

# City of High Point

*Municipal Office Building  
211 S. Hamilton Street  
High Point, NC 27260*



## Minutes

**Monday, May 4, 2020**

**5:30 PM**

**Council Chambers**

## **City Council**

*Jay W. Wagner, Mayor  
Christopher Williams, Mayor Pro Tem  
Michael A. Holmes, S. Wesley Hudson,  
Cyril Jefferson, Tyrone E. Johnson, Victor Jones,  
Britt W. Moore, Monica L. Peters*

In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance was not allowed at this meeting. Instead, the meeting was streamed live. A link was provided for the public to listen to the live-streamed meeting.

## **ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE**

Mayor Wagner called the meeting to order at 5:33 p.m. The Pledge of Allegiance followed a Moment of Silence.

**Present** 9 - Council Member Britt Moore, Mayor Pro Tem Christopher Williams, Council Member Cyril Jefferson, Mayor Jay Wagner, Council Member Michael Holmes, Council Member Monica Peters, Council Member Tyrone Johnson, Council Member Victor Jones, and Council Member Wesley Hudson

## **PUBLIC COMMENT PERIOD**

[2020-151](#)

### **Public Comment Period**

A Public Comment Period will be held on Monday, May 4, 2020 at 5:30 p.m. As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance will not be allowed at this meeting. Instead, the city will be live streaming the meeting.

Please click the link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OTdINTcxMGEtZGFmNC00Y2Q0LTgyNWetMDc4ZDhjYjFmODli%40thread.v2/0?context=%7b%22Tid%22%3a%221fecc7db-d3aa-4dfa-956b-16cflf559f3c%22%2c%22Oid%22%3a%224c55c0e0-7a34-4c49-810a-c3fla62c8491%22%2c%22IsBroadcastMeeting%22%3atrue%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTdINTcxMGEtZGFmNC00Y2Q0LTgyNWetMDc4ZDhjYjFmODli%40thread.v2/0?context=%7b%22Tid%22%3a%221fecc7db-d3aa-4dfa-956b-16cflf559f3c%22%2c%22Oid%22%3a%224c55c0e0-7a34-4c49-810a-c3fla62c8491%22%2c%22IsBroadcastMeeting%22%3atrue%7d)

to listen to the meeting once the High Point City Council is in session.

Although the public is unable to physically participate in the meeting, the public can submit comments that will be read into the record. This can be done by calling 336-883-3522 and leaving a message, or by emailing written comments to [publiccomment@highpointnc.gov](mailto:publiccomment@highpointnc.gov)

The city of High Point's Public Comment Policy restricts comments to no more than three (3) minutes; this will apply for the telephone message submission.

Written comments submitted by email should be 350 words or less. The deadline for submitting comments to be read at the meeting is by 5:00 p.m. on the Friday prior to the Monday meeting.

No public comments were submitted for this meeting.

## **FINANCE COMMITTEE - Council Member Moore, Chair** **Committee Members: Moore, Holmes, Jones, and Peters**

## **CONSENT AGENDA ITEMS**

*Finance Committee Chairman Council Member Moore reported that the Finance Committee did meet as scheduled on Thursday, April 30, 2020 and placed all of the*

*following Finance-related matters on the May 4, 2020 High Point City Council Finance Committee Consent Agenda with a favorable recommendation.*

*Council Member Moore then made a motion, seconded by Council Member Peters, to approve the finance-related items on the Consent Agenda. Following a roll call vote by the Mayor, the motion carried by a unanimous 9-0 vote as follows:*

*Note: Although one motion was made to approve/adopt these matters under the Finance Committee Consent Agenda, action on all of these matters will be reflected throughout the Consent Agenda portion of these minutes as being made and seconded by the same persons.*

#### [2020-137](#)

##### **Contract - Sharpe Brothers, Inc. - Kersey Valley Landfill Paving Improvements**

City Council is requested to award a contract to Sharpe Brothers, Inc. in the amount of \$267,571.81 for asphalt repair and resurfacing improvements at the Kersey Valley Landfill.

