

CITY OF HIGH POINT AGENDA ITEM



Title: Police Vehicle Cameras

From: Gary Smith, Fleet Director

Public Hearing: N/A

Attachments:

Meeting Date: February 17, 2020

Advertising Date / N/A

Advertised By: N/A

PURPOSE:

The Fleet Services Department needs to place a order for three Watchguard vehicle cameras at a cost of \$16,410. This request is seeking council approval to sole source purchase this order and future orders until June 30, 2020.

BACKGROUND:

Since July 1, 2019, a total of three orders totaling \$44,730 in Watchguard vehicle camera systems, servers, and related equipment have taken place. Approval for sole source should have taken place with the last order when the total amount of budget year FY19-20 purchases exceeded \$30,000. The current order for three systems and freight is \$16,410 and will bring our total purchases since July 1, 2019 to \$61,140.

BUDGET IMPACT:

Funds are available in the Fleet Services current year budget.

RECOMMENDATION / ACTION REQUESTED:

The Fleet Services Department recommends purchasing three police camera systems from Watchguard.



Financial Services

Purchasing Division



Requisition #

CITY OF HIGH POINT
SOLE SOURCE JUSTIFICATION FORM
(For Items Costing **\$10,000.00 or More**)
Statutory Reference N.C.G.S. 143-129(e)6

Vendor: **Watchguard**

Item(s): **DVR Camera Systems**

Justification:

Fleet Services is requesting to purchase the Watchguard in-car cameras for standardization and compatibility throughout the police department. The Watchguard camera's will run from the existing server the HPPD currently uses.

Estimated expenditure for the above item(s): **\$16,410**

Accounting Unit and Account(s):

501271-533101

CHECK ALL ENTRIES BELOW THAT APPLY TO THE PROPOSED PURCHASE.
ATTACH A MEMO CONTAINING JUSTIFICATION AND SUPPORT DOCUMENTATION.

1. ☐ Performance or price competition for a product are not available.
2. ☐ A needed product is available from only one source of supply.
3. ☒ Standardization or compatibility is the overriding consideration.
4. ☒ The parts/equipment are required from this source to permit standardization.
5. ☐ None of the above applies. A detailed explanation and justification for this sole source request is contained in attached memo and support documentation.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the material or service described in this sole source justification be authorized as a sole source for the material or service.

Department Head/Authorized Personnel

Gary L. Smith

Digitally signed by Gary L. Smith
Date: 2020.01.28 10:34:29 -05'00'

Department/Division

Fleet Services

Date

February 3, 2020

APPROVAL PROCESS

Purchasing Manager

Erik Conti

Digitally signed by Erik Conti
Date: 2020.02.03 11:34:32 -05'00'

Financial Services Director

Bobby Fitzjohn

Digitally signed by Bobby Fitzjohn
Date: 2020.02.10 11:31:48 -05'00'

City Council (\$30,000 – Up)

Greg Demko

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Date: 2020.02.10 11:35:47 -05'00'