



FINANCE COMMITTEE
(Virtual Meeting)
Chaired by Council Member Moore
Members: Moore, Holmes, Peters, and Jones
September 17, 2020 – 4:00 p.m.
3rd Floor Council Chambers

Present (1):

Committee Member Victor Jones (Acting Chairman)

Participating Remotely (2):

Committee Member Michael Holmes; and Committee Member Monica Peters

Absent (1):

Chairman Britt Moore

Staff Present:

Eric Olmedo, Assistant City Manager; Greg Ferguson, Assistant City Manager; Roslyn McNeill, Budget Analyst; Lisa B. Vierling, City Clerk; and Mary S. Brooks, Deputy City Clerk

Staff Participating

Remotely: JoAnne, Carlyle, City Attorney; Bobby Fitzjohn, Director of Financial Services; Lee Tillery, Parks & Recreation Director; Gary Smith, Fleet Services Director; Angela Wynes, Transit Manager; Ken Steele, Assistant Police Chief; Courtney Hemphill, Police Finance Specialist

As part of the city of High Point's COVID-19 mitigation efforts, in-person attendance was not allowed at this meeting. Instead, the meeting was live-streamed, and the public was provided a link to listen to the meeting as it was being live-streamed.

CALL TO ORDER

Acting Chairman Jones called the meeting to order at 4:13 p.m.

PRESENTATION OF ITEMS**2020-346 Contract - Amick Equipment Company - Freightliner Rear Loading Refuse Truck**

City Council is requested to award a contract to Amick Equipment Company in the amount of \$188,885.63 for the purchase of one (1) Freightliner truck with New Way Rear Loading Refuse body using the NC Sheriffs' Association procurement contract; for use by the Environmental Services Division and declare the old truck as surplus and disposing through the online auction process.

Eric Olmedo, Assistant City Manager reported that the Environmental Services Division had a rear loading refuse truck in need of replacement due to age and hours. Delivery 180-240 days. Using the NC Sheriffs' Association Procurement contract # 19-03-0504RR, a 2021 Freightliner truck with New Way Rear Loading Refuse body from Amick Equipment Company; and staff is recommending approval for the contract in the amount of \$188,885.63.

Committee Member Holmes inquired on the warranty for the Freightliner truck; and asked what the cost was for an extended warranty. Mr. Olmedo replied that the truck had a one-year on-site warranty package; and that staff would provide the cost for an extended warranty.

Acting Chairman Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the September 21, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 3-0 vote:

Aye (3): Acting Chairman Jones, Committee Member Peters and Committee Member Holmes

Absent (1): Chairman Moore

2020-347 Contract - Piedmont Truck Center - Western Star Tandem Axle Dump Truck

City Council is requested to award a contract to Piedmont Truck Center in the amount of \$178,804 for the purchase of one (1) 2021 Western Star tandem axle truck with dump body for use by the Storm Water Division of the Public Services Department; and declare the old truck as surplus and disposing through the online auction process.

Gary Smith, Fleet Services Director reported the Storm Water Division had a 2007 International tandem axle dump truck with maintenance costs that have steadily increased over the past couple of years; recommending replacement based on age and overall condition. The truck was used for transporting rock, dirt, and other materials needed in maintaining storm drains and will also be equipped with a snowplow and salt spreader. The Western Star tandem axle truck is similar to what they are currently using and will meet their needs.

Estimated delivery is 180-240 days. Staff is recommending approval for the contract in the amount of \$178,804.00.

Acting Chairman Jones inquired the cost for an extended warranty; and what the warranty covered. Mr. Smith replied that he did not have a cost for an extended warranty at this time; and that the truck came with a three-year warranty.

Committee Member Holmes inquired on the warranty in reference to service hours and mileage for the vehicle. Mr. Smith replied that the truck's manufacturers coverage worked strictly off of mileage.

Committee Member Holmes moved to forward this matter to the City Council with a favorable recommendation and place it on the September 21, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 3-0 vote:

Aye (3): Acting Chairman Jones, Committee Member Peters and Committee Member Holmes

Absent (1): Chairman Moore

2020-348 Resolution - HPPD K-9 Rudo

City Council is requested to approve High Point Police Department K-9 Rudo be declared surplus property and that High Point Police Department be allowed to retire him.