**Attachments:** [1. FINAL\\_Kersey Valley Landfill Paving Improvements](#)

Approved award of a contract to Sharpe Brothers, Inc. in the amount of \$267,571.81 for asphalt repair and resurfacing improvements at the Kersey Valley Landfill.

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

#### [2020-138](#)

##### **Contract - Davis Martin Powell (DMP) - Waterview Pump Station**

City Council is requested to award a contract for professional engineering services to Davis Martin Powell (DMP) in the amount of \$281,900 for the engineering and design work for the extension of forcemain to Penny Road Outfall to allow increased discharge capacity of the Waterview Pump Station.

**Attachments:** [2. FINAL\\_DMP- Waterview Pump Station- Proposed FM Extension42120](#)

Approved award of a contract to Davis Martin Powell in the amount of \$281,900.00 for the engineering and design work for the extension of forcemain to Penny Road Outfall in order to allow increased discharge capacity of the Waterview Pump Station.

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

#### [2020-139](#)

##### **Contract - Sole Source - Xylem (Godwin)**

City Council is requested to award a sole source contract to Xylem in the amount of \$55,316.10 to purchase a Godwin 8-inch Dri-Prime CD225M Diesel Pump as a back-up bypass pump for the Water and Sewer Mains Division of the Public Services Department.

**Attachments:** [3. FINAL\\_Xylem-Godwin Diesel Pump](#)

Approved award of a sole source contract to Xylem in the amount of \$55,316.10 to purchase a Godwin 8-inch Dr--Prime CD225M Diesel Pump as a back-up bypass pump for the Water and Sewer Mains Division of the Public Services Department.

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

#### [2020-140](#)

##### **Contract - Sharpe Brothers - Street Resurfacing**

City Council is requested to award a contract to Sharpe Brothers in the amount of \$2,394,847.26 for the resurfacing of specific streets identified and that the appropriate City official be authorized to execute all necessary documents.

**Attachments:** [4. FINAL\\_City Streets Resurfacing42220](#)  
[SIGNED\\_City Streets Resurf - Recommendation Form - Council Approval \(F](#)

Approved award of a contract to Sharpe Brothers in the amount of \$2,394,847.26 for the resurfacing of specific streets identified and to authorize the appropriate City official to execute all necessary documents.

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

#### [2020-141](#)

##### **Contract - CDM-Smith - Richland Creek Outfall**

City Council is requested to award a contract to CDM-Smith in the amount of \$681,690 for the engineering and design work for the aerial sewer pipe replacement of the Richland Creek Outfall.

**Attachments:** [5. FINAL\\_Richland Creek Outfall- CDM-Smith424220](#)

Approved award of a contract to CDM-Smith in the amount of \$681,690.00 for the engineering and design work for the aerial sewer pipe replacement of the Richland Creek Outfall.

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

#### [2020-142](#)

##### **Resolution - High Pint - Building Reuse Grant**

City Council is requested to adopt a resolution for the High Pint project to satisfy requirements for the State of North Carolina's Building Reuse Grant in the amount of \$120,000.

**Attachments:** [6. FINAL High Pint Building Reuse Grant Resolution High Pint, LLC \(signed\).pdf](#)

Adopted a resolution in support of a 5% matching grant for the High Point, LLC and Iron Door Brewery Project to satisfy requirements for the State of North Carolina's Building Reuse Grant in the amount of \$120,000.

##### **Resolution No. 1921/20-10 Resolution Book XX, Page 150**

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this resolution be adopted. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

#### [2020-143](#)

##### **Contract - Kimley-Horn & Associates - Triangle Lake Road Improvements Phase 1**

City Council is requested to award a contract to Kimley-Horn & Associates in the amount of \$253,511.85 for professional planning, engineering and design services associated with the proposed roadway improvements on Triangle Lake Road.

**Attachments:** [7. FINAL Triangle Lake Rd design services Phase I 050420 TriangleLakeRdWidening](#)

Approved award of a contract to Kimley-Horn & Associates in the amount of \$253,511.85 for professional planning, engineering and design services associated with the proposed roadway improvements on Triangle Lake Road.

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

#### [2020-144](#)

##### **Contract - Matt's Janitorial Services, Inc.**

City Council is requested to award a contract extension for one (1) year to Matt's Janitorial Services, Inc. in the amount of \$92,280.00 to provide custodial services at seven (7) Parks &

Recreation facilities.

