

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Minutes

Monday, April 6, 2020

5:30 PM

Council Chambers

City Council

*Jay W. Wagner, Mayor
Christopher Williams, Mayor Pro Tem
Michael A. Holmes, S. Wesley Hudson,
Cyril Jefferson, Tyrone E. Johnson, Victor Jones,
Britt W. Moore, Monica L. Peters*

In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting will be conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person attendance will not be allowed. Instead, the city will be live streaming these meetings at www.youtube.com/cityofhighpointgov. Simply follow the link and subscribe to our YouTube channel to hear the meeting live.

There will be time allotted for Public Comment at this meeting. The public can submit comments that will be read into the record. This can be done by calling 336-883-3522 and leaving a message, or by emailing written comments to publiccomment@highpointnc.gov. The city of High Point's Public Comment Policy restricts comments to no more than three (3) minutes, which will apply for the telephone message submissions. Written comments submitted by email should be kept at a minimum of 350 words or less. The deadline for submitting comments is Friday, April 3rd at 5:00 p.m.

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE

Present 9 - Council Member Britt Moore, Mayor Pro Tem Christopher Williams, Council Member Cyril Jefferson, Mayor Jay Wagner, Council Member Michael Holmes, Council Member Monica Peters, Council Member Tyrone Johnson, Council Member Victor Jones, and Council Member Wesley Hudson

NEW BUSINESS

[2020-129](#)

Rules of Procedure - Electronic Meetings

City Council is requested to approve the Rules of Procedure for Electronic Meetings effective immediately, in order to protect the health, safety and welfare of Council members, City staff and the public.

Attachments: [Electronic Meetings \(MEM revised\) \(002\)](#)
[Rule of Procedure for Electronic Meetings \(revised to expand\).pdf](#)

Note: At the time this matter was discussed and voted on, the four council members that were participating remotely had not yet logged in to join the meeting.

Mayor Wagner referred to City Attorney JoAnne Carlyle, who was participating remotely.

Ms. Carlyle asked for some direction as to if the City Council would to also include other council committee meetings, as well as city boards and commissions.

Following a roll call vote by the Mayor, the motion carried by the following unanimous 5-0 vote.

Adopted the Rules of Procedure for Electronic Meetings with the revision that the Rules of Procedure would apply to council committees and other city boards and commissions.

A motion was made by Council Member Moore, seconded by Council Member Jones, that the Rules of Procedure for Electronic Meetings be adopted to also include that the procedures would also apply to council committees and other city boards and commissions as well. The motion carried by the following unanimous 5-0 vote:

Aye: 5 - Council Member Moore, Council Member Jefferson, Mayor Wagner, Council Member Peters, and Council Member Jones

Absent: 4 - Mayor Pro Tem Williams, Council Member Holmes, Council Member Johnson, and Council Member Hudson

PUBLIC COMMENT PERIOD

2020-134

Public Comment Period

A Public Comment Period will be held on Monday, April 6, 2020 at 5:30 p.m. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance will not be allowed at this meeting. Instead, the city will be live streaming these meetings at www.youtube.com/cityofhighpointgov. There will be time allotted. Although the public is unable to physically participate in the meeting, the public can submit comments that will be read into the record. This can be done by calling 336-883-3522 and leaving a message, or by emailing written comments to publiccomment@highpointnc.gov. The city of High Point's Public Comment Policy restricts comments to no more than three (3) minutes; this will apply for the telephone message submission. Written comments submitted by email should be 350 words or less. The deadline for submitting comments to be read at the meeting is by 5:00 p.m. on the Friday prior to the Monday meeting.

Attachments: Andy Turner 3408 Corvair Drive (vicious dog complaint).pdf

Mayor Wagner reported that one comment was received and asked the city clerk to read it into the record. The comment was from Andy Turner, 3408 Corvair Drive, High Point, who expressed concerns regarding aggressive dogs in his neighborhood. He advised that his wife and 6-month old Cavalier King Charles Spaniel were part of a vicious attack by some pit bulls right in front of their home. His wife suffered 22 dog bites and his puppy had to be put down due to the injuries sustained. He was upset that the owners of the pit bulls have not been charged and stated he wanted clarification on the definition of "mauling." He asked the City Council to consider ramping up the laws on aggressive animals in High Point.

Note: The written comment sent by Andy Turner via email will be attached in Legistar and incorporated as a permanent part of these proceedings.

FINANCE COMMITTEE - Council Member Moore, Chair **Committee Members: Moore, Holmes, Jones, and Peters**

CONSENT AGENDA ITEMS

Finance Committee Chairman Council Member Moore reported that the Finance Committee did meet as scheduled on Thursday, April 2, 2020 and placed all of the following Finance-related matters on the April 6, 2020 High Point City Council Finance Committee Consent Agenda with a favorable recommendation.

