

**HIGH POINT CITY COUNCIL
SPECIAL MEETING
OCTOBER 28, 2020 – 11:30 A.M.
COUNCIL CHAMBERS**

MINUTES

Note: In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically. As part of the City of High Point's COVID-19 mitigation efforts, in-person public attendance was not allowed at this meeting. Instead, the open session portion of the meeting was live-streamed and the public was provided a link to listen to the open session portion of the meeting as it was being live-streamed.
www.HighPointNC.gov/VirtualPublicMeeting

CALL TO ORDER

Mayor Wagner called the Special Meeting to order at 12:25 p.m.

Note: The meeting was delayed due to several council members attending a big announcement at HPU on an initiative to support minority business.

Following a roll call vote by Mayor Wagner for attendance, the following council members were present (9):

Mayor Jay W. Wagner; Mayor Pro Tem Christopher Williams (Ward 2); Council Member Tyrone E. Johnson (At Large); Council Member Britt W. Moore (At Large); Council Member Cyril Jefferson (Ward 1); Council Member Monica L. Peters (Ward 3); Council Member S. Wesley Hudson (Ward 4); Council Member Victor Jones (Ward 5); and Council Member Michael A. Holmes (Ward 6)

The following staff members were physically present:

Randy McCaslin, Interim City Manager; Eric Olmedo, Assistant City Manager; Greg Ferguson, Assistant City Manager; JoAnne Carlyle, City Attorney; Meghan Maguire, Assistant City Attorney; Mike McNair, Director of Community Development & Housing; Ryan Ferguson, Marketing Manager; Brandon Cook, Communications Specialist; Sandy Dunbeck, Executive Vice President- High Point Economic Development Corporation; Angela Kirkwood, Director of Human Resources; Tim Wright, Deputy Fire Chief (remote); Mary Brooks, Deputy City Clerk; and Lisa Vierling, City Clerk

Also Present :

David Woodard, Poyner Spruill (outside legal counsel)

PRESENTATION OF ITEMS**2020-403** **Ethics Training for Local Government Officials**

The Mayor and City Council will meet to view a School of Government webinar to fulfill the mandatory ethics training requirement for Local Government Officials. North Carolina law (G.S. 160A-87) requires all members of governing boards of cities, counties, local boards of education, unified governments, sanitary districts, and consolidated city-counties to receive a minimum of two clock hours of ethics education within 12 months after initial election or appointment to office and again within 12 months after each subsequent election or appointment to office.

Mayor Wagner advised the purpose of this Special Meeting is for the Council to view a video to receive the mandatory 2 hours of ethics training for elected officials; to hold a closed session on economic development and personnel; then reconvene back into open session to take business on several matters.

The Mayor noted this is a recorded webinar for the ethics training and encouraged council members to write any questions down to be answered at a later time.

Following the conclusion of the webinar, the City Council members were provided copies of the Verification of Attendance for Local Elected Officials Ethics Training forms. Each council member signed the verification and provided it to the clerk.

2020-409 **Closed Session- Economic Development and Personnel**

Council is requested to go into Closed Session pursuant to N.C.G.S §143-318.11(a)(4) for economic development and N.C.G.S. §143-318.11(a)(6) for personnel.

At 2:20 p.m., Mayor Pro Tem Williams made a motion to enter closed session pursuant to N.C. General Statute 143-318.11(a)(4) for economic development purposes and N.C. General Statute 143-318.11(a)(6) for personnel. Council Member Jefferson made a second to the motion. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote.

Note: The City Clerk and the Deputy Clerk were present for the closed session discussion for the economic development but were not present for the closed session personnel discussion.

Upon reconvening into open session at 4:10 p.m., Mayor Wagner announced there would be some action taken as a result of the closed session.

Aye (9): Mayor Wagner; Mayor Pro Tem Williams; Council Member Johnson; Council Member Moore; Council Member Jefferson; Council Member Peters; Council Member Hudson; Council Member Jones; and Council Member Holmes

2020-407 Resolution- Lease of City-Owned Property- 2111 Little Avenue

The City Council is requested to adopt a Resolution authorizing the lease of city-owned property at 2111 Little Avenue pursuant to N.C. General Statute 160A-272 for rental payment of \$325 per month, and authorize the city manager to execute any instruments as necessary related to the lease.

City Attorney JoAnne Carlyle referenced the memo contained in the Council packet. She explained this is currently property owned by the City of High Point; however, the city is in the process of transferring the property to the CDC for the purpose of providing low-moderate income housing which will be on the November 2, 2020 City Council Agenda for consideration. She further explained there is already a buyer for the property and staff is requesting approval of a short-term lease with the buyer to allow the buyer to get into the property immediately.

Adopted a Resolution authorizing the lease of city-owned property at 2111 Little Avenue pursuant to N.C. General Statute 160A-272 for rental payment of \$325, and authorized the city manager to execute any instruments as necessary related to the lease.

