

City of
HIGH POINT
NORTH CAROLINA

FLEET SERVICES

Gary Smith | Fleet Services Director

Agenda

- Introduction
- Mission / Vision
- Background
- Customers
- Facility / Hours
- Staff
- Fleet Overview
- Services / Service Procedure
- Fuel
- Fleet Management
- Auction
- Safety
- Future Needs

What is Fleet Services?

The Fleet Services Department manages the maintenance and repair operations, purchasing, fueling and tire repairs for all types of vehicles and equipment used in providing city services.

Mission Statement

To provide our customers with the highest quality fleet management services at the lowest possible cost.

We strive to service the equipment in the most cost-effective manner possible through high productivity of our personnel and sound professional decisions in the management of the fleet.

We are proud of our organization and the services that we provide through hard work, professionalism, and the positive image our people present.



Vision Statement

"Creating the single most livable, safe and prosperous community in America"

Background

- Internal service fund
- Revenue is generated from our internal customers who use and operate the equipment owned by Fleet Services through a rental program
- Each department has monthly rental payments which include maintenance and repair costs, insurance, and replacement of the equipment
- Allows departments to budget a fixed amount for vehicles and equipment

Our Customers

- Police Department
- Public Services
- Landfill/Ingleside
- Material Recycling Facility
- Water & Sewer
- Streets
- Parks & Recreation
- Library
- Storm Water
- Engineering & Inspections
- Planning
- Housing & Community Dev.
- Electric
- Transportation/Signs Signals

Facility and Hours

- Located at 3524 Triangle Lake Road
- Operates from 7am until 4pm, five days a week
- 24 / 7 for emergencies, inclement weather, natural disasters, etc.
- Provide mobile emergency service, fuel, and tire repairs



Our Team

The Fleet Services Department
consists of 19 employees

- 1 - Director
- 1 - Shop Supervisor
- 3 - Lead Technicians
- 10 - Technicians
- 1 - Parts Manager
- 2 - Parts Technicians
- 1 - Administrative Assistant

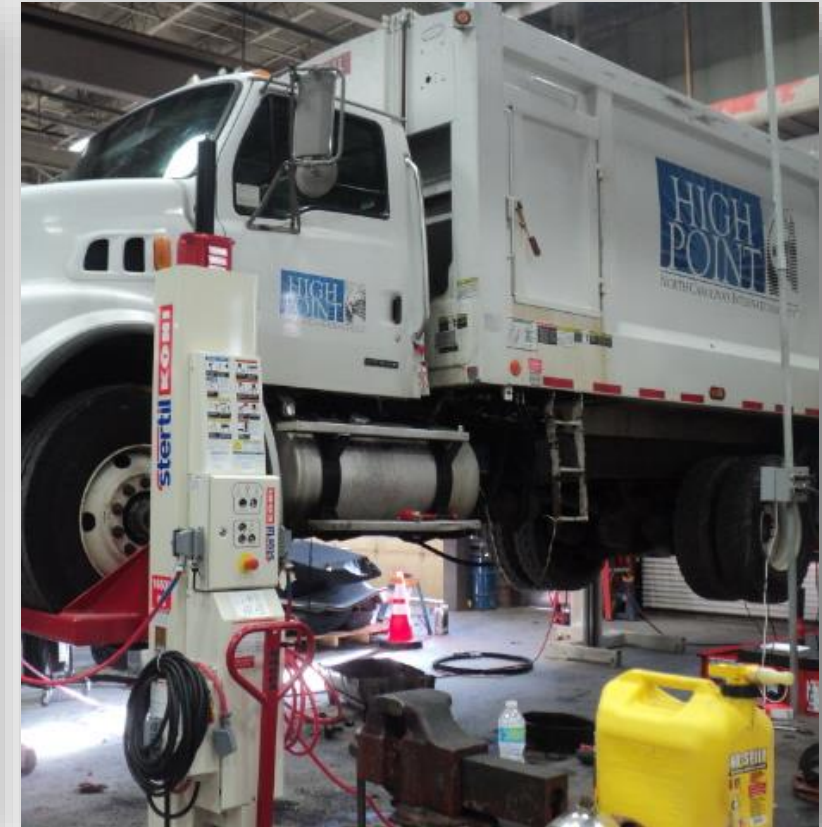
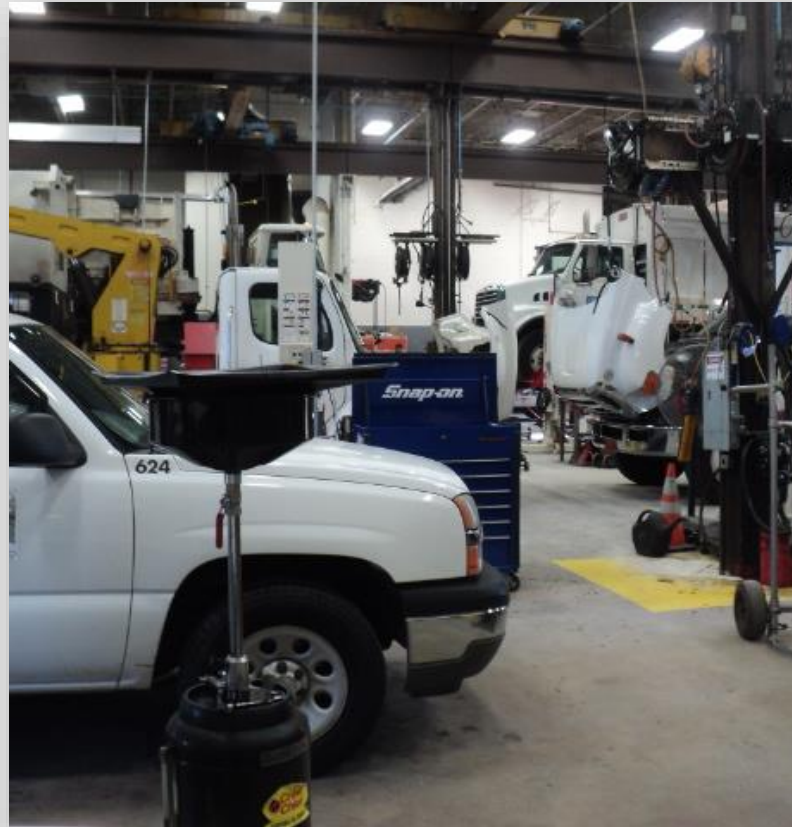


