

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Minutes

Thursday, March 12, 2020

4:00 PM

3rd Floor Conference Room

Finance Committee

Britt Moore, Chair

Committee Members:

Michael Holmes

Monica Peters

Victor Jones

Jay Wagner, Mayor (Alternate)
Christopher Williams, Mayor Pro Tem
(Alternate)

FINANCE COMMITTEE - Council Member Britt W. Moore, Chair**CALL TO ORDER****FINANCE COMMITTEE***Chaired by Council Member Moore**Members: Moore, Holmes, Peters, and Jones***March 12, 2020 - 4:00 p.m.****3rd Floor Lobby Conference Room**

Present (3): Chairman Britt Moore, Committee Member Monica Peters, and Committee Member Victor Jones

Absent (1): Committee Member Michael Holmes

Staff Present:

Randy McCaslin, Deputy City Manager; Eric Olmedo, Assistant City Manager; JoAnne Carlyle, City Attorney; Bobby Fitzjohn, Director of Financial Services; Allan Hicks, Engineering Services; Derrick Boone, Assistant Director of Public Services; Laura Altizer, Senior Budget Analyst; Kim Thore, Right Of Way Coordinator; Mark McDonald, Director of Transportation; Angela Wynes, Transit Manager; Mary S. Brooks, Deputy City Clerk; Lisa Vierling, City Clerk

Others Present:

Sofia S. Crisp, Housing Consultants Group

Chairman Moore called the meeting to order at 4:05 p.m.

Present 3 - Chair Britt Moore, Monica Peters, and Victor Jones

Absent 1 - Michael Holmes

PRESENTATION OF ITEMS**[2020-107](#)****Amendment to Contract - Tanglebrook Sanitary Sewer Outfall Change Order #4**

Council is requested to approve change order #4 to the Buckeye Bridge LLC contract in the amount of \$10,065.00 and extend the completion date an additional 51 calendar days. This change order is required due to actual ground elevations differing from aerial survey elevations, resulting in a manhole being required that no unit pricing was provided for in the original contract.

Attachments: [1. Tanglebrook Change Order No. 4 FINAL](#)

Derrick Boone, Assistant Director of Public Services, advised that this was change order #4 for the Tanglebrook project. The reason was due to capacity issues; said the new 4,000 linear feet of 12-inch diameter gravity sewer outfall will service current residential properties and provide service for future residential and/or commercial properties that come to the area. City Council approved the original contract to Buckeye Bridge LLC for \$963,589.10 on July 15, 2019. Change Orders #1 thru #3 have resulted in an additional \$92,335.60 of work on this project. Change Order #1 was processed by the Purchasing Division for \$86,484.00 for an epoxy manhole lining system. Change Order #2 was processed by the Purchasing Division for \$5,861.60 for debris removal that was discovered after the project started construction. Change Order #3 was processed by the Purchasing Division and was for a time extension only, no monetary claims. Change Order #4 will require City Council approval since the amount exceeds Departmental approval limits. Change Order #4 is for an additional \$10,065.00 and an additional 51 calendar days. Mr. Boone said this was anticipated to be the last change order; and that the project would come under the original bid price. The Public Services Department recommends that Council approve Change Order Number 4 to Buckeye Bridge LLC in the amount of \$10,065.00, increasing the amount of the contract to \$1,065,989.70 and extending the completion date an additional 51 calendar days. The new contract final completion date will be Monday, April 6, 2020.

Randy McCaslin, Deputy City Manager, spoke to the problems with the Riverdale lift station; to reversing the flow to the Westside Plant instead of the Eastside Plant; and to saving money long term.

Committee Member Peters inquired on budget impact. Mr. McCaslin replied that there was a Capital Project ordinance put in place; and the funds would come from that.

A motion was made by Chair Moore, seconded by Committee Member Jones, that this matter be forwarded to the City Council with a favorable recommendation and placed on the March 16, 2020 City Council Finance Committee Consent Agenda for approval. The motion carried by the following unanimous 3-0 vote:

Aye (3): Chair Moore, Committee Member Jones, and Committee Member Peters

Absent (1): Committee Member Holmes

A motion was made by Chair Moore, seconded by Committee Member Jones, that this matter be forwarded to the City Council with a favorable recommendation and placed on the March 16, 2020 City Council Finance Committee Consent Agenda for approval. The motion carried by the following unanimous 3-1 vote:

Council is requested to approve the dedication of right-of-way and utility easement which is located at the intersection of South Main Street and Business I-85 to the North Carolina Department of Transportation (NCDOT).