A motion was made by Mayor Wagner, seconded by Council Member Moore, that this Resolution be adopted authorizing the lease of City-Owned Property at 2111 Little Avenue. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams; Council Member Johnson; Council Member Moore; Council Member Jefferson; Council Member Peters; Council Member Hudson; Council Member Jones; and Council Member Holmes

**Resolution No. 1941/20-30
Resolution Book, Volume XX, Page 170**

2020-408 Resolution Supporting the Guilford County Continuum of Care

Council is requested to adopt a Resolution Supporting the Guilford County Continuum of Care continuing to serve as the single county-wide network that develops long-term strategic planning and manages the year-round planning effort that addresses the identified needs of homeless individuals and households; the availability and accessibility of existing housing and services; and the opportunities for linkages with mainstream housing and services resources.

Greg Ferguson, Assistant City manager, explained that this was discussed and is being recommended for approval by the Community Development Committee. He noted the Community Development Committee has been briefed on two occasions by Dr. Pamela Palmer about the effort to maintain an existing countywide Continuum of Care. He advised that the City of Greensboro has floated the idea that they would like to leave the Continuum of Care and operate independently of the existing structure. Staff supports the existing operation as it is.

Interim City Manager Randy McCaslin noted to his understanding, this item will be taken up by the Guilford County Commissioners at their next meeting and they would like to present the adopted resolution from the High Point City Council to the Commissioners at that time.

Adopted the Resolution Supporting the Guilford County Continuum of Care.

A motion was made by Mayor Wagner, seconded by Council Member Jefferson, to adopt the Resolution supporting the Guilford County Continuum of Care. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams; Council Member Johnson; Council Member Moore; Council Member Jefferson; Council Member Peters; Council Member Hudson; Council Member Jones; and Council Member Holmes

**Resolution No. 1942/20-31
Resolution Book, Volume XX, Page 171**

2020-406 Contract - S&S Building & Development, LLC - HPFD Station #2 Headquarters Window/Door Replacement

City Council is requested to award a contract to S&S Building & Development, LLC in the amount of \$180,000 for the replacement of windows, doors and framework at the High Point Fire Department Station #2 Headquarters.

Deputy Chief Tim Wright, participating remotely, advised that the building was built in 1966 and is way behind on the energy efficiency as well as the appearance. He noted they did go through the bid process and are recommending that the contract be awarded to S & S Building & Development, LLC.

Approved award of a contract with S & S Building & Development, LLC in the amount of \$180,000 for the replacement of windows, doors, and framework at the High Point Fire Department Station #2 Headquarters.

A motion was made by Mayor Wagner, seconded by Council Member Johnson, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams; Council Member Johnson; Council Member Moore; Council Member Jefferson; Council Member Peters; Council Member Hudson; Council Member Jones; and Council Member Holmes

2020-444 Amendment to Section 4 of the City of High Point Personnel Resolution

Staff is requesting Council approve the amendment to Section 4 of the City of High Point Personnel Resolution regarding Recruitment and Selection.

Mayor Wagner moved to suspend the rules so this matter could be added to the agenda for consideration. Council Member Jefferson made a second. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams; Council Member Johnson; Council Member Moore; Council Member Jefferson; Council Member Peters; Council Member Hudson; Council Member Jones; and Council Member Holmes

A motion was made by Mayor Wagner, seconded by Council Member Moore, that the Amendment to Section 4 of the City of High Point Personnel Resolution regarding Recruitment and Selection. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams; Council Member Johnson; Council Member Moore; Council Member Jefferson; Council Member Peters; Council Member Hudson; Council Member Jones; and Council Member Holmes

2020-445 Creation of a Deputy Public Services Director Position

Staff is asking for Council's approval of the creation of a Deputy Public Services Director position.

Mayor Wagner moved to suspend the rules so this matter could be added to the agenda for consideration. Council Member Jefferson made a second. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams; Council Member Johnson; Council Member Moore; Council Member Jefferson; Council Member Peters; Council Member Hudson; Council Member Jones; and Council Member Holmes

A motion was made by Mayor Wagner, seconded by Mayor Pro Tem Williams, to approve the creation of a Deputy Public Services Director position. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote:

Aye (9): Mayor Wagner; Mayor Pro Tem Williams; Council Member Johnson; Council Member Moore; Council Member Jefferson; Council Member Peters; Council Member Hudson; Council Member Jones; and Council Member Holmes

2020-443 Special Recognition- Deputy City Clerk Mary Brooks

City Clerk Lisa Vierling announced and recognized Deputy City Clerk Mary Brooks for her successful completion and recent graduation from the 2020 Clerks' Certification Institute that was facilitated by the UNC-CH School of Government.

[applause]

The Mayor and City Council congratulated Mary on her achievement.

ADJOURNMENT

There being nothing further to come before Council, there were no objections to adjourn the meeting at 4:20 p.m.

Respectfully Submitted,

Jay W. Wagner, Mayor

Attest:

Lisa B. Vierling, City Clerk

DRAFT