Fleet Overview

There are over 1,000+ pieces of equipment maintained through Fleet Services



18 Work Bays



Heavy Duty Trucks



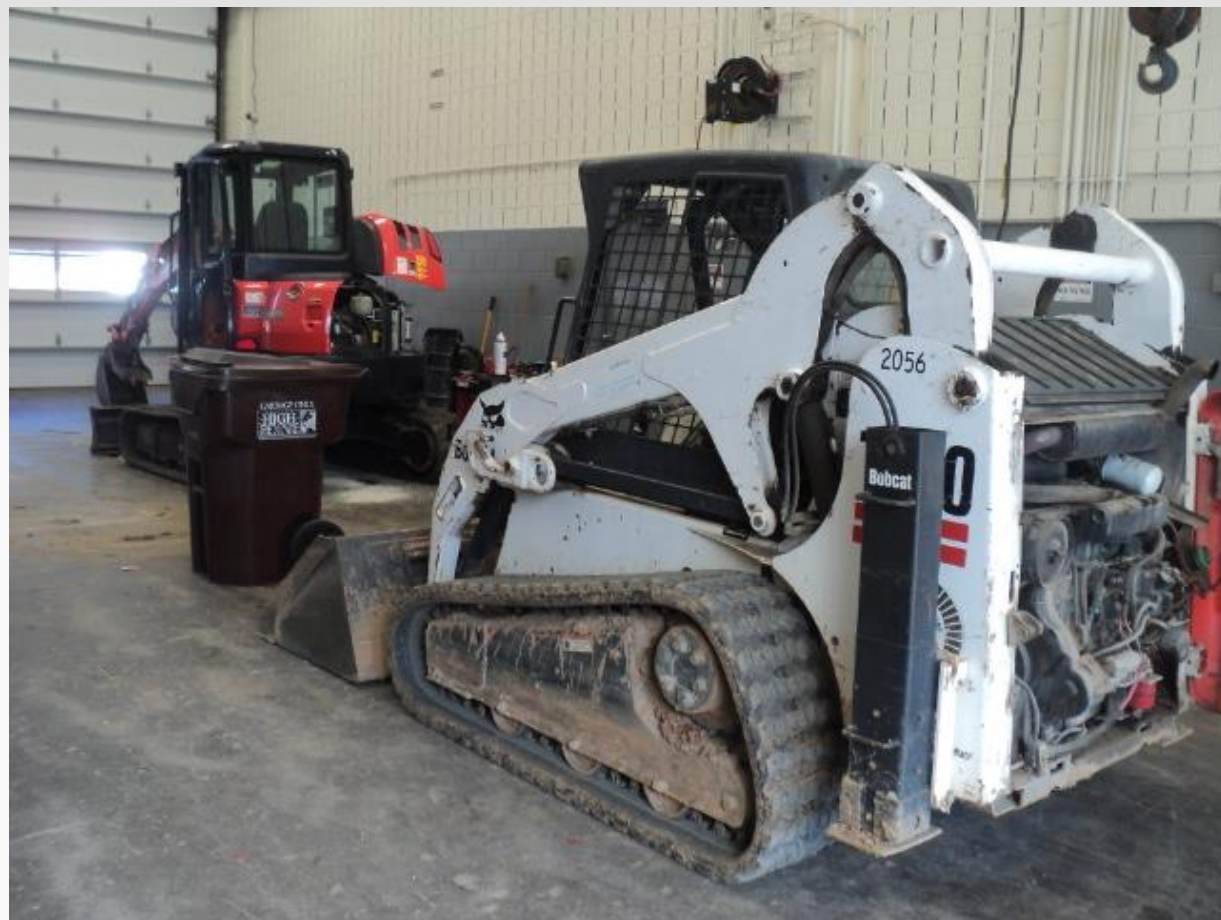
Automobiles / Light Trucks



Full Police Equipment Installation



Off Road/ Construction



Complete Tire Inventory



Tire Shop/ Nitrogen



Outside Services

Full Outsourcing

- Paint and body work
- Towing
- Glass replacement
- Upholstery work

Limited Outsourcing

- Peak work loads
- Tire service
- Mufflers and exhaust
- Welding

Service Procedure

Employees can fill out a service envelope and place it in the drop box. Text updates on repair status throughout the process.



Fuel



Fleet Services operates and maintains a fuel system consisting of (2) fully automated fuel sites

Over 1,000,000 gallons are dispensed annually to the city fleet vehicles and equipment

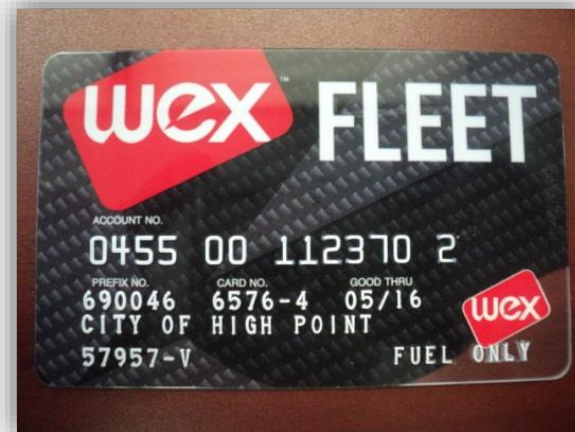
Fuel Stations



816 West Green Drive



3524 Triangle Lake Road



Fleet Management

July

- We begin placing orders and bring items \$90,000+ to Council for approval to purchase
- Lead time, end of model year discounts

Fall / Winter

- We analyze our fleet program
- Review maintenance history
- Replacement factors: Age, mileage, maintenance, useful life

Utilization

- Look at annual usage
- Purchase new or used
- Reassignments
- Rental opportunities



