

# City of High Point

Municipal Office Building  
211 S. Hamilton Street  
High Point, NC 27260

## Meeting Minutes - Action Only City Council

*Jay W. Wagner, Mayor  
Christopher Williams, Mayor Pro Tem  
Jason P. Ewing, Jeffrey J. Golden,  
S. Wesley Hudson, Victor A. Jones,  
Britt W. Moore, Monica L. Peters,  
Donald A. Scarborough*

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Monday, March 19, 2018

5:30 PM

Council Chambers

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### **ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE**

### **RECOGNITIONS AND PRESENTATIONS**

[2018-82](#)

**Award - 2017 Sustained Professional Purchasing Award**

Jeff Moore, Director of Financial Services, would like to recognize the City of High Point Purchasing Division for recently receiving the 2017 Sustained Professional Purchasing Award (SPPA). The City of High Point is one of thirteen agencies throughout the association to receive this award.

**Attachments:** [Purchasing Award](#)  
[Purchasing Division Picture](#)

[2018-104](#)

**Proclamation - National Service Recognition Day**

Mayor Wagner will present a Proclamation designation April 3, 2018 as “National Service Recognition Day in the City of High Point. Members of AmeriCorps will be in attendance to accept the proclamation.

### **CONSENT AGENDA ITEMS**

### **FINANCE COMMITTEE - Council Member Moore, Chair**

### **Committee Members: Moore, Jones, Hudson, and Ewing**

[2018-83](#)

**Contract - Purchase of Steel Transmission Poles**

City Council is requested to approve a contract awarding Bid No. 41 to Rohn Products in the amount of \$126,850.00 for the purchase of steel transmission poles.

**Attachments:** [1. Steel Transmission Poles](#)

approved

[2018-84](#)

**Contract - Track Resurfacing - High Point Athletic Complex**

City Council is requested to approve a contract with Dynamic Sports Construction in the amount of \$127,614.00 for the resurfacing of the track at the Aderholt Track and Field

located at the High Point Athletic Complex (HPAC).

**Attachments:** [2. Contract - Athletic Complex Track Resurfacing](#)

approved

[2018-85](#)

**Contract - Oak Hollow Pump Station Improvements**

City Council is requested to approve a contract with Turner Murphy Company in the amount of \$484,595.00 for the installation of a variable frequency drive system (VFD) and associated improvements at the Oak Hollow Pump Station.

**Attachments:** [3. Contract - Oak Hollow Pump Station VFD](#)

approved

[2018-86](#)

**Capital Project Ordinance - Oak Hollow Pump Station Improvements**

City Council is requested to adopt a Capital Project Ordinance in the amount of \$650,000 for purchase of a variable frequency drive system for improvements at the Oak Hollow Lake Pump Station.

**Attachments:** [4. CPO Oak Hollow Pump Station VFD memo](#)

adopted

[2018-87](#)

**NCDOT - Utility Construction Agreement - I-74/US 311 & NC 68 Interchange Improvements**

City Council is requested to approve a Utility Construction Agreement between the North Carolina Department of Transportation (NCDOT) and the City of High Point in the amount of \$1,056,735.00 for utility construction costs associated with the upcoming NCDOT project for interchange improvements at I-74/US 311 and NC 68.

**Attachments:** [5. NCDOT - Utility Construction Agmt - I74 US 311 Interchange Improvement](#)

approved

[2018-88](#)

**NCDOT - Utility Preliminary Engineering Agreement - I-74/US 311 & NC 68 Interchange Improvements**

City Council is requested to approve a Utility Preliminary Engineering Agreement between the North Carolina Department of Transportation (NCDOT) and the City of High Point in the amount of \$28,643.46 for a utility preliminary engineering costs associated with the upcoming NCDOT project for interchange improvements at I-74/US 311 and NC 68.

**Attachments:** [6. NCDOT - Utility Prelim Engineering Agmt I-74 US311 Interchange Improve](#)

approved

[2018-89](#)

**NCDOT - Municipal Agreement - Jamestown Bypass Construction**

City Council is requested to approve a Municipal Agreement with the North Carolina Department of Transportation (NCDOT) and the City of High Point to acknowledge a Transportation Improvement Project for the Jamestown Bypass.

