



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Minutes - Action Only Finance Committee

Britt Moore, Chair
Committee Members:
Monica Peters
Michael Holmes
Victor Jones

Jay Wagner, Mayor (Alternate)
Wesley Hudson, Mayor Pro Tem (Alternate)

Thursday, February 2, 2023

4:00 PM

3rd Floor Conference Room

FINANCE COMMITTEE - Britt W. Moore, Chair

CALL TO ORDER

PRESENTATION OF ITEMS

[2023-049](#)

Contract - WESCO Distribution, Inc. 200 AMP Pedestals - Electric Department - Warehouse Stock

City Council is requested to award a contract to WESCO Distribution, Inc. in the amount of \$172,383 for the purchase of 200-amp Secondary Pedestals that are commonly used by the Electric Utilities Department to replenish warehouse stock.

Attachments: [1. Contract – WESCO Distribution, Inc. 200 AMP Pedestals – Electric Depart](#)

Committee Recommended Approval

[2023-050](#)

Contract - WESCO Distribution, Inc. 1,000 kVA Transformers - Electric Department - Warehouse Stock

City Council is requested to award a contract to WESCO Distribution, Inc. in the amount of \$194,680 for the purchase of Large Commercial/Industrial Voltage (277/480V) Transformers (1,000 kVa) that are commonly used by the Electric Utilities Department to replenish warehouse stock.

Attachments: [2. Contract – WESCO Distribution, Inc. 1,000 kVA Transformers – Electric D](#)

Committee Recommended Approval

[2023-051](#)

Contract - On Call Consultants - Transportation Engineering & Planning Services

City Council is requested to award a contract to the following firms as on-call providers of transportation engineering and planning services, and to authorize the City Manager to execute a Master Agreement for an initial term of five (5) years with each.

1. Kimley-Horn and Associates, Inc.
2. Stantec Consulting Services, Inc.

3. STV Engineers, Inc.
4. Dewberry Engineers, Inc.
5. Alfred Benesch & Company

Attachments: [3. Contract – On Call Consultants – Transportation Engineering & Planning S](#)

Committee Recommended Approval

[2023-052](#)

Municipal Agreement - NCDOT for Transportation Alternatives Funds (TAP) - sidewalk construction project EB-5873 - University Parkway (SR 1278)

City Council is requested to approve a Municipal Agreement with the North Carolina Department of Transportation (NCDOT) at the City's cost which is 20% (\$72,000) of the overall project cost which is for TAP funding to construct a sidewalk project along University Parkway.

Attachments: [4. Municipal Agreement with NCDOT for Transportation Alternatives Funds \(C NCDOT Municipal Agreement EB 5873](#)

Committee Recommended Approval

[2023-053](#)

Municipal Agreement - NCDOT for Transportation Alternatives Funds (TAP) - sidewalk construction project EB-5874 - Eastchester Drive (NC 68)

City Council is requested to approve a Municipal Agreement with the North Carolina Department of Transportation (NCDOT) at the City's cost which is 20% (\$126,000) of the overall project cost which is for a sidewalk construction project EB-5874 along Eastchester Drive (NC 68).

Attachments: [5. Municipal Agreement - NCDOT for Transportation Alternatives Funds \(TAF NCDOT Municipal Agreement EB 5874](#)

Committee Recommended Approval

[2023-054](#)

New Position Request - Planner - Planning and Development Department

The Planning and Development Department requests an entry-level Planner position within the Development Services Division due to the increase in the number of land development records in recent years, and an increase in public inquiries related to development.

Attachments: [6. New Position Request – Planner - Planning and Development Department Presentation Planner Position](#)

Committee Recommended Approval

[2023-041](#)

Contract - Oltrin Solutions LLC - Bulk Purchase of Sodium Hydroxide - Public Services

Public Services Department is requesting approval from City Council for authorization to piggyback off the Winston-Salem / Forsyth County Utility Commission's bid submitted by Oltrin Solutions LLC for Caustic Soda (Sodium Hydroxide) a one (1) year contract for the annual amount of \$340,090...Body

Attachments: [7. Contract – Oltrin Solutions LLC – Bulk Purchase of Sodium Hydroxide – Pi Recommendation Form - Caustic 1-24-23](#)

Committee Recommended Approval

[2023-042](#)

Contract - Change Order No. 2 - Baker Underground Inc. - Waterview Pump Station Forcemain Extension

City Council is requested to approve Change Order No. 2 to Baker Underground Inc. in the amount of \$455,546.74, and a 70-day extension to the contract end date for the extension of the 16-inch forcemain from Eastchester Drive to Whites Mill Road, approximately 730 linear feet.

Attachments: [8. Contract – Change Order No. 2 – Baker Underground Inc. – Waterview Pu](#)

Committee Recommended Approval

[2023-048](#)

Sole Source Contract - Clearwater Inc. - Eastside Wastewater Treatment Plant (WWTP) DAF #3 Recirculating Pump

City Council is requested to award a sole source contract to Clearwater Inc. in the amount of \$39,900 for the purchase of a recirculating pump for Dissolved Air Flotation (DAF) thickener #3 for the Eastside Wastewater Treatment Plant (WWTP).

Attachments: [9. Sole Source Contract – Clearwater Inc. – Eastside Wastewater Treatment Sole Source Form- DAF #3](#)

Committee Recommended Approval

[2023-045](#)

Contract - Environmental Services - Rubicon, Route Optimization & Software Solution

City Council is requested to award a contract to Rubicon in the amount of \$90,937.50 for Environmental Services waste and recycling collection processes to provide the following: oversee collection progress for each truck, driver uploaded issues with collections, driver uploaded photos, location collection verification, vehicle tracking/alerts for drivers, improve routing and efficiency.

Attachments: [10. Contract - Environmental Services – Rubicon, Route Optimization & Softy](#)

Committee Recommended Approval

[2023-047](#)

Contract Amendment - Community Housing Solutions - 506 Rolling Green Drive - Cedrow Affordable Housing Project

City Council is requested to approve the amendment of the executed contract with Community Housing Solutions (CHS) in the amount of \$246,553.56 to add the construction of an additional unit at 506 Rolling Green Drive in the Cedrow Affordable Housing Project.

Attachments: [CHS Contract Amendment-506 Rolling Green](#)

Committee Recommended Approval

[2023-046](#)

Attachments: [12. Ordinance - American Rescue Plan Act \(ARPA\) Project Funding](#)
 [Ordinance Amendment ARPA Grant Project](#)

Committee Recommended Approval

ADJOURNMENT