



**FINANCE COMMITTEE
(Virtual Meeting)**

***Chaired by Mayor Pro Tem Britt Moore
Members: Moore, Holmes, Jones, and Peters
January 28, 2021 – 4:00 p.m.
3rd Floor, Council Chambers***

As part of the city of High Point's COVID-19 mitigation efforts, in-person attendance was not allowed at this meeting. Instead, the meeting was live-streamed, and the public was provided a link to listen to the meeting as it was being live-streamed.

www.HighPointNC.gov/VirtualPublicMeeting

CALL TO ORDER (Virtual Roll Call)

Chairman Moore called the meeting to order at 4:05 p.m. He advised that Committee Member Jones was absent due to the passing of his father yesterday evening. On behalf of the City Council and staff, he expressed condolences and extended prayers to Committee Member Jones and his family during this time of bereavement.

Following a virtual roll call by Chairman Moore, the following Committee Members were **Present (3)**:

Chairman Britt W. Moore (physically present)
Committee Member Michael Holmes (remote participation)
Committee Member Monica Peters (remote participation)

The following Committee Members were **Absent (1)**:

Committee Member Victor Jones

Staff Members Present:

Eric Olmedo, Assistant City Manager (physically present); Greg Ferguson, Assistant City Manager (physically present); Steve Lingerfelt, Director of IT Services; Eric Xavier, Assistant Director of IT Services; Garey Edwards (remote participation); Tyler Berrier (remote participation); Terry Houk (remote participation); Mary Brooks, Deputy City Clerk (physically present); and Lisa Vierling (physically present)

PRESENTATION OF ITEMS**2021-34 Contracts - Kopper's Utility & Industrial Products and Stella-Jones Corp. for Joint Wooden Utility Pole Purchases**

City Council is requested to approve award of a contract with Kopper's Utility & Industrial Products for the purchase of Penta Wooden Utility Poles for the City of High Point in the amount of \$60,377.00 based on pricing as identified in Schedule A; and approve a contract with Stella-Jones Corp. based on pricing as identified in Schedule A for the following cities/towns: Huntersville/Cornelius; Kings Mountain; Newton; Statesville; Wilson); and to authorize the appropriate city official to execute these contracts for the purchase of wooden utility poles.

Garey Edwards, Electric Utilities Director, advised that typically, in the past, these bids were handled by the City of Rocky Mount; however, they no longer utilize Penta treated wooden utility poles, so High Point has agreed to administer the combined contract for Penta poles this year. ElectriCities advertised for and solicited bids on behalf of six (6) member cities for the purchase of Penta wooden utility poles; bids were opened on October 23, 2020. Mr. Edwards explained that this is a service provided by ElectriCities to its members in which they solicit combined bids for the purchase of common material, supplies and services and by combining the bids, it allows the poles to be purchased at a much lower cost for each of the cities. Following evaluation of the bids,

ElectriCities determined it to be in the best interest of the participating municipalities to award the contracts as follows all of which are based on Schedule A pricing:

City/Town	Contract Awarded to:	Amount
High Point	Koppers	\$60,377.00
Huntersville/Cornelius	Stella-Jones Corp.	\$17,121.03
Kings Mountain	Stella-Jones Corp.	\$65,714.08
Newton	Stella-Jones Corp.	\$2,813.00
Statesville	Stella-Jones Corp.	\$116,609.23
Wilson	Stella-Jones Corp.	\$186,679.17

Staff recommends approval of the award of a contract to Kopper's Utility & Industrial Products for the purchase of Penta wooden utility poles in the amount of \$60,377.00 for the City of High Point and approval of award of a contract with Stella-Jones Corp. on behalf of the above-referenced cities for the purchase of Penta wooden utility poles.

Committee Member Holmes asked if the poles would be for replacement or new construction and if they will be strictly High Point property. Mr. Edwards explained these poles are typically purchased and stockpiled to be used as needed and clarified that the poles that High

Point purchases will be City of High Point property; and the remaining member cities' would purchase their poles directly from Stella-Jones and would be invoiced directly for the poles they purchase under the joint contract.

Chairman Moore inquired about the distance the poles are shipped; Mr. Edwards replied that the poles have come as far as Washington State.

Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the February 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye (3): Chair Moore, Committee Member Holmes, and Committee Member Peters

Absent (1): Committee Member Jones

2021-35 Contract - SHI International, Inc. - Charlotte Cooperative Purchasing Alliance (CCPA) Technology Products & Related Services - Data Center - HPPD

City Council is requested to award a contract to SHI International, Inc. (SHI) under the Charlotte Cooperative Purchasing Alliance (CCPA) Technology Products & Related Services in the amount of \$216,003.16 for firewall hardware & software to isolate and secure the City's technological assets at the Data Center in the High Point Police Department Headquarters and the appropriate City official and/or employee be authorized to execute all necessary documents.

Eric Xavier, Assistant Director of IT Services, advised that IT Services will soon be relocating the City's primary Data Center to the new Police Department Headquarters located at 1730 Westchester Drive and converting the current Data Center, located within City Hall, to a fully-replicated disaster recovery site and the new Data center would require its own firewall hardware and software as a defense against cyber attacks. The equipment will be purchased from SHI International, Inc. under the Charlotte Cooperative Purchasing Alliance Technology Products & related services purchasing contract #2020000547. IT Services is recommending award of the contract to SHI International for the purchase of the hardware and software at a cost of \$216,003.16.

Chairman Moore asked if the city would assume responsibility to monitor and maintain the fire wall once it is installed. Mr. Xavier replied that the city would assume responsibility of the firewall 24 hours a day, seven days a week.

Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the February 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye (3): Chair Moore, Committee Member Holmes, and Committee Member Peters

Absent (1): Committee Member Jones

2021-36 Contract - WesTech - Eastside Wastewater Treatment Plant (WWTP) - Bar Screen Repair

City Council is requested to approve a sole source contract with WesTech in the amount of \$33,623.00 to purchase repair parts for bar screen #1 at the Eastside Wastewater Treatment Plant.

Terry Houk, Director of Public Services, advised this is a sole source purchase with WesTech, the original manufacturer of the bar screen at the Eastside Wastewater Treatment Plant. He reported that a new unit would cost in the \$150,000-\$175,000 range and Public Services is recommending the purchase of the necessary parts in the amount of \$33,623.00 from WesTech to perform a major rebuild on bar screen #1 at the Eastside Wastewater Treatment Plant.

Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the February 1, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Holmes made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye (3): Chair Moore, Committee Member Holmes, and Committee Member Peters

Absent (1): Committee Member Jones

PENDING ITEMS**2020-528 Resolution- Proposed System Development Fee**

The required public hearing for this matter was held on Monday, December 21, 2020 at 5:30 p.m. At that time, action was taken to refer this matter to the Finance Committee for further discussion regarding adoption of a proposed System Development Fee assessed by the Water and Sewer Funds according to the provisions of GS 162A, "North Carolina Water and Sewer Authorities Act." Staff recommends the proposed System Development Fees become effective October 1, 2021.

ADJOURNMENT

There being no further business to come before the Finance Committee, Chairman Moore asked if there were any objections to adjourn the meeting. There being none, the meeting was adjourned at 4:16 p.m.

Respectfully Submitted,

Britt W. Moore, Chairman

Attest:

Lisa B. Vierling, City Clerk

DRAFT