**Attachments:** [7. NCDOT Agreement- Acknowledge Construction Project - Jamestown Bypa](#)

approved

[2018-90](#)**NCDOT - Utility Construction Agreement - Jamestown Bypass**

City Council is requested to approve a Utility Construction Agreement between the North Carolina Department of Transportation (NCDOT) and the City of High Point in the amount of \$205,411.00 for utility construction costs associated with the upcoming NCDOT Jamestown Bypass project.

**Attachments:** [8. Jamestown Bypass Utility Construction Agreement](#)

**approved**

[2018-91](#)**NCDOT - Utility Preliminary Engineering Agreement - Jamestown Bypass**

City Council is requested to approve a Utility Preliminary Engineering Agreement between the North Carolina Department of Transportation (NCDOT) and the City of High Point in the amount of \$10,572.35 for utility preliminary engineering costs associated with the upcoming NCDOT Jamestown Bypass project.

**Attachments:** [9. Jamestown Bypass Utility Prelim Engineering Agreement](#)

**approved**

[2018-92](#)**NCDOT - Municipal Agreement - James Road Sidewalk Improvements**

City Council is requested to approve a Municipal Agreement between the North Carolina Department of Transportation (NCDOT) and the City of High Point for Congestion Mitigation & Air Quality (CMAQ) funding to construct sidewalk and transit improvements on James Road.

**Attachments:** [10. NCDOT - James Road Sidewalk Project](#)

**approved**

[2018-93](#)**Budget Ordinance Amendment - CMAQ Funds - James Road Sidewalk Improvements**

City Council is requested to adopt an Ordinance amending the 2017-2018 Budget Ordinance to recognize North Carolina Department of Transportation (NCDOT) CMAQ funds in the amount of \$197,600.00 for the James Road Sidewalk improvements.

**Attachments:** [11. James Road CMAQ budget amendment](#)

**adopted**

[2018-94](#)**Authorize Write-off of Delinquent Utilities Accounts Receivables**

City Council is requested to authorize the Financial Services Director to write-off \$667,077 for original billings from the fiscal year 2012-2013 and to write off \$1,308,653 for original billings from fiscal year 2013-2014.

**Attachments:** [12. Utilities Writeoffs](#)

**approved**

[2018-95](#)**Authorize Write-off of Delinquent Miscellaneous Accounts Receivables**

City Council is requested to authorize the Financial Services Director to write-off \$44,256.00

of Delinquent Miscellaneous Accounts Receivable for prior years' original billings through the fiscal year 2013-2014.

**Attachments:** [13. Misc AR Writeoffs](#)

approved

[2018-96](#)

**FY2017-2018 - Financial and Compliance Audit Contract**

City Council is requested to approve the attached Contract to Audit Accounts and related engagement letter with Cherry Bekaert LLP for the completion of financial and compliance audit services for the fiscal year July 1, 2017-June 30, 2018 in the amount of \$71,000.

**Attachments:** [14. Audit Contract FY2017-18](#)

[Audit Contract signed](#)

approved

[2018-97](#)

**Resolution - Stadium Exclusive Use Area Lease Agreement**

City Council is requested to adopt a Resolution approving an Exclusive Use Area Lease Agreement between the City of High Point, High Point Baseball, Inc. and High Point Downtown Stadium Foundation.

**Attachments:** [15. Exclusive Area Lease Agreement](#)

[Advertising - Exclusive Use Area Lease Agreement](#)

adopted

[2018-98](#)

**Budget Ordinance Amendment - Library Plaza Project**

City Council is requested to adopt an amendment to the City of High Point 2017-2018 Budget to transfer funds in the amount of \$50,192 from the Library Grant Fund to the General Capital Projects Fund for the High Point Library project.

**Attachments:** [16. Budget Ordinance Amendment - Library State Aid](#)

adopted

[2018-99](#)

**Budget Ordinance Amendment - High Point Community Foundation - Children's Museum**

City Council is requested to adopt a Budget Ordinance amending the 2017-2018 Budget to appropriate funds in the amount of \$100,000 received from the High Point Community Foundation as a pass-through grant for the Nido & Mariana Qubein Children's Museum.

