



## **FINANCE COMMITTEE**

*Chaired by Council Member Moore*

*Members: Moore, Hudson, Ewing, and Jones*

**August 1, 2019 – 4:00 p.m.**

**3<sup>rd</sup> Floor Lobby Conference Room**

**Present:** Chairman Britt Moore; Committee Member Jason Ewing [Arrived at 4:03 p.m.], Committee Member Wesley Hudson, and Committee Member Victor Jones

**Staff Present:**

Randy McCaslin, Deputy City Manager; Randy Hemann, Assistant City Manager, Eric Olmedo, Managing Director; Laura Altizer, Budget and Performance Manager; Lee Tillery, Parks and Recreation Director; Bobby Fitzjohn, Financial Services Director; Gary Smith, Fleet Services Director; Rick Riley, W/S Plant Maintenance Superintendent; Derrick Boone, Public Services Assistant Director ; Robby Stone, Public Services Assistant Director; Jeron Hollis, Communications and Public Engagement Director; Roslyn McNeill, Budget Analyst; Lisa Vierling, City Clerk; and Mary S. Brooks, Deputy City Clerk

**Others Present:**

*Chairman Moore called the meeting to order at 4:00 p.m.*

**2019-329**

**Contract - Freese & Nichols - Registers Creek Lift Station/Force Main Design**

Council is requested to award a contract to Freese & Nichols in the amount of \$844,780.00 for a professional engineering services to design the expansion of the Registers Creek lift station and force main.

*Derrick Boone, Public Services Assistant Director, shared the history of the lift station; said it served a portion of the east side of High Point and surrounding areas; reported the lift station's permitted capacity was 1.012 MGD which was near full; spoke to the long term projected 2040 peak flow; and stated it would prolong the available capacity of the pump station.*

*Chairman Moore inquired on the flow patterns to other cities; and asked if fees were set. Randy McCaslin, Deputy City Manager, replied there were contracts to pay a portion based on the drainage volume other cities sent through the lift station; and said once the bids were completed by the engineer, staff would come back with construction bids for approval. Mr. Boone replied the funds would go into a reserve fund for future capital projects.*

*Mr. McCaslin advised this will bypass Riverdale and go directly to the plant which will*

*add further capacity to Riverdale.*

**A motion was made by Committee Member Hudson, seconded by Committee Member Jones, that this matter be recommended for approval and placed on the August 5, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-330      Contract - KRG Utility Inc. - Adkins Sanitary Sewer Outfall Change Order #1**

Council is requested to approve a change order to KRG Utility, Inc. in the amount of \$145,456.80 for additional trench stabilization stone and to install two (2) gates for easement access for the Adkins Sanitary Sewer Outfall.

*Derrick Boone, Public Services Assistant Director, reported the project was part of the northwest extension project; said the change order would cover the cost of the additional trench stabilization stone; reported two gates would be installed for easement access and would help with future maintenance; spoke to the original contract in the amount \$756,730; and stated the project was almost complete.*

**A motion was made by Chairman Moore, seconded by Committee Member Ewing, that this matter be recommended for approval and placed on the August 5, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-331      Contract - Garney Companies, Inc. - CMAR - Change Order #3**

Council is requested to approve change order #3 to Garney Companies, Inc., Construction Manager at Risk (CMAR) in the amount of \$723,972.91 to perform the sewer and stormwater improvements on Pine Street as part of the Catalyst project.

*Robby Stone, Public Services Assistant Director, reported the contract was for the sewer and stormwater improvements on Pine St. adjacent to the Catalyst project and it was really a separate project under the CMAR umbrella..*

*Committee Member Ewing questioned the infrastructure between the two buildings (Plant 7 and COHAB). Randy McCaslin, Deputy City Manager, replied the stormwater drain is private and would not affect the project or construction. He spoke to a potential negotiation with Duke Power, who currently serves Plant 7 in the English Street customers and the possibility of switching customers for future development.*

**A motion was made by Committee Member Ewing, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the August 5, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

*Chairman Moore inquired on the current wastewater spill notification sent out to the public; and voiced concern of this becoming more common. Mr. McCaslin replied the notice was sent in accordance with state regulations for wastewater spills (House Bill-1160, July 1999); and stated that it had to be reported no matter how minor.*

**2019-332      Contract - Carolina Environmental Systems, Inc. - Knuckle Boom Truck**

Council is requested to award a contract to Carolina Environmental Systems, Inc. in the amount of \$119,000 for the purchase of a 2018 Freightliner M2-106 with a Peterson Body, Grapple bucket and 24-yard Hardox model 1824 dumping body for the Environmental Services Division.