**Attachments:** [8. FINAL - Matts Janitorial Contract](#)

Approved a contract extension for one (1) year to Matt's Janitorial Services, Inc. in the amount of \$92,280.00 to provide custodial services at seven (7) Parks & Recreation facilities.

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract extension be approved. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

#### [2020-145](#)

##### **Contract - HH Architecture - High Point City Lake Park Site Master Plan - Phase 1**

City Council is requested to award a contract to HH Architecture in the amount of \$250,500.00 to perform schematic design services for the High Point City Lake Park Site Master Plan Phase 1.

**Attachments:** [9. FINAL\\_HH Architecture Schematic Design CLP April 2020](#)

Approved award of a contract to HH Architecture in the amount of \$250,500.00 to perform schematic design services for the High Point City Lake Park Site Master Plan Phase I.

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

#### [2020-148](#)

##### **Contract - United Way of Greater High Point - Community Development Block Grant-Corona Virus (CDBG-CV)**

City Council is requested to approve a contract with United Way of Greater High Point in the amount of \$100,000.00 to assist local agencies providing services that prevent, prepare for, and respond to the coronavirus pandemic that benefit income eligible persons and that the appropriate City official and/or employee be authorized to execute all necessary documents.

**Attachments:** [12. FINAL Contract with the United Way of Greater High Point](#)

Approved a contract with United Way of Greater High Point in the amount of \$100,000.00 to assist local agencies providing services that prevent, prepare for, and respond to the coronavirus pandemic that benefit income eligible persons and authorized the appropriate City official and/or employee to execute all necessary documents.

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this contract be approved. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-147](#)

**Ordinance - Budget Amendment - Riverdale Pump Station - FEMA-Hurricane Florence**

City Council is requested to approve a budget amendment in the amount of \$3,179,664.00 to recognize a FEMA reimbursement for damage to the Riverdale Pump Station during Hurricane Florence.

**Attachments:** [11. FINAL Budget Amendment FEMA Hurricane Florence Riverdale Reimbursement Budget Ordinance Amendment \(Riverdale Pump Station FEMA\).pdf](#)

Adopted an Ordinance amending the FY 2019-2020 Budget in the amount of \$3,179,644.00 to recognize a FEMA reimbursement for damage to the Riverdale Pump Station during Hurricane Florence.

**Ordinance No. 7605/20-21**  
**Ordinance Book, Volume XXI, Page 21**

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this Budget Ordinance Amendment be adopted. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-146](#)

**Capital Project Ordinance - City Lake Park Master Plan-Phase 1**

City Council is requested to approve a capital project ordinance in the amount of \$9,500,000 for Phase 1 of the City Lake Park Master Plan for renovations and upgrades at City Lake Park.

**Attachments:** [10. FINAL Budget Amendment City Lake Park Phase 1 - GOB City Lake Park Budget Amendment GOB.pdf](#)

Adopted a Capital Project Ordinance Amendment in the amount of \$9,500,000.00 for Phase I of the City Lake Master Plan for renovations and upgrades at City Lake Park.

**Ordinance No. 7606/20-22**  
**Ordinance Book, Volume XXI, Page 22**

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this Capital Project Ordinance be adopted. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

## [2020-149](#)

### **Ordinance - Budget Amendment- US Department of Housing & Urban Development (HUD) - Corona Virus (CDBG-CV) - Community Development Block Grant**

City Council is requested to approve a budget amendment in the amount of \$552,706.00 for an allocation authorized by the US Department of Housing & Urban Development (HUD) in CDBG funding due to the Corona Virus 2019 (COVID-19) pandemic.

**Attachments:** [13. FINAL Budget Amendment- Comm Dev Ordinance REVISED 4 22 20 Signed Budget Ordinance Amendment \(CDBG-CV\).pdf](#)

Adopted a Budget Ordinance Amendment amending the FY 2019-2020 Budget in the amount of \$552,706.00 for an allocation authorized by the U.S. Department of Housing & Urban Development (HUD) in CDBG funding due to the Coronavirus 2019 (COVID-19) pandemic.

