

# City of High Point

Municipal Office Building  
211 South Hamilton Street  
High Point, NC 27261

## Meeting Minutes - Action Only City Council

*William S. Bencini, Jr., Mayor*  
*James C. Davis, Mayor Pro Tem*  
*Latimer B. Alexander, IV, Cynthia Y. Davis,*  
*Jason P. Ewing, Jeffrey J. Golden,*  
*Alyce E. Hill, Jay W. Wagner*  
*Christopher Williams*

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Monday, March 2, 2015

5:30 PM

Council Chambers

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### **ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE**

### **RECOGNITIONS / AWARDS**

#### **Proclamation - School Social Worker Week**

Mr. Keith Pemberton, Social Worker with Guilford County Schools, will be present to receive a proclamation proclaiming the week of March 1-7, 2015 as "School Social Worker Week" in High Point.

#### **2014 Sustained Professional Purchasing Award - High Point Purchasing Department**

Jeff Moore, Director of Financial Services, will be present to recognize the High Point Purchasing Department for receiving the 2014 Sustained Professional Purchasing Award from the Carolinas Association of Governmental Purchasing.

#### **Recognition - Service on P & Z Commission**

Lee Burnette, Director of Planning & Development, will be in attendance to present a plaque to Cynthia Davis in recognition of her service on the Planning & Zoning Commission.

### **CONSENT AGENDA ITEMS (Items on Consent Agenda will be approved with one motion)**

#### **Contract - Bid No. 27 - Sodium Hydroxide**

Council is requested to award contract for Bid No. 27 to Univar USA in the amount of \$147,968.00 for the purchase of Sodium Hydroxide for use at the city's water and wastewater treatment facilities.

**A motion was made by Mayor Pro Tem Davis, seconded by Council Member Williams, that this Contract be approved. The motion PASSED by a 9-0 unanimous vote.**

#### **Resolution of Intent - Annexation Case ANX15-03**

Approval of a Resolution of Intent that establishes a public hearing date of March 16, 2015, to consider a voluntary contiguous annexation request. The proposed annexation site is an approximate 23.4-acre parcel lying along the west side of Kendale Road

approximately 2,800 feet (0.53 mile) north of Skeet Club Road. The property is addressed as 4429 Kendale Road and is also known as Guilford County Tax Parcel 0171279.

**A motion was made by Mayor Pro Tem Davis, seconded by Council Member Williams, that this Resolution be adopted. The motion PASSED by a 9-0 unanimous vote.**

#### **Amendment to Records Retention Schedule**

Council is requested to approve an amendment to the Records Retention Schedule clarifying retention instructions for Law Enforcement Records and Personnel Records per the Department of Cultural Resources.

**A motion was made by Mayor Pro Tem Davis, seconded by Council Member Williams, that this Amendment to the Records Retention Schedule be approved. The motion PASSED by a 9-0 unanimous vote.**

#### **Change in City Council Meeting Schedule - April Meetings**

Council is requested to approve the rescheduling of the April 6, 2015 City Council meeting to April 13, 2015 and cancel the April 20, 2015 meeting.

**A motion was made by Mayor Pro Tem Davis, seconded by Council Member Williams, that this Change in City Council Meeting Schedule be approved. The motion PASSED by a 9-0 unanimous vote.**

#### **Contract Amendment - City Manager**

Council is requested to consider an amendment to the City Manager's contract, re: moving expenses.

**A motion was made by Mayor Pro Tem Davis, seconded by Council Member Williams, that this amendment to the City Manager's contract be approved. The motion PASSED by a 9-0 unanimous vote.**

#### **Reappointment - Housing Authority Board of Commissioners**

Council is requested to confirm the reappointment of Michael McKinney to the Housing Authority Board of Commissioners. Appointment will be effective immediately and expire December 22, 2019.

**A motion was made by Mayor Pro Tem Davis, seconded by Council Member Williams, that the reappointment of Michael McKinney to the Housing Authority Board of Commissioners be approved. The motion PASSED by a 9-0 unanimous vote.**

#### **Appointment - Citizens Advisory Council**

Council is requested to confirm the appointment of Julius Clark to the Citizens Advisory Council as Council Member Chris Williams (Ward 2) appointment. Appointment to be effective immediately and will expire May 31, 2016.