Major Ken Steele, Assistant Police Chief reported to have underperforming canine so we could retire dog; been since 2018; not formal standard Canine Rudo is a multi-function (narcotics detection, tracking, search and apprehension), Belgium Malinois who was purchased by the High Point Police Department in May 2018. She is currently 3 years and eight months old. Unfortunately, Rudo has not risen to the level of expected performance. This issue creates an officer safety issue and is a severe performance failure. Police K-9 Trainers have evaluated the canine and have declared him unfit for duty. K-9 Rudo, was originally purchased by the High Point Police Department at a cost of \$7,500. As a result of his inability to perform, the Police Department will be required to purchase a replacement canine. Staff is recommending approval for the new canine purchase in the amount of \$12,000.00; and declare K-9 Rudo as surplus property and that High Point Police Department be allowed to retire him.

Acting Chairman Jones asked how often canines were purchased; and inquired on the statistics for non-performing canines. Major Steele replied that the canines were purchased as needed. Courtney Hemphill, Police Finance Specialist replied that statistically one out of ten canines ended up not working out due to underperformance.

Committee Member Holmes inquired where the canines were sourced from. Major Steele replied that they HPPD used several different kennels.

Acting Chairman Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the September 21, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 3-0 vote:

Aye (3): Acting Chairman Jones, Committee Member Peters and Committee Member Holmes

Absent (1): Chairman Moore

2020-349 Ordinance - HPPD - Proceeds From Sale of Retired Police Badges

A budget ordinance is needed to appropriate funds for a special allocation totaling \$34,625 of general budget funds derived from the sales proceeds of retired police badges and will be applied to the purchase of new badges.

Major Ken Steele, Assistant Police Chief reported that the HPPD was in the process of purchasing new badges; said the HPPD was able to sale the current badges; and that the proceeds of the retired police badges would be applied to the purchase of the new badges. Staff is recommending approval of a budget ordinance to appropriate funds for a special allocation in the amount of \$34,625.00.

Acting Chairman Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the September 21, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 3-0 vote:

Aye (3): Acting Chairman Jones, Committee Member Peters and Committee Member Holmes

Absent (1): Chairman Moore

2020-350 Resolution - Piedmont Triad Regional Mobility Management Call Center (PART)

City Council is requested to approve the continuation of an interlocal agreement with Piedmont Triad Regional Mobility Management (PART) for the operation of a regional call center.

Angela Wynes, Transit Manager reported that In 2015 City Council entered into an interlocal agreement with PART for the operation of a regional call center. The call center staff answers transit information phone calls for High Point Transit from 6:00 AM until 7:00 PM; and that the call center answers an average of 1,500 calls per month for High Point. Staff is recommending approval for the contract for the continuation of an interlocal agreement with Piedmont Triad Regional Mobility Management.

Acting Chairman Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the September 21, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion.

Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 3-0 vote:

Aye (3): Acting Chairman Jones, Committee Member Peters and Committee Member Holmes

Absent (1): Chairman Moore

2020-351 Contract - EZGO Golf Cart Three (3) Year Lease Program

City Council is requested to approve a contract extension of the City of High Point Parks & Recreation golf cart lease program for both Oak Hollow and Blair Park golf courses with EZGO, Inc. in the amount of \$373,515 for three years beginning October 2020.

Lee Tillery, Parks and Recreation Director, reported that the golf cart lease program had been very successful the last twelve years and this contract with EZGO will allow the city to continue this program for the next three years. The proposed extension reflects the same lease rate as our current contract (2017-2020) with no rate increase through 2023. The proposal also included a new fleet of 2021 Model TXT 48 electric carts with USB ports for both courses, along with three utility/beverage carts. Finally, the agreement includes a detailed service contract that covers routine maintenance, as well as any major repair needs throughout the duration of the contract. Staff is recommending approval for the contract in the amount of \$373,515.00.

Acting Chairman Jones inquired on the number of golf carts at the golf course; and asked if the golf carts were leased. Mr. Tillery replied that there were 60 golf carts per course; and that the carts were leased.