Council Member Moore then made a motion, seconded by Council Member Jones, to approve the finance-related items on the Consent Agenda. Following a roll call vote by the Mayor, the motion carried by a unanimous 9-0 vote as follows:

Note: Although one motion was made to approve/adopt these matters under the Finance Committee Consent Agenda, action on all of these matters will be reflected throughout the Consent Agenda portion of these minutes as being made and seconded by the same persons.

2020-123

Contract - Dalton Contracting LLC - Mendenhall Transportation Terminal/City Hall Parking Lot Concrete Repairs

City Council is requested to award a contract to Dalton Contracting LLC in the amount of \$148,100 for concrete repairs at the Mendenhall Transportation Terminal and the City Hall parking lot (East Commerce Avenue).

Attachments: [1. Dalton Const. Concrete Repairs Bid FINAL](#)

Approved award of a contract to Dalton Contracting LLC in the amount of \$148,100 for concrete repairs at the Mendenhall Transportation Terminal and the City Hall parking lot (East Commerce Avenue)

A motion was made by Council Member Moore, seconded by Council Member Jefferson, that this contract be approved. The motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

2020-124

Contract & Property Conveyance - Cedrow Subdivision

City Council is requested to approve the following two items in order to continue infill housing development efforts in the City.

1. Conveyance of the following lots to Community Housing Solutions:
1477 Cedrow Drive; 1481 Cedrow Drive; 1485 Cedrow Drive & 1489 Cedrow Drive
2. Approval of a contract with Community Housing Solution in the amount of \$200,000.00 to provide gap financing needed to build four homes in phase one of the Cedrow Subdivision.

The conveyances and the construction contract will facilitate affordable housing in accordance with HUD regulations and serve a public purpose.

Attachments: [2. Conveyance of Property & Contract](#)

Adopted a Resolution approving the conveyance of the 1477 Cedrow Drive, 1481 Cedrow Drive, 1485 Cedrow Drive, and 1489 Cedrow Drive To Community Housing Solutions (CHS); and approved a contract with Community Housing Solutions in the amount of \$200,000.00 to provide gap financing needed to build four homes in phase one of the Cedrow subdivision.

Resolution No. 1920/20-09

Resolution Book Volume XX, Page 124

A motion was made by Council Member Moore, seconded by Council Member Jefferson, that this contract be approved. The motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-125](#)

Property Acquisition - 1102 Penny Road

City Council is requested to approve the purchase of the former American Legion property located at 1102 Penny Road in the amount of \$118,000 which adjoins the City Lake property, the Bicentennial Greenway, and is adjacent to the Piedmont Environmental Center.

Attachments: [3. Purchase 1102 Penny Rd FINAL](#)

A motion was made by Council Member Moore, seconded by Council Member Jefferson, that the acquisition of the property at 1102 Penny Road be approved. The motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-126](#)

Budget Amendment - GO Refunding Bonds

City Council is requested to approve a budget amendment to recognize funds from the issuance of General Obligation Refunding Bonds. On March 19, 2020 the City of High Point issued \$14,100,000 Series 2020 General Obligation Refunding Bonds.

Attachments: [4. GO Refunding Bonds Amendment FINAL](#)

Adopted a Budget Amendment Ordinance recognizing funds from the issuance of General Obligation Refunding Bonds due to the issuance of \$14,100,000 Series 2020 General Obligation Refunding Bonds on March 19, 2020.

Ordinance No. 7604/20-20

Ordinance Book Volume XXI, Page 20

A motion was made by Council Member Moore, seconded by Council Member Jefferson, that this Budget Ordinance Amendment be adopted. The motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

2020-127

Agreement - MOU - HP365 Incubator Agreement Extension

City Council is requested to approve a Memo of Understanding (MOU) between the City of High Point and the High Point Chamber Foundation, Inc. The amended MOU proposes to extend the date of the agreement to June 30, 2021, which will match the end date of the grant that the city received from the North Carolina Department of Commerce for this project.

Attachments: [5. HP365 Agreement Extension FINAL](#)
[Amended MOU HP365 Incubator Agreement Extension \(signed\).pdf](#)

Approved an amendment to the Memorandum of Understanding (MOU) between the city of High Point and the High Point Chamber Foundation, Inc. that extends the date of the agreement to June 30, 2020, which will match the end date of the grant received by the city of High Point from the North Carolina Department of Commerce for the HPU365 Incubator project.

A motion was made by Council Member Moore, seconded by Council Member Jefferson, that the extension to the Agreement/MOU for the HP365 Incubator Agreement be approved. The motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

REGULAR AGENDA ITEMS

PROSPERITY & LIVABILITY COMMITTEE - Council Member Hudson,

Chair

Committee Members Hudson, Holmes, Jefferson, and Peters

2020-132

City of High Point - Special Events Policy

City Council is requested to approve modifications to the existing Special Events policy and fee schedule. The Prosperity and Livability Committee reviewed and recommend approval of the revised policy.