Attachments: [2. NCDOT Dedication of Easement FINAL](#)
[US 29 US 70 Donation of Property to NCDOT \(signed\).pdf](#)
[Deed for Highway ROW to NCDOT \(signed\).pdf](#)

Kim Thore, Right of Way Coordinator, advised this was a dedication of right-of-way and utility easement which is located at the intersection of South Main Street and Business I-85 to the North Carolina Department of Transportation (NCDOT) for their Interchange Improvement Project; and that Staff recommend this approval.

A motion was made by Chair Moore, seconded by Committee Member Peters, that this matter be forwarded to the City Council with a favorable recommendation and placed on the March 16, 2020 City Council Finance Committee Consent Agenda for approval. The motion carried by the following unanimous 3-0 vote:

Aye (3): Chair Moore, Committee Member Jones, and Committee Member Peters

Absent (1): Committee Member Holmes

A motion was made by chair Moore, seconded by Committee Member Peters, that his matter be forwarded to the City Council with a favorable recommendation and placed on the March 16, 2020 City Council Finance Committee Consent Agenda for approval. The motion carried by the following unanimous 3-0 vote:

[2020-109](#)

U.S. Department of Federal Transit Administration - Title VI Program

Council is requested to approve a Title VI program to comply with regulations issued by the U.S. Department of Transportation (DOT). This is required as the City is a recipient of Federal Transit Administration (FTA) funds.

Attachments: [3. Title VI Program FINAL](#)
[Signed Resolution Title VI Plan.pdf](#)

Angela Wynes, Transit Manager, advised that every three years the FTA requires the City to submit an updated Title VI program in accordance with DOT's 49 CFR Part 21.7 as a condition of receiving ongoing federal funds; said the census and demographic information was updated; and that Staff recommend that City Council approve the Title VI Program for submittal to FTA.

A motion was made by Committee Member Jones, seconded by Committee Member Jones, that this matter be forwarded to the City Council with a favorable recommendation and placed on the March 16, 2020 City Council Finance Committee Consent Agenda for approval. The motion carried by the following unanimous 3-0 vote:

Aye (3): Chair Moore, Committee Member Jones, and Committee Member Peters

Absent (1): Committee Member Holmes

2020-110

Public Hearing - High Pint, LLC and Iron Door Brewery

Monday, March 16, 2020, 5:30 pm is the date and time established to receive public comment on a request from High Pint LLC and Iron Door Brewery, to authorize up to \$6,000 in a 5% matching grant for a State of North Carolina Building Reuse Grant. This grant is for the company to open an operation in the former Fila Academy building at 1114 Eastchester Drive, High Point NC.

Attachments: [4. High Pint & Iron Door Brewery_FINAL](#)
[High Point Brewery & Public House PPT.pdf](#)

Chairman Moore advised that no action for this matter was required at this time; and this was for information only for the a public hearing established for the March 16, 2020 City Council Meeting; and that the High Point EDC staff recommends that the City Council authorize up to \$6,000 in a 5% matching grant incentives for High Pint LLC and Iron Door Brewery.

Randy McCaslin, Deputy City Manager said staff was available if there should be any questions.

PENDING ITEMS

2018-169

Amendment to License Agreement - Cingular Wireless PSC, LLC (AT&T)

City Council is requested to approve an Amendment to the License Agreement with Cingular Wireless PCS, LLC (AT&T) which allows the location of communication equipment at the City's Ward Water Plant; and authorize the City Manager to execute the agreement.

Attachments: [7. Amendment to Lease Agreement - Crown Castle](#)

JoAnne Carlyle, City Attorney, requested to have this matter removed from the agenda, and remand it back to staff.

Chairman Moore responded that City Council would remove this pending matter from the agenda and return it to staff at the March 16, 2020 meeting.

ADJOURNMENT

There being no further business to come before the Finance Committee, the meeting adjourned at 4:15 p.m. upon motion duly made and seconded.

Respectfully submitted,

Mary S. Brooks, Deputy City
Clerk

Britt W. Moore, Chair