

# CITY OF HIGH POINT

## AGENDA ITEM



### **Title: Budget Amendment for Transit Safety Plan Position**

**From:** Roslyn McNeill, Budget Analyst

**Meeting Date:** November 16, 2020

**Public Hearing:** N/A

**Advertising Date /  
Advertised By:** N/A

**Attachments:** Budget Ordinance

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### **PURPOSE:**

The High Point Transit System has requested a Transit Safety Officer position in order to properly implement and manage its Public Transportation Agency Safety Plan, a requirement for receiving FTA funds. An amendment of the FY20-21 budget is necessary to appropriate federal grant revenue for the purpose of funding the position.

### **BACKGROUND:**

Each Public Transportation Agency Safety Plan (PTASP) must include the four Safety Management System (SMS) principles as well as set and define safety performance targets as defined in the National Safety Plan (NSP).

To facilitate this annual compliance there is a need for an additional staff position that would be assigned the day-to-day implementation and operation of SMS and the PTSAP. Projected cost of the position is \$40,017 inclusive of salary, benefits and operational cost.

### **BUDGET IMPACT:**

For FY2021 there is no City match for this funding. The cost of the position is expected to be covered 100% by federal grant revenue for FY2021. Going forward the cost will be shared by federal, state and local revenue.

### **RECOMMENDATION/ACTION REQUESTED:**

The Budget Department recommends and asks the Council to approve the budget amendment.

AN ORDINANCE AMENDING THE 2020-2021 BUDGET ORDINANCE  
OF THE CITY OF HIGH POINT, NORTH CAROLINA  
TO APPROPRIATE FEDERAL GRANT FOR A TRANSIT SAFETY &  
TRAINING OFFICER

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City of High Point Transit Department has received \$ 40,017 in federal funding

Section 2. The 2020-2021 Budget Ordinance of the City of High Point, should be amended as follows:

(A) That the following Transit Department revenues be amended as follows:

|                       |           |
|-----------------------|-----------|
| Federal Grant Revenue | \$ 40,017 |
|-----------------------|-----------|

(B) That the following Transit Department expenditures be amended as follows:

|                   |           |
|-------------------|-----------|
| Regular Full-Time | \$ 40,017 |
|-------------------|-----------|

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."