

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Minutes

Monday, June 15, 2020

5:30 PM

Council Chambers

City Council

*Jay W. Wagner, Mayor
Christopher Williams, Mayor Pro Tem
Michael A. Holmes, S. Wesley Hudson,
Cyril Jefferson, Tyrone E. Johnson, Victor Jones,
Britt W. Moore, Monica L. Peters*

In order to maintain the health, safety, and well-being of our residents, staff, and the City Council, this meeting was conducted electronically with remote participation. As part of the City of High Point's COVID-19 mitigation efforts, in-person attendance was not allowed at this meeting. Instead, the meeting was live-streamed and a link was provided to the public to listen to the meeting as it was being live-streamed. www.HighPointNC.gov/VirtualPublicMeeting

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE

HIGH POINT CITY COUNCIL
REGULAR MEETING
(Virtual Meeting)
June 1, 2020 - 5:30 p.m.
3rd Floor Lobby Conference Room

Mayor Wagner called the meeting to order at 5:31 p.m. and reminded everyone to provide their name when speaking so the public will know who is speaking.

Following a roll call vote by Mayor Wagner, the following attendance and participation of the following Council Members was duly noted.

Physically Present (5):

Mayor Jay W. Wagner, Council Member Tyrone Jefferson (At Large), Council Member Cyril Jefferson (Ward 1), Council Member Victor Jones (Ward 5), and Council Member Michael Holmes (Ward 6)

Participating Remotely (4):

Mayor Pro Tem Christopher Williams (Ward 2), Council Member Britt Moore (At Large), Council Member Monica Peters (Ward 3), and Council Member Wesley Hudson (Ward 4)

Present 9 - Council Member Britt Moore, Mayor Pro Tem Christopher Williams, Council Member Cyril Jefferson, Mayor Jay Wagner, Council Member Michael Holmes, Council Member Monica Peters, Council Member Tyrone Johnson, Council Member Victor Jones, and Council Member Wesley Hudson

RECOGNITIONS AND PRESENTATIONS

2020-230

Proclamation- Juneteenth

Mayor Wagner will read a proclamation delaring June 19, 2020 as "Juneteenth Independence Day."

Attachments: Juneteenth June 2020.pdf

Mayor Wagner read the proclamation into the record declaring June 19, 2020 as "Juneteenth Independence Day" in the City of High Point and encouraged the community to participate in the activities planned to commemorate this historical event.

presented before council

2020-231

Proclamation- 245th Birthday of the United States Army

Mayor Wagner will read a proclamation declaring June 14, 2020 to be the United States Army's 245th Birthday.

Attachments: 245th Brithday of the US Army 2020.pdf

Mayor Wagner read the proclamation into the record recognizing June 14, 2020 as the 245th Birthday of the United States Army and expressed appreciation, on behalf of the people of High Point, to the United States Army and to the dedicated soldiers who have served over the 245 years of its existence.

presented before council

FINANCE COMMITTEE - Council Member Moore, Chair **Committee Members: Moore, Holmes, Jones, and Peters**

CONSENT AGENDA ITEMS

Finance Committee Chairman, Council Member Moore, reported that the Finance Committee did meet as scheduled on Thursday, June 11th and placed all of the following Finance-related matters on the June 15, 2020 High Point City Council Finance Committee Consent Agenda with a favorable recommendation.

Note: Although one motion was made to approve/adopt these matters under the Finance Committee Consent Agenda, action on all of these matters will be reflected throughout the Consent Agenda portion of these minutes as being made and seconded by the same persons.

[2020-199](#)

Contract - Triangle Grading & Paving - Concrete Repairs - City Lake, Oak Hollow Lake Dam & Spillway

City Council is requested to award a contract to Triangle Grading & Paving, Inc. in the amount of \$169,800.00 for concrete repairs at the City Lake, Oak Hollow Lake dam and spillway and authorize the appropriate City official to execute all necessary documents.

Attachments: [1. Oak Hollow and City Lake Dam Concrete Repairs](#)
[SIGNED Recommendation-Department \(Informal Bid\) with Finance Director](#)

Approved award of a contract to Triangle Grading & Paving, Inc. in the amount of \$169,800.00 for concrete repairs at the City Lake, Oak Hollow Lake dam and spillway, and authorized the appropriate City official to execute all necessary documents.