*Robby Stone, Public Services Assistant Director, reported there were four Knuckle Boom trucks that were used to collect waste that couldn't be placed inside customers carts; said the trucks were being utilized in the excess of 40 hours per week; spoke to the increased tonnage of waste being collected; said the truck were not included in the budget; spoke to negotiating a price that included a factory warranty; and the truck was leased out through the Carolina Environmental Systems, Inc.*

*Committee Member Ewing asked where the funding for the truck would come from. Mr. Stone replied there was extra funding in the capital budget.*

**A motion was made by Chairman Moore, seconded by Committee Member Jones, that this matter be recommended for approval and placed on the August 5, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-333      Contract - Surface America - Miracle League Field**

Council is requested to award a sole source contract to Surface America in the amount of \$121,910 for the replacement of surfacing on the Miracle Field at the High Point Athletic Complex.

*Lee Tillery, Parks and Recreation Director, reported the existing field surface was ten years old, and was showing signs of deterioration; and the proposed improvement would be a rubber surface that would provide a longer life span.*

*Chairman Moore asked was the project included in the budget. Mr. Tillery replied yes; and that the cost was less than what was budgeted in the Capital improvement Plan (CIP) 2019.*

**A motion was made by Committee Member Ewing, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the August 5, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-334      Contract - White's International - Tandem Dump Truck**

Council is requested to award a contract to White's International in the amount of \$116,103.34 for the purchase of a 2020 International tandem axle truck with dump body for the Water & Sewer Residuals Division of Public Works.

*Gary Smith, Fleet Services Director, reported the current truck was 14 years old; spoke to retaining the truck to be used in a spare role; and to the history of having to rent out a spare truck when needed.*

**A motion was made by Chairman Moore, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the August 5, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-335      Contract - Advantage Truck Center - Autocar/Front Loading Refuse Truck**

Council is requested to award a contract to Advantage Truck Center in the amount of \$296,533.48 for the purchase of a 2020 Autocar with New Way Front Loading Refuse body for the Solid Waste Division of Public Services. Recommendation also includes declaring old equipment as surplus and disposing through the online auction process.

*Gary Smith, Fleet Services Director, reported the refuse truck was in need of replacing due to its age and condition; spoke to the current vehicle, a 2007 model with 13 thousand hours; and to declaring the old truck as surplus.*

*Committee Member Ewing asked were the trucks used for commercial use. Randy McCaslin, Deputy City Manager replied they were only used for city properties.*

**A motion was made by Chairman Moore, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the August 5, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-336      Contract - Excel Truck Group/Charlotte Truck Center - Freightliner NuLife Swaploader**

Council is requested to award a contract to Excel Truck Group in the amount of \$129,728 for the purchase of a 2020 Freightliner truck with a NuLife SL240 Swaploader body for the Environmental Services Division of Public Works.

*Gary Smith, Fleet Services Director, reported the truck was used to transport roll off containers across the city for commercial and residential use; spoke to retaining the truck to use as a spare; and to issues in delivering boxes when the truck is down for PMs.*

*Chairman Moore inquired on the quantity of containers distributed. Robby Stone, Public Services Assistant Director, replied it varied; and the primary use was during the furniture market season.*

**A motion was made by Committee Member Hudson, seconded by Committee Member Ewing, that this matter be recommended for approval and placed on the August 5, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4):      Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**PENDING ITEMS****2018-169      Amendment to License Agreement - Cingular Wireless PSC, LLC (AT&T)**

City Council is requested to approve an Amendment to the License Agreement with Cingular Wireless PCS, LLC (AT&T) which allows the location of communication equipment at the City's Ward Water Plant; and authorize the City Manager to execute the agreement.

**ADJOURNMENT**

*There being no further business to come before the Finance Committee, the meeting adjourned at 4:21 p.m. upon motion duly made and seconded.*

Respectfully Submitted,

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Mary S. Brooks, Deputy City Clerk

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Britt Moore, Chairman