Attachments: [Special Events policy update April 2020](#)
[Special Event Policy \(revised April 6 2020\) FINAL](#)

Prosperity & Livability Chairman Wesley Hudson announced that the Prosperity & Livability Committee did meet on Wednesday, April 1st to discuss possible revisions to the Special Events Policy relating to the city-sponsored special events list, and the list of fees.

He reported the following recommendations are being forwarded to the City

Council for approval.

1. Add Unity Festival to the city-sponsored special events list. Remove History Rocks event at the Museum (event has been cancelled) and remove the Labonte Cycling Classic event.
2. Increase the traffic cone rental from \$2 to \$5 each cone; and increase the rental for the Sign Truck from \$18.00 to \$25.00 per hour, per truck; clarification that the fee for Police Officer personnel is \$40.00 per officer, per hour.

Council Member Hudson moved approval of the revisions to the Special Events Policy as recommended by the Prosperity & Livability Committee. Council Member Jefferson made a second to the motion.

Council Member Jones then made a SUBSTITUTE MOTION to approve all the revisions with the exception of the increase in fees for the traffic cone rental and refer it back in the Prosperity & Livability Committee for further discussion. Council Member Peters made a SECOND to the SUBSTITUTE MOTION.

For further discussion, Council Member Peters advised that she did meet with Deputy City Manager Randy McCaslin regarding the reasoning for the increase and was told that staff reported that the traffic cones are being returned damaged and this has proved to be an added expense to the city. She explained that she did talk with someone with 20 years of event planning and suggested adding a clause with the rental policy where the city could get reimbursed for the cones. Council Member Jones suggested the possibility of charging a deposit on the traffic cone rentals to eliminate any cost to the city.

Mayor Wagner asked if there were any additional comments. There being none, Prosperity & Livability Committee Chairman Hudson agreed to refer the possible increase of the traffic cone rental fees back in the Prosperity & Livability Committee for further discussion. Council Member Moore advised that he could support this action, but asked that staff be included in the committee discussions to ensure that the city's money is protected as it should be.

There being no further questions or comments, the Mayor called for a roll call vote on the SUBSTITUTE MOTION to approve all the revisions with the exception of the increase in fees for the traffic cone rental and refer it back in the Prosperity & Livability Committee for further discussion carried by a unanimous 9-0 vote as follows:

Approved the revisions to the Special Events policy and fee schedule as recommended by the Prosperity & Livability Committee with an exception to the proposed increase of the traffic cone rental fees which will be referred back to the Committee for further discussion.

A substitute motion was made by Council Member Jones, seconded by Council Member Peters, that this the Revisions to the Special Events Policy be approved. The motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

Social Distancing Concerns due to COVID-19

Council Member Jones reported that the community is fearful because people are not adhering to the social distancing requirements, especially on basketball courts. Deputy City Manager McCaslin advised that the Park Rangers are patrolling the Parks & Rec. facilities and halting groups that are playing basketball. Council Member Jones asked about the possibility of securing Deep River Rec Center and suggested closing all basketball courts. Mayor Wagner expressed his commitment to working with the city manager for a solution and to ensure that the rules are enforced.

GENERAL BUSINESS AGENDA

2020-128

Minutes To Be Approved

Finance Committee; March 12th @ 4:00 p.m.

Special Meeting of City Council; March 16th @ 4:00 p.m.

Regular Meeting of City Council; March 16th @ 5:30 p.m.

Attachments: [1. March 12 2020 Finance Committee Meeting Minutes](#)
[2. March 16 2020 High Point City Council Special Meeting Minutes](#)
[3. March 16 2020 High Point City Council Regular Meeting Minutes](#)

Following a roll call vote by the Mayor, the preceding minutes were approved by a unanimous 9-0 vote as follows:

A motion was made by Council Member Jones, seconded by Council Member Peters, that the preceding minutes be approved. The motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

2020-131

Closed Session

The city attorney is requesting that Council go into closed session pursuant to N.C. General Statute 143-318.11(a)(3) to preserve the attorney-client privilege, and N.C. General Statute 143-318.11(a)(6) for personnel.

At 6:10 p.m., Council Member Jones moved to enter Closed Session pursuant to N.C. General Statute 143-318.11(a)(3) to preserve the attorney-client privilege, and N.C. General Statute 143-318.11(a)(6) for personnel. Council Member Jefferson made a second to the motion. Following a roll call vote by the Mayor, the motion to enter Closed Session carried by the following 9-0 unanimous vote.

Mayor Wagner advised that that any action taken on the Closed Session matters would be reported in Open Session

ADJOURNMENT

Council reconvened into Open Session at 8:04 p.m. with an announcement by Mayor Wagner that there would be no action taken as a result of the Closed Sessions.

The meeting adjourned at 8:04 p.m. upon motion duly made and seconded.

Respectfully submitted,

Jay W. Wagner, Mayor

Attest:

Lisa B. Vierling, City Clerk