**Attachments:** [17. Budget Ordinance Amendment re Community Foundation Pass Through](#)

adopted

**REGULAR AGENDA ITEMS**

**COMMUNITY HOUSING, NEIGHBORHOOD DEVELOPMENT AND PUBLIC SAFETY COMMITTEE - Council Member Golden, Chair****Committee Members: Golden, Peters, Scarborough, and Williams****[2018-101](#) Ordinance - Demolition of Structure - 1403 Wiltshire Street**

City Council is requested to adopt an ordinance ordering the housing inspector to effectuate the demolition of a structure located at 1403 Wiltshire Street belonging to Coast to Coast Realty LLC.

**Attachments:** [1403 Wiltshire Council Packet Final](#)  
[1403 Wiltshire Pictures](#)

adopted

**PENDING ITEMS****[2018-75](#) Ordinance - Demolition of Structure - 2903 Bolton Place**

City Council is requested to adopt an ordinance ordering the housing inspector to effectuate the demolition of a structure located at 2903 Bolton Place belonging to the Estate of Paul Alden McKeehan, Jr.

**Attachments:** [2903 Bolton Council Final](#)

adopted

**[2018-74](#) Ordinance - Demolition of Structure - 1605 E. Commerce Avenue**

City Council is requested to adopt an ordinance ordering the housing inspector to effectuate the demolition of a structure located at 1605 E. Commerce Avenue belonging to Heirs of Dennie and Sarah Berry.

**Attachments:** [1605 E Commerce Council Final](#)

adopted

**[2018-13](#) Ordinance - Demolition of Structure - 613 Manley Street**

City Council is requested to adopt an ordinance ordering the housing inspector to effectuate the demolition of a structure located at 613 Manley Street belonging to Joshua and Sarah Stahl.

**Attachments:** [4. 613 Manley Council Final Packet](#)

recommended for Extension

**[2018-10](#) Ordinance - Demolition of Structure - 1227 Pearson Place**

City Council is requested to adopt an ordinance ordering the housing inspector to effectuate the demolition of a structure located at 1227 Pearson Place belonging to Monument of Praise Ministries.

**Attachments:** [1. 1227 Pearson St Council Final Packet](#)

assigned

**PLANNING & DEVELOPMENT COMMITTEE - Mayor Pro Tem Williams,  
Chair**

**Committee Members: Williams, Jones, Moore, and Scarborough**

**PUBLIC HEARINGS**

**[2018-102](#)**

**City of High Point - Text Amendment 18-02 (TA-18-02)**

A request by the Planning & Development Department to amend Section 5.14.6 Pocket Neighborhoods and to add a new Section 5.14.7. Tiny Home Neighborhood.

**Attachments:** [Staff Report TA-18-02](#)

[Adopted Ordinance TA-18-02 \(Tiny Homes\)](#)

adopted

**GENERAL BUSINESS AGENDA**

**[2018-105](#)**

**Resolution of Intent Calling for a Public Hearing Regarding Amending the City of High Point Charter to Implement Four-Year Terms for the Members of the City Council**

Consideration of Adoption of a Resolution of Intent of the High Point City Council to establish a public hearing to hear public comment regarding an Amendment to the City of High Point Charter, Article 3, Section 3.1- Method of Election to implement four-year terms for the members of the City Council.

adopted

**[2018-103](#)**

**Minutes to be Approved**

- Special Meeting (Department Presentations); February 28th @ 3:30 p.m.
- Regular Meeting; Monday, March 5th @ 5:30 p.m.
- Community Housing, Neighborhood Dev. & Public Safety Committee; March 6th @ 10:00 a.m.
- Prosperity & Livability Committee; March 7th @ 9:00 a.m.

**Attachments:** [1. February 28 2018 Special Meeting \(Department Presentations\)](#)

[2. March 5 2018 High Point City Council](#)

[3. March 6 2018 CHND&PS Committee Meeting](#)

[4. March 7 2018 Prosperity & Livability Committee](#)

approved

**ADJOURNMENT**