A motion was made by Council Member Moore, seconded by Council Member Holmes that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-200](#)

Contract - STV Engineering - E. Washington Street Utility Lines Relocation

City Council is requested to award a contract to STV Engineering in the amount of \$97,362.85 for the engineering and design work for the relocation of the water and sewer utility lines in conjunction with E. Washington Street realignment project.

Attachments: [2. STV Engineering- E Washington Street Utility Relocation](#)

Approved award of a contract to STV Engineering in the amount of \$97,362.85 for the engineering and design work for the relocation of the water and sewer utility lines in conjunction with the E. Washington Street realignment project.

A motion was made by Council Member Moore, seconded by Council Member Holmes that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-201](#)

Contract - Martin Marietta - City Wide Stone Supplier

City Council is requested to award a contract to Martin Marietta for city departments that need stone will have the availability to have this material supplied to them when performing maintenance functions that require various types of stone. This contract will be awarded for a three-year period from July 1, 2020 and ending June 30, 2023, with the option to renew for two additional one-year periods if terms and pricing are agreeable to both parties and requests that the appropriate city official and/or employee be authorized to execute all necessary documents.

Attachments: [3. City Wide Stone](#)

Contract will be awarded for a three-year period from July 1, 2020 and ending June 30, 2023, with an option to renew for two additional one-year periods if terms and pricing are agreeable to both parties.

Approved award of a contract to Martin Marietta so city departments that need stone will have the availability to have the material supplied to them when performing maintenance functions that require various types of stone, and that the appropriate city official and/or employee be authorized to execute all necessary documents.

A motion was made by Council Member Moore, seconded by Council Member Holmes that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-202](#)

Contract - Breece Enterprises, Inc. - Water/Sewer Maintenance

City Council is asked to award a contract to Breece Enterprises, Inc. in the amount of \$650,725.00 to perform maintenance work and emergency repairs on the existing water and sewer system.

Attachments: [4. Water and Sewer Scheduled Maintenance](#)

Approved award of a contract to Breece Enterprises, Inc. in the amount of \$650,725.00 to perform maintenance work and emergency repairs on the existing water and sewer system.

A motion was made by Council Member Moore, seconded by Council Member Holmes that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-203](#)

Sole Source Contract - Vapor vShield Operator Protection Doors

City Council is requested to award a sole source contract to Vapor Bus Intl a Div. Of Wabtec in the amount of \$70,098 for Operator Protection Doors for the protection of transit operators due to the COVID-19 pandemic and the increasing incidences of aggressive behaviors from passengers.

Attachments: [5. Vapor Operator Barrier Door](#)
[SIGNED REQ #26175 Sole Source Request Form](#)

Approved award of a sole source contract to Vapor Bus Intl, a Division of Wabtec, in the amount of \$70,098 for Operator Protection Doors for the protection of transit operators due to the COFID-19 pandemic and the increasing incidents of aggressive behaviors from passengers.

A motion was made by Council Member Moore, seconded by Council Member Holmes that this contract be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-204](#)

Resolution - High Point Theatre/International Market Center HVAC Eighth Lease Amendment

Council is requested to adopt a resolution approving the Eighth Amendment to the original lease and extend the period of time during which the HVAC services will be provided. The remaining terms of the lease shall remain in effect.

Attachments: [6. IMC Theatre HVAC 8th Lease Amendment](#)
[Signed Eighth Amendment and Resolution](#)

Adopted a resolution approving the Eighth Amendment to the original lease between the City of High Point and International Market Center (IMC), and extended the period of time during which the HVAC services will be provided.

Resolution No. 1923/20-12
Resolution Book, Volume XX, Page 152

A motion was made by Council Member Moore, seconded by Council Member Holmes that this resolution be adopted. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-205](#)

Resolution - Sale of City Owned Property - 1100 Campbell St. Parcel # 187682

City Council is requested to adopt a resolution accepting an offer of \$8,000 and authorizing the sale of the surplus City owned property located at 1100 Campbell St. Parcel # 187682.

Attachments: [7. 1100 Campbell St](#)
[Signed Resolution Property 1100 Campbell Street](#)
[Signed Quit Claim Deed 1100 Campbell Street.pdf](#)

Adopted a resolution accepting an offer of \$8,000 and authorized the sale of the surplus city-owned property located at 1100 Campbell Street, Parcel # 187682.

