

CITY OF HIGH POINT

AGENDA ITEM



Title: NCDOT Section 5303 Planning Grant Agreement

From: Mark McDonald

Meeting Date: November 15, 2021

Public Hearing: n/a

Advertising Date /
Advertised By: n/a

Attachments: 1. Grant Award Letter
2. Resolution

PURPOSE:

Execute an agreement with NCDOT for the federal and state share of the FY22 Section 5303 planning grant.

BACKGROUND:

The City of High Point was awarded Section 5303 funds in the amount of \$65,763 to assist with transit planning activities. This funding represents 90% of the projected costs. These funds are used to cover staff time and expenses related to activities such as route and schedule planning, compliance with civil rights regulations, and developing projects for the Metropolitan and State Transportation Improvement Programs.

BUDGET IMPACT:

The City's matching share of \$7,307 is included in the FY22 budget.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends authorizing the City Manager to execute the required agreement with NCDOT to receive reimbursement funds for the project.

RESOLUTION
AUTHORIZING **CITY OF HIGH POINT**
TO ENTER INTO AN AGREEMENT WITH
THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

A motion was made by _____ and seconded by
_____ for adoption of the following resolution, and
upon being put to a vote was duly adopted.

WHEREAS, the **City of High Point** has requested the North Carolina Department of Transportation to assist in the funding of transit planning tasks; and

WHEREAS, the **City of High Point** will provide **10%** of the cost of the above described project;

NOW THEREFORE, BE IT RESOLVED that the **City Manager** is hereby authorized to enter into a contract with the Department of Transportation and execute all agreements and contracts with the North Carolina Department of Transportation, Public Transportation Division.

.....

I, _____, **City Clerk**, do hereby certify that the above is a true and correct copy of an excerpt for the minutes of a meeting of the **City of High Point** duly held on the _____ day of **November 2021**.

Signature of Certifying Official



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

April 20, 2021

Mr. Randy McCaslin, Interim City Manager
City of High Point
Post Office Box 230
High Point, North Carolina 27261-0230

RE: FY2022 Metropolitan Planning Program (Section 5303)
Project No. 22-08-113
WBS Element No. 36230.19.21.6
Period of Performance: 7/01/2021 – 6/30/2022

Dear Mr. McCaslin:

On April 8, 2021, the Board of Transportation approved your organization's request for an FY22 Metropolitan Planning Grant in the amount of \$73,070. The agreement to be executed between City of High Point and NCDOT is enclosed. The individual authorized to enter into this agreement for the financial assistance on behalf of your agency will sign the agreement. Please provide a copy of the agreement to all parties that will be involved in the administration of the grant, and request that the agreement be reviewed carefully. Instructions for completion of the grant agreement process are enclosed.

Please refer to Section 6b of the grant agreement that requires sub-recipients to submit monthly or quarterly requests for reimbursement.

If you have any question related to the grant agreement, please contact Myra Freeman, Financial Manager at 919-707-4672 or your assigned Accounting Specialist. In any correspondence, please reference your assigned project number, WBS element, Agreement number and period of performance referenced on this letter.

Sincerely,

A handwritten signature in black ink, appearing to read "Ryan Brumfield".

Ryan Brumfield
Director

RB\mf
Attachments