manager; Mary Sizemoore, Library Director; Steve Lingerfelt, Communication and Information Services Director; Robby Stone, Assistant Director of Public Services; Gary Smith, Fleet Services Director; Terry Houk, Public Services Director; Jeron Hollis, Communications & Public Engagement Director; Mark McDonald, Transportation Director; JoAnne Carlyle, City Attorney; Lisa Vierling, City Clerk; and Mary S. Brooks, Deputy City Clerk

Others Present:

Thad Juszczak, resident, Planning & Zoning Commission Member

Chairman Moore called the meeting to order at 4:00 p.m.

2019-295 Agreement - NCDOT - New Traffic Signal N. University Parkway and Davis Avenue

Council is requested to approve an agreement with the North Carolina Department of Transportation (NCDOT) in the amount of \$11,177 for cost participation in the purchase of traffic signal pole and mast arm assemblies to be installed at the intersection of N. University Parkway and Davis Avenue.

Mark McDonald, Transportation Director, spoke to a study requested from the public for the upgrade/update of the signal poles, approved by the board of Transportation.

Chairman Moore inquired on cost, and location poles. Mark replied the recent upgrades was at the city's expense; stated it was in the Daniel Brooks area; spoke to keeping the signal poles in uniformity; and stated the time frame for installment was between four to six months; and they would be ordered by the state.

A motion was made by Committee Member Ewing, seconded by Committee Member Jones, that this matter be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

2019-296 Contract - Matthews Specialty Vehicles - High Point Library Bookmobile

Council is requested to award a contract to Matthews Specialty Vehicles in the amount of \$136,100 for the purchase of a new bookmobile using the Houston-Galveston Area Council (HGAC) national contract AM10-18. In addition, the High Point Library received a \$50,000 grant from the State for this purchase.

Gary Smith, Fleet Services Director, reported the request is to replace the 2001-Bookmobile; stated it was used five days a week serving over 50 daycares and pre-schools; and the library had received \$50 thousand to help offset the cost.

Randy McCaslin, Deputy City Manager, stated it was part of the budgeted replacement program; and inquired if the book mobile was going to be declared surplus. Mr. Smith replied no because he expects it to bring in under \$30,000.

A motion was made by Chairman Moore, seconded by Committee Member Ewing, that this matter be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

2019-297 Contract - Carolina Industrial Equipment - Truck Mounted Vacuum

Council is requested to award a contract to Carolina Industrial Equipment in the amount of \$204,960 for the purchase of a Freightliner truck with ODB- Model DCL800SM-25 Vacuum Leaf & Debris Collector for use by the Stormwater Division of Public Services. Recommendation also includes declaring old equipment as surplus and disposing through the online auction process.

Gary Smith, Fleet Services Director, reported the city has a total of eight trucks; there was no backup truck with leaf vacuums so the old one would be declared surplus; spoke to the extreme conditions that caused the wear and tear to the trucks.

A motion was made by Committee Member Ewing, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

2019-298 Contract - Advantage Truck Center - Side Loading Refuse Trucks

Council is requested to award a contract to Advantage Truck Center in the amount of \$923,227.29 for the purchase of three (3) Autocar Trucks with New Way Side Loading Refuse bodies for use by the Environmental Services Division and declare the old trucks as surplus and disposing through the online auction process.

Gary Smith, Fleet Services Director, reported the three oldest trucks would be moved into the spare role and the three spare trucks would be declared surplus; stated the dollar amount for the surplus trucks would be between \$50 and \$75 thousand; and spoke to the wear/tear, and maintenance issues regarding the trucks.

A motion was made by Chairman Moore seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

2019-299 Contract - Buckeye Bridge LLC - Tanglebrook Sanitary Sewer Outfall

Council is requested to award a contract to Buckeye Bridge, LLC in the amount of \$963,589.10 for a 12-inch diameter sanitary sewer outfall extension as part of the northwest expansion plan in the Tanglebrook Road and Joyce Circle vicinity.

Terry Houk, Public Services Director, reported there were three quotes received; stated it was part of the new northwest service plan; and spoke to choosing the lowest bidder.

Chairman Moore inquired on the time frame of the expansion. Mr. Houk replied a 9-month period.

Randy McCaslin, Deputy City Manager, spoke to the future growth of new subdivisions and how these developments can utilize this service; and stated the expansion would be extended from the Polo Plant.

Greg Demko, City Manager, spoke to focusing on the housing stock.

A motion was made by Committee Member Jones, seconded by Committee Member Ewing, that this matter be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

2019-300 Contract - A&D Environmental Services Inc-Eastside Wastewater Treatment Plant Primary Clarifiers

Council requested to approve an emergency purchase order in the amount of \$186,476.99 to utilize A&D Environmental Services Inc. to remove a significant amount of grit & grease from the primary clarifiers due to a June 7-8, 2019 rain event at the Eastside WWTP, causing grit and grease to clog the primary sludge pumps and four (4) primary clarifiers.

Terry Houk, Public Services Director, explained the emergency purchase request; spoke to the amount of rain that came in the month of June which caused the pumps to become overloaded and damaged; and to meeting with the purchasing department during the emergency for guidance.