Committee Member Holmes moved to forward this matter to the City Council with a favorable recommendation and place it on the September 21, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 3-0 vote:

Aye (3): Acting Chairman Jones, Committee Member Peters and Committee Member Holmes

Absent (1): Chairman Moore

2020-352 Contract - HH Architecture - City Lake Park Master Plan

City Council is requested to award a contract to HH Architecture in the amount of \$417,300 for design development services for the High Point City Lake Park Site Master Plan Phase 1.

Lee Tillery, Parks and Recreation Director reported that The City Lake Park Master Plan was finalized and approved by City Council in August 2019. The plan outlined two phases to complete necessary renovations and improved amenities at City Lake Park. There are three planning phases that will prepare us to bid Phase 1 of the project: Schematic Design, Design

Development and Construction Documentation. Schematic Design has now been completed and this contract is for Design Development only, which will bring us to close to 60% of the total design once complete. The reason for approaching the project per design phase is to better understand our needs according to the plan and increase our understanding on current costs before moving forward to the next phase. The estimated time frame to complete this contract is 10 weeks. Staff is recommending approval for the contract in the amount of \$417,300.00.

Committee Member Holmes asked Mr. Tillery to explain the bidding process for contracts. Mr. Tillery replied that the bids were available to anyone who qualified; the bidder had to be registered through the city; bids are advertised on the city's website; explained the pre-bid meeting; said a bid would then be advertised to the public; and the contract would be awarded to the responsible lowest bidder.

Acting Chairman Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the September 21, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 3-0 vote:

Aye (3): Acting Chairman Jones, Committee Member Peters and Committee Member Holmes

Absent (1): Chairman Moore

2020-353 Ordinance - High Point Historical Society Donation

City Council is requested to approve a donation in the amount of \$6,000 from the High Point Historical Society to fund Museum Park Interpreter positions for the FY20-21.

Bobby Fitzjohn, Financial Services Director reported A Budget Amendment is needed to appropriate funds for Museum Park Interpreters funded by the High In response to the narrowing of funding for the High Point Museum during the FY20-21 budget; the High Point Historical Society has agreed to temporarily fund for the fiscal year, the Museum Park Interpreter positions which were eliminated during the current budget year. Staff is recommending approval for a donation in the amount of \$6,000.00 from the High Point Historical Society to fund Museum Park Interpreter positions.

Acting Chairman Jones voiced appreciation to Committee Member Peters in efforts in assuring the museum was operational.

Acting Chairman Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the September 21, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 3-0 vote:

Aye (3): Acting Chairman Jones, Committee Member Peters and Committee Member Holmes

Absent (1): Chairman Moore

2020-354 Ordinance - Housing Bonds - Housing Authority - Daniel Brooks Redevelopment

City Council is requested to approve a Capital Project Ordinance to appropriate \$6,500,000 for the Housing Authority's Daniel Brooks redevelopment plan.

Bobby Fitzjohn, Financial Services Director reported that a capital project ordinance is needed to appropriate \$6,500,000 for the Housing Authority's Daniel Brooks redevelopment plan. The project will be financed through General Obligation Bonds. The Finance Department intends to issue General Obligation Bonds in Spring 2021 for the full contribution. The city's agreement with the High Point Housing Authority allows them to request reimbursement for the demolition and pre-development costs in September 2020, with the remaining amount of the contribution due in spring 2021.

Staff is recommending approval of the capital project ordinance to appropriate \$6,500,000.00 for the Daniel Brooks redevelopment plan.

Committee Member Holmes inquired on contract opportunities for the redevelopment project. Mr. Fitzjohn replied that the city did not have a direct role in awarding the contracts; it would be up to the Housing Authority to oversee that.

Committee Member Peters moved to forward this matter to the City Council with a favorable recommendation and place it on the September 21, 2020 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Acting Chairman Jones, the motion carried by the following unanimous 3-0 vote:

Aye (3): Acting Chairman Jones, Committee Member Peters and Committee Member Holmes

Absent (1): Chairman Moore

ADJOURNMENT

There being nothing further to come before the Finance Committee, the meeting adjourned at 4:56 p.m. upon motion duly made and seconded.

Respectfully Submitted,

Mary S. Brooks, Deputy City Clerk

Victor Jones, Acting Chairman