Fleet Management

In January, we meet with departments to discuss their needs

Equip	Department	Description	Class	FUEL	Year	Original Purchase \$	Replace Year	Cycle Years	Replace Value	2020 FY21	2021 FY22	2022 FY23	2023 FY24
									3.00	1.000	1.104	1.131	1.160
2200	101121-City Attorney	Chevrolet Impala	SED-STD	FF	2011	\$13,870	2021	8	\$21,500	-	23,736	-	-
774	101212-Health/Safety	Ford Escape SE 4x4	SUV-COM	FF	2019	\$21,186	2028	8	\$27,000	-	-	-	-
776	101212-Health/Safety	Chevrolet Impala	SED-STD	FF	2012	\$15,942	2020	8	\$21,500	21,500	-	-	-
										-	-	-	-
531	101231-Engineering	Ford F150 Pickup	PU-1/2	FF	2008	\$12,638	2020	10	\$24,000	24,000	-	-	-
532	101231-Engineering	Ford F150 Pickup	PU-1/2	FF	2008	\$12,638	2020	10	\$24,000	24,000	-	-	-
533	101231-Engineering	Chevrolet Suburban 4WD	SUV-LARGE	FF	2015	\$36,796	2023	8	\$40,500	-	-	-	46,980
534	101231-Engineering	Chevrolet Silverado Pickup	PU-1/2	FF	2007	\$14,065	2019	10	\$24,000	-	-	-	-
536	101231-Engineering	Chevrolet Silverado 4x4 Pickup	PU-1/2FOUR	FF	2020	\$24,388	2030	10	\$28,000	-	-	-	-
537	101231-Engineering	Ford F150 Pickup	PU-1/2	FF	2008	\$12,638	2020	10	\$24,000	24,000	-	-	-
538	101231-Engineering	Ford Escape	SUV-COM	FF	2013	\$19,990	2021	8	\$27,000	-	29,808	-	-
539	101231-Engineering	Chevrolet Silverado 4x4 Pickup	PU-1/2FOUR	FF	2020	\$24,388	2030	10	\$28,000	-	-	-	-
540	101231-Engineering	Ford Escape SE 4WD	SUV-COM	FF	2020	\$24,582	2028	8	\$27,000	-	-	-	-
548	101231-Engineering	Chevrolet 1500 Pickup	PU-1/2	FF	2018	\$19,435	2028	10	\$24,000	-	-	-	-
549	101231-Engineering	Ford F150 Pickup	PU-1/2	FF	2008	\$12,638	2019	10	\$24,000	-	-	-	-

Fleet Management

Spring

- Begin preparing vehicle and equipment specifications
- Standardization benefits, cost savings
- Contact potential vendors and suppliers
- Schedule equipment demonstrations
- Contact manufacturers for end of year programs
- Look for state and national contract opportunities
- Process starts over

Auction

Surplus equipment sold through
online auction

Generates \$500,000 - \$600,000
annually

\$7 million since 2008

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GovDeals provides services to government agencies allowing them to sell surplus assets via the Internet. Each agency has its own auction rules and may be subject to government ordinances.

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A Agriculture Equip/Commodities 31
All Terrain Vehicles 42
All Vehicles (Restricted Vehicles) 9
Ambulance/Rescue 31
Animal Equipment, Cages and Feed 10
Arts and Crafts 22
Asphalt Equipment 14
Audio/Visual Equipment 258
Automobiles 387
Automobiles (Classic/Custom) 3
Aviation 8

B Bags, All Types 18
Barber and Beauty Shop Equipment 6
Barrels and Drums 9
Batteries, All Types 1
Bicycles 193

F Fine Art 8
Fire and Police Equipment 5
Fire Trucks 55
Firearm Accessories 17
Firearms and Live Ammunition 9
First Aid 1
Forklifts 16
Fueling Equipment 3
Furniture/Furnishings 1152

G Gambling Machines and Equipment 2
Garbage 2
Garbage and Refuse Containers 13
Garbage Trucks 19
Generators 44
Golf Course Equipment 19

H Hardware 11

P Paper and Paper Products 2
Parking Meters 5
Photographic Equipment 28
Pipe, Valves, and Fittings, Industrial 13
Playground / Amusement Park Equipment 13
Plumbing Equipment and Supplies 15
Pool Supplies and Equipment 7
Printing and Binding Equipment 106
Public Utility Equipment 27
Pump 16

R Rail Equipment and Accessories 3
Real Estate 30
Recovered Items 9
Recyclable Materials 4
Remediation Equipment 23
Road/Highway/Bridge Supplies 8

Safety

Recognized by the NC Department of Labor for Safety and Health efforts that resulted in the reduction of injuries and promotion of safer working conditions





Additional Work Space

City of HIGH POINT NORTH CAROLINA

Visit Us:

HighPointNC.gov/Fleet



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