Committee Member Ewing inquired on preventative measures moving forward.

Mr. Houk explained how the pumps worked; and spoke to repairing equipment to help protect against future damages.

A motion was made by Committee Member Ewing, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

2019-301 Contract - MidAtlantic Salt, LLC - Bulk Road Salt

Council is requested to award a contract to Mid-Atlantic Salt, LLC in the amount of \$73,450.00 annually for the purchase of Bulk Road Salt for a three (3) year period with option to renew for two (2) additional one-year periods beginning July 1, 2019 thru June 30, 2022. Total contract award for three years is \$220,350.00.

Robby Stone, Assistant Director of Public Services, reported the contract would be for three years; and that the company received good references.

Committee Member Ewing inquired on the location of the companies submitting bids. Mr. Stone replied there were satellite locations in North Carolina with most of the road salt being shipped from Wilmington; stated all products were shipped; and that the pricing was consistent compared to other companies.

A motion was made by Chairman Moore, seconded by Committee Member Ewing, that this matter be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

2019-302 Contract - Chandler Concrete Co./Childers Concrete Co.

City Council is requested to award a contract to Chandler Concrete Company (Primary Supplier) for the purchase of various concrete materials in the annual amount of \$116,300.00 for a total contract award of \$348,900.00. The contract is for a three-year period with the option to renew for two additional one-year periods beginning July 1, 2019 thru May 31, 2022. City Council is also requested to award a contract to Childers Concrete Company (Secondary Supplier) in the event that the Primary Supplier cannot provide the needed concrete materials.

Robby Stone, Assistant Director of Public Services, reported there were only two bids submitted; stated any city department could utilize the services; explained the request for

a primary and secondary supplier with a three year contract; stated they worked with the purchasing department and received approval ; and the concrete was sufficient based on the guidelines; they would only pay for what was purchased; and the secondary supplier would only be used if the primary supplier was unavailable.

JoAnne Carlyle, City Attorney, advised council to vote separately on the two contracts.

A motion was made by Chairman Moore, seconded by Committee Member Ewing, that this matter to make Chandler Concrete Co. the primary supplier be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

A motion was made by Chairman Moore, seconded by Committee Member Ewing, that this matter to make Childers Concrete co. the secondary supplier be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

2019-303 Contract - Motorola Solutions Inc. - Radios

Council is requested to award a contract to Motorola Solutions Inc. in the amount of \$457,014.90 for the purchase of Motorola portable and mobile radios to replace older radios as part of the annual replacement program. The new radios will be used in the Public Works and Electric departments.

Steve Lingerfelt, Communication and Information Services Director, spoke to the annual radio replacement program; and spoke to the 8-year replacement cycle through Motorola Solutions Inc.

Randy McCaslin, Deputy City Manager explained the 8-year replacement cycle; and stated 1/8 of radios are purchased on an annual basis.

A motion was made by Chairman Moore, seconded by Committee Member Ewing, that this matter be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

2019-304 Contract - Motorola 5 Year Service Agreement - Radio System

Council is requested to approve a five (5) year service agreement with Motorola Inc. in the amount of \$1,724,790. to provide annual updates and support for the 800 MhZ Radio System, payable over five (5) years.

Steve Lingerfelt, Communication and Information Services Director, reported the service agreement was payable over a 5-year period with a discount; spoke to competitors such as General Electric (GE) and Kenwood Corporation; pointed out this is a sole source

contract; and explained how a new system would have to be installed if the city should choose a new company.

A motion was made by Chairman Moore, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

2019-305 Resolution - Introducing Bond Orders Authorizing Street & Sidewalk Bonds, Parks & Recreation Bonds, Housing Bonds and a Public Hearing on the Bond Orders

Council is requested to approve a resolution making certain findings related to the authorization and issuance of bonds of the City and filing of an application for said bonds with the Local Government Commission.

Eric Olmedo, Managing Director, reported council was asked to introduce the bond order amount of \$22 million for street and sidewalk, \$21.5 for Parks & Recreation, and \$6.5 million for housing; spoke to calling a public hearing on August 19th; to approving the action at the June 17th meeting; explained the state statute stating the city cannot exceed the maximum tax amount; and reiterated that no property tax increase is anticipated.

Randy McCaslin, Deputy City Manager, asked how the bond language would be on the ballots. Mr. Olmedo replied the bond would be broken down into the three categories with their purposes identified; and stated this is in accordance with North Carolina state law.

A motion was made by Chairman Moore, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the July 15, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

Mr. McCaslin informed the committee that there would be an additional item at the meeting on Monday, July 15th that would be discussed in closed session.

PENDING ITEMS**2018-169 Amendment to License Agreement - Cingular Wireless PSC, LLC (AT&T)**

City Council is requested to approve an Amendment to the License Agreement with Cingular Wireless PCS, LLC (AT&T) which allows the location of communication equipment at the City's Ward Water Plant; and authorize the City Manager to execute the agreement.

ADJOURNMENT

There being no further business to come before the Finance Committee, the meeting adjourned at 4:29 p.m. upon motion duly made and seconded.

Respectfully Submitted,

Mary S. Brooks, Deputy City Clerk

Britt Moore, Chairman