



## **FINANCE COMMITTEE**

*Chaired by Council Member Moore*

*Members: Moore, Hudson, Ewing, and Jones*

**August 15, 2019 – 4:00 p.m.**

**3<sup>rd</sup> Floor Lobby Conference Room**

**Present:** Chairman Britt Moore, Committee Member Jason Ewing, Committee Member Wesley Hudson, and Committee Member Victor Jones

**Staff Present:**

Randy McCaslin, Deputy City Manager; Eric Olmedo, Managing Director; Laura Altizer, Budget and Performance Manager; Robby Stone, Public Services Assistant Director; Gary Smith, Fleet Services Director; Mark McDonald, Transportation Director; Bobby Fitzjohn, Financial Services Director; Kenneth J. Shultz, Chief of Police; Courtney Hemphill, Police Finance Specialist; Laura Altizer, Budget and Performance Manager; Greg Venable, Transportation Planning Administrator; Derrick Boone, Public Services Assistant Director; Meghan Maguire, Assistant City Attorney, Roslyn McNeill, Budget Analyst; and Dawn Sparks, Legal Assistant

*Note: The minutes for this meeting were drafted from the audio recording and notes taken by Dawn Sparks, Legal Assistant.*

*Chairman Moore called the meeting to order at 4:00 p.m.*

**2019-356     Agreement - Kimley Horn - Transportation Study - High Point (MPO) City of Lexington**

Council is requested to approve a supplemental agreement with Kimley-Horn and the High Point Metropolitan Planning Organization (MPO) on behalf of the City of Lexington in the amount of \$105,000 for a transportation study for the area generally located at the Interstate 85/NC 8 interchange. A City of Lexington match of 20% is required and will be reimbursed to the MPO.

*Greg Venable, Transportation Planning Administrator, reported the High Point Metropolitan Planning Organization (HPMPO), on behalf of the City of Lexington, was requesting a transportation study located at Interstate 85/NC 8 interchange; said the City of Lexington would match 20% of the funds for the study; stated it would be no cost from the City of High Point; it was already in the MPO budget; and spoke to the improvements that could be put into the Transportation Improvement Programs (TIPs).*

**A motion was made by Committee Member Hudson, seconded by Committee Member Jones, that this matter be recommended for approval and placed on the August 19, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-357      Contract - Core + Main LP - Fire Hydrant**

Council is requested to award a contract to Core + Main LP for the purchase of fire hydrants in the annual amount of \$56,014.05 for a total contract award of \$168,042.15. The fire hydrant contract will run from September 1, 2019 through August 30, 2022 (3-year contract) with the option to renew for two (2) additional one (1) year periods if terms and pricing are agreeable to both parties.

*Derrick Boone, Public Services Assistant Director; reported for the Water Sewer Division there were six bids received with the lowest bid being chosen; said the annual amount for the contract would be \$56,014.05 annually for three years; the total amount would be \$168,042.15; and spoke to the life expectancy for fire hydrants of being of 25 to 30 years.*

**A motion was made by Chairman Moore, seconded by Committee Member Ewing, that this matter be recommended for approval and placed on the August 19, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-358      Contract - Garney (CMAR) - Appling Way - Change Order #4**

Council is requested to approve a change order with Garney Companies, Inc. in the amount of \$2,584,160.20 for the construction of Appling Way. The project will include the construction of a new public road that will connect N. Elm Street and Pine Street and include the construction of sidewalk, streetscaping, curb and gutter, water/sewer utility lines, and storm drainage system.

*Robby Stone; Public Services Assistant Director; reported the change order request was separate but still under the Construction Manager at Risk (CMAR) contractor, Garney; stated the project was for construction of a new public road that connected with N. Elm Street and Pine Street (Appling Way); and spoke to working with Garney (CMAR) for potential avenues in reducing cost.*

*Chairman Moore inquired on the timeframe for the Appling Way project; and if another change order would be anticipated. Mr. Stone replied the deadline for the Appling Way Project was set for July 2020. Randy McCaslin, Deputy City Manager, replied in standpoint, there would be another change order if another project was needed;*

*explained the reasoning for not sending the project out for bidding; spoke to the convenience of already having Garney (CMAR) on the current project site; and to cost savings in the long run.*

*Mr. Stone mentioned English Street would be opened prior to the Fall Furniture Market; and possibly closed for a short period of time after the Market; and said the time frame of the English Street Project would depend on what contingencies they may find.*

**A motion was made by Chairman Moore, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the August 19, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-359      Contract - Sink Farm Equipment - Slope Mower**

Council is requested to award a contract to Sink Farm Equipment in the amount of \$99,580.45 for the purchase of a Kubota M5-111HDC12 tractor with Terrain King mower and declare the old tractor with mower as surplus and disposing through the online auction process.

*Gary Smith, Fleet Services Director, reported the ten-year-old John Deere mower was in need of replacement based on age and overall condition; spoke to the wear and tear of the mover received over the years; said they have a total of five tractors; said it has been three years since a mower was purchased; and stated they had a spare mower, and will declare the old one as surplus through the online auction process.*

**A motion was made by Committee Member Ewing, seconded by Committee Member Jones, that this matter be recommended for approval and placed on the August 19, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-360      Contract - Piedmont Truck Center - Tactical Equipment Vehicle**

Council is requested to award a contract to Piedmont Truck Center in the amount of \$121,143.00 for the purchase of a Ford F550 with enclosed body to replace a 1997 Ford Econoline E350 equipment van and declare the old van as surplus and disposing through the online auction process.

*Gary Smith, Fleet Services Director, reported the Police Department had a 22-year old Ford Econoline equipment van in need of replacement based on its age and overall condition; said the personnel (team) has grown along with equipment needs; and stated the capacity for the new vehicle would allow a bigger capacity for storing equipment.*

*Kenneth Shultz, Chief of Police, explained the different types of specialty equipment the van would store; said the van would be deployed for emergencies; and spoke to the ability to deploy larger equipment on scene for operations with the new van.*

**A motion was made by Committee Member Ewing, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the August 19, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-361     Public Hearings & Adoptions of Bond Orders**

Council is requested to hold three individual public hearings on the following three bond orders and adopt the bond orders as introduced at the meeting of the City Council held on July 15, 2019 meeting.

1. "Bond Order authorizing the issuance of \$22,000,000 General Obligation Streets and Sidewalk Bonds of the City of High Point, North Carolina;" and
2. "Bond Order authorizing the issuance of \$21,500,000 General Obligation Parks and Recreation Bonds of the City of High Point, North Carolina;" and
3. "Bond Order authorizing the issuance of \$6,500,000 General Obligation Housing Bonds of the City of High Point, North Carolina."

*Bobby Fitzjohn, Financial Services Director, reported the public hearings for the adoptions of the Bond Orders would be held at the August 19, 2019, High Point City Council Meeting; said Mayor Pro Tem Ewing would introduce the hearings individually; and approve the bonds as they were read into record at the July 15, 2019 meeting of council.*

**A motion was made by Chairman Moore, seconded by Committee Member Ewing, that this matter be recommended for approval and placed on the August 19, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-362     Resolution - Setting Special Bond Referendum**

Council is requested to approve a RESOLUTION SETTING A SPECIAL BOND REFERENDUM AND DIRECTING THE PUBLICATION OF NOTICE OF A SPECIAL BOND REFERENDUM AND NOTIFICATION OF THE BOARDS OF ELECTIONS for the following Bond Orders:

1. "Bond Order authorizing the issuance of \$22,000,000 General Obligation Streets and Sidewalk Bonds of the City of High Point, North Carolina;" and
2. "Bond Order authorizing the issuance of \$21,500,000 General Obligation Parks and Recreation Bonds of the City of High Point, North Carolina;" and

3. "Bond Order authorizing the issuance of \$6,500,000 General Obligation Housing Bonds of the City of High Point, North Carolina."

*Bobby Fitzjohn, Financial Services Director, reported the Resolution for Setting a Special Bond Referendum would go before Council for approval at the August 19, 2019 High Point City Council Meeting; said the city clerk was directed to send a certified copy of the Resolution Setting a Bond Referendum and direct the Publication of the Notice of a Special Bond Referendum; and Notification be given to the Davidson County Board of Elections, Forsyth County Board of Elections, Guilford County Board of Elections, and Randolph County Board of Elections.*

*Randy McCaslin, Deputy City Manager, explained what the Housing Bond was for; spoke to the Daniel Brooks Community Development Project; said the Federal Government would cover a portion of the funding this Project; and the Housing Bond would cover the remaining funds needed.*

**A motion was made by Chairman Moore, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the August 19, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

**2019-379      2018 Edward Byrne Memorial Justice Assistance Grant Funding - JAG**

Council is requested to establish a public hearing date of Monday, September 16, 2019 at 5:30 p.m. for the purpose of receiving public comments on the funding for the 2018 Edward Byrne memorial Justice Assistance Grant Funding (JAG).

*Kenneth Shultz, Chief of Police, reported the public hearing request for feedback from the community was a procedural situation; said the grant was for 22 tactical vests that did not include a helmet; explained what the vest were used for; and said the old vest would be put into surplus and sent out to either smaller departments, to Angel Armor, or overseas.*

*Chairman Moore voiced appreciation to Chief Shultz, and the Police Officers in Philadelphia, PA Shooting (Philadelphia Shooting, August 14, 2019).*

*Chief Shultz mentioned an Assistant Chief of Police in Philadelphia he had communicated with after the Shooting; and spoke to the media and protest coverage for the Philadelphia Shooting that took place.*

**A motion was made by Committee Member Ewing, seconded by Committee Member Hudson, that this matter be recommended for approval and placed on the August 19, 2019 City Council Consent Agenda. The motion carried by the following unanimous 4-0 vote:**

Aye (4): Committee Member Moore, Committee Member Hudson, Committee Member Jones, and Committee Member Ewing

### **PENDING ITEMS**

**2018-169      Amendment to License Agreement - Cingular Wireless PSC, LLC (AT&T)**

City Council is requested to approve an Amendment to the License Agreement with Cingular Wireless PCS, LLC (AT&T) which allows the location of communication equipment at the City's Ward Water Plant; and authorize the City Manager to execute the agreement.

### **ADJOURNMENT**

*There being no further business to come before the Finance Committee, the meeting adjourned at 4:20 p.m. upon motion duly made and seconded.*

Respectfully Submitted,

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Mary S. Brooks, Deputy City Clerk

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Britt Moore, Chairman