Resolution No. 1924-20-13
Resolution Book, Volume XX, Page 153

A motion was made by Council Member Moore, seconded by Council Member Holmes that this resolution be adopted. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-206](#)**Authorize Write-off of Delinquent Miscellaneous Accounts Receivables**

City Council is requested to authorize the Financial Services Director to write-off \$16,214 for prior years' original billings through the fiscal year 2015-2016:

Landfill fees \$12,353

Returned checks \$634

Permit fees \$450

Showroom licenses \$2,777

Total \$16,214

Attachments: [8. MiscARWriteoffs 2020](#)

Authorized the Financial Services Director to write-off \$16,214 for prior years' original billings through FY 2015-2016 as follows:

Landfill fees \$12,353

Returned checks \$634

Permit fees \$450

Showroom licenses \$2,777

Total \$16,214

A motion was made by Council Member Moore, seconded by Council Member Holmes that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-207](#)**Authorize Write-off Delinquent Utilities Accounts Receivables**

City Council is requested to authorize the Financial Services Director to write-off \$908,657 for original billings from the fiscal year 2015-2016.

Attachments: [9. Utility Writeoffs 2020](#)

Authorized the Financial Services Director to write-off \$908,657 for original utility billings from the FY 2015-2016.

A motion was made by Council Member Moore, seconded by Council Member Holmes that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

REGULAR AGENDA ITEMS**PUBLIC HEARINGS**

2020-208**Public Hearing - Proposed FY 2020-2021 City of High Point Annual Budget**

Monday, June 15, 2020 at 5:30 p.m. is the date and time established to receive public comments on the proposed FY 2020-2021 City of High Point Annual Budget.

Attachments: [List #1 of Comments- Public Hearing on Budget.pdf](#)
[List #2 of Comments- Public Hearing on Budget.pdf](#)

The public hearing on the Proposed FY 2020-2021 Annual Budget was held on Monday, June 15, 2020 at 5:30 p.m. as advertised.

Councilman Britt Moore, Chair of the Finance Committee, opened the public hearing.. He shared that Council has received many public comments on the budget over the last several days in various formats which were disseminated and forwarded to the City Council members for review and will be incorporated into the record and made a permanent part of the proceedings from this meeting.

Chairman Moore then closed the public hearing.

Mayor Wagner duly noted that the public hearing was properly opened, comments were received, and the public hearing was closed.

Council Member Peters asked if the comments have been placed on the city's website so the public can read the comments that have been received. City Clerk Lisa Vierling reported that the comments are not currently on the website, but could be. Mayor Wagner reiterated that the city does have the capability to put the comments on the website and would get the information out to the public as to how they could access the comments. The Mayor pointed out the comments received would also be incorporated into the record and available in the approved minutes that are published on the city's website.

Note: In accordance with recently adopted legislation regarding public hearings at remote meetings, there is a 24-hour waiting period before action can be taken to adopt the budget. The City Council will adopt the budget during a Special Called Meeting of the City Council on June 22, 2020 at 5:30 p.m.

acknowledge public hearing held

COMMUNITY DEVELOPMENT COMMITTEE - Mayor Pro Tem Williams,
Chair

Committee Members: Williams, Hudson, Jefferson, and Johnson

PUBLIC HEARINGS

[2020-209](#)**Public Hearing - Substantial Amendments to the City of High Point 2019-2020 Annual Action Plan & 2015-2019 Consolidated Plan**

The City of High Point has received a special allocation in the amount of \$552,706.00 of CDBG-CV funds to be used to prevent, prepare for, and respond to the coronavirus pandemic. These Substantial Amendments to the 2019-2020 Annual Action Plan and the 2015-2019 Consolidated Plan require a public hearing to be held and is needed to satisfy Housing and Urban Development (HUD) requirements.

Pursuant to newly adopted legislation regarding public hearings conducted at remote meetings, there will be a 24-hour waiting period before action can be taken by the City Council on this matter.

Attachments: [Substantial Amendment for 2020 CDBG-CV Special Allocation 6-15-20](#)

The public hearing for this matter was held during a virtual meeting of the High Point City Council on Monday, June 15, 2020 at 5:30 p.m. as duly advertised.

Mayor Pro Tem Williams, Chairman of the Community Development Committee, recognized Mike McNair, Director of