**Ordinance No. 7607/20-23**  
**Ordinance Book, Volume XXI, Page 23**

**A motion was made by Council Member Moore, seconded by Council Member Peters, that this Budget Ordinance Amendment be adopted. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

## **REGULAR AGENDA ITEMS**

### **GENERAL BUSINESS AGENDA**

## [2020-152](#)

### **City Manager's Remarks on Initiatives**

City Manager Greg Demko will inform the City Council on several initiatives that he will be pursuing to advance and foster diversity and inclusion in the City's work force, operations, and services.

**Attachments:** [City Manager Remarks May 4 2020 HPCC.pdf](#)

City Manager Greg Demko read the following remarks into the record:

"Mayor and Council, I'd like to inform you of several initiatives that I will be pursuing to advance and foster diversity and inclusion in the City's work force, operations and services.

1. The current Personnel Resolution will be reviewed and updated to ensure our procedures for recruiting, hiring, and promotions, and the creation of new positions,



including management and executive level positions, incorporate current best human resources and EEO practices and that the hiring and promotional process is transparent and consist with the City's values and completed in an efficient and timely manner.

2. We will refine our policies and processes to improve the recruitment of underrepresented candidates for job openings and contract opportunities.
3. We're going to create a leadership training for qualified employees seeking the education and experience necessary for advancement within the organization.

We're going to establish a mandatory diversity training program for all supervisory employees.

5. As directed by City Council, the 2021/2021 fiscal year budget proposal will include work for Council to consider adding a new Diversity, Equity and Inclusion Specialist position.

6. We will be reviewing the performance of our Minority Women Business Enterprise (MWBE) purchasing policy and develop strategies to encourage more MWBE firms to be competitive in doing business with the City. As directed by City Council the feasibility and need for a Minority Women Business Enterprise (MWBE) position, including evaluating the types of duties the position would have in which department the position would be housed will be assessed. This assessment will also consider whether the duties could be performed by a newly created Diversity, Equity and Inclusion Specialist.

This work will be undertaken in close coordination with Legal and HR. I anticipate this work being completed as Soon as Possible (ASAP) and will provide information as we finalize the 2020/2021 budget by June 30, 2020."

**For Information Only**

**[2020-150](#)**

**Minutes To Be Approved**

Prosperity & Livability Committee Meeting Minutes; April 1st @ 9:00 a.m.

Finance Committee Meeting Minutes; April 2nd @ 4:00 p.m.

High Point City Council Regular Meeting Minutes; April 6th @ 5:30 p.m.

High Point City Council Special Meeting Minutes; April 9th @ 2:00 p.m.

High Point City Council Special Meeting Minutes; April 22nd @ 4:00 p.m.

- Attachments:**
- [1. April 1 2020 Prosperity & Livability Committee Minutes](#)
  - [2. April 2 2020 Finance Committee Minutes](#)
  - [3. April 6 2020 High Point City Council Meeting Minutes](#)
  - [4. April 9 2020 Special Meeting Minutes](#)
  - [5. April 22 2020 Special Meeting Minutes](#)

**A motion was made by Council Member Moore, seconded by Council Member Johnson, that the preceding minutes be approved as submitted. Upon a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote.**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-153](#)

**Closed Session- Economic Development and Personnel**

Staff requests that Council go into Closed Session for the following purposes:

1. Pursuant to N.C. General Statute 143-318.11(a)(4) for economic development, and
2. Pursuant to N.C. General Statute 143-318.11(a)(6) for personnel

Upon reconvening into Open Session at 7:44 p.m., Mayor Wagner announced there would be no action taken as a result of the Closed Session.

**A motion was made by Council Member Johnson, seconded by Council Member Moore, to go into Closed Session for the purpose of economic development and personnel. The motion carried by the following unanimous 9-0 vote:**

**Aye:** 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

**ADJOURNMENT**

The meeting adjourned at 7:44 p.m. upon motion duly made and seconded.

Respectfully Submitted,

\_\_\_\_\_  
Jay W. Wagner, Mayor

Attest:

\_\_\_\_\_  
Lisa B. Vierling, City Clerk