**A motion was made by Mayor Pro Tem Davis, seconded by Council Member Williams, that the appointment of Julius Clark to the Citizens Advisory Council be approved. The motion PASSED by a 9-0 unanimous vote.**

#### **Boards and Commissions - Vacancy Report**

Attached is the current list of vacancies for all Boards and Commissions.

**Approval of Minutes**

City Manager's Briefing; Thursday, February 5th @ 9:00 a.m.

City Manager's Briefing; Thursday, February 12th @ 9:00 a.m.

Finance Committee Meeting; Monday, February 16th @ 4:30 p.m.

Regular City Council Meeting; Monday, February 16th @ 5:30 p.m.

**A motion was made by Mayor Pro Tem Davis, seconded by Council Member Williams, that the preceding minutes be approved. The motion PASSED by an unanimous vote.**

**REGULAR AGENDA ITEMS****FINANCE COMMITTEE - Mayor Pro Tem Davis, Chair****Contract - 5S Technologies -Equipment for IT Department**

Council is requested to approve contract with 5S Technologies in the amount of \$480,267.97 for the purchase of additional storage devices and blade chassis for the Virtual Server environment and disaster recovery facility.

**A motion was made by Mayor Pro Tem Davis, seconded by Council Member Ewing, that this Contract be approved. The motion PASSED by an unanimous vote.**

**Financing Agreement / Budget Ordinance Amendment- 5S Technologies**

Council is requested to authorize the City Manager and Financial Services Director to execute the related financing agreement for a 36 month term for the purchase of equipment for the IT Department; and approve a Budget Ordinance Amendment providing for the financing agreement.

**A motion was made by Mayor Pro Tem Davis, seconded by Council Member Ewing, that this Resolution be adopted. The motion PASSED by a 9-0 unanimous vote.**

**Pending Items****Proposed Auditing Firms - FY June 30, 2015 - 2018**

City Council is requested to consider the recommendations for firms providing qualified audit services and designate one of those firms as the City's auditors for the fiscal years ending June 30, 2015 - 2018; and direct the Financial Services Director to submit the Contract to Audit Accounts and the Client Engagement Letter/Scope of Services for the FY ended June 30, 2015. (This item was discussed in Finance Committee on February 16th and Council set the date of Monday, March 2nd for a Special Meeting to receive presentations by the auditing firms.)

**COMMUNITY HOUSING & NEIGHBORHOOD DEVELOPMENT COMMITTEE - Council Member Golden, Chair****Resolution Sale of Neighborhood Stabilization Property - 821 Putnam Street**

Council is requested to adopt a Resolution approving the sale of the Neighborhood Stabilization property located at 821 Putnam Street for the appraised value of \$60,000 as required by NSP regulations; and authorize the City Attorney's office to execute the

documents necessary to convey the fore-mentioned property.

A motion was made by Council Member Golden, seconded by Council Member Ewing, that this Resolution be adopted. The motion PASSED by a 9-0 unanimous vote.

### **PLANNING & DEVELOPMENT COMMITTEE - Council Member Wagner, Chair**

#### **Resolution - Property Exchange - City of High Point/High Point University**

Council is requested to adopt a Resolution authorizing the exchange of real property owned by the City of High Point for property owned by High Point University.

A motion was made by Council Member Wagner, seconded by Council Member Alexander, that this Resolution be adopted. The motion PASSED by a 9-0 unanimous vote.

### **PUBLIC COMMENT PERIOD - 6:00 P.M.**

### **PUBLIC HEARINGS - 6:15 P.M.**

### **COMMUNITY HOUSING & NEIGHBORHOOD DEVELOPMENT COMMITTEE - Council Member Golden, Chair**

#### **Amendment of HUD Section 108 Loan Authorization**

Monday, March 2, 2015 at 6:15 p.m. is the date and time advertised to receive public comments on an amendment of the City's HUD Section 108 loan authorization to allow financial participation in the development of an 84 unit multi-family development to be known as Kirkwood Crossing. Following the public comment period Council is requested to (1) authorize the City Manager to issue a commitment letter to Wynnfield Properties, Inc.; and (1) schedule a public hearing for Monday, April 13, 2015 to amend the 2014-15 Annual Action Plan and 2010-2014 Consolidated Plan.

A motion was made by Council Member Golden, seconded by Council Member Alexander, that this Amendment be approved. The motion PASSED by a 9-0 unanimous vote.

### **ADJOURNMENT**