

CITY OF HIGH POINT

AGENDA ITEM



Title: ClientFirst ERP Consulting Agreement

From: Steve Lingerfelt, Director of Information
Technology Services

Meeting Date: December 16, 2019

Public Hearing: No

**Advertising Date /
Advertised By:**

Attachments: ClientFirst Consulting Quote

PURPOSE:

The City needs to acquire the services of a consulting firm to develop an RFP (Request for Proposal) for the current ERP (Enterprise Resource Planning) system which is nearing end of life.

BACKGROUND:

Information Technology Services is recommending the City of High Point contract with ClientFirst Technology Consulting to assist in the development of an RFP for a new ERP which is nearing end of life. The current ERP system is Infor/Lawson which is used for Finance and Human Resource functions.

Three quotes were obtained from different vendors and Client First was the lowest responsible bid with a total cost of \$95,719 dollars. The vendors and the proposed costs are as follows:

ClientFirst Technology Consulting	\$95,719
Technology Evaluation Center	\$155,000
Government Finance Officers Association	\$208,175

BUDGET IMPACT:

The City of High Point will use existing funds in the FY 2019-20 budget for the purchase of the contract.

RECOMMENDATION / ACTION REQUESTED:

The Department of Information Technology Services recommends approval of the contract and that the appropriate City official be authorized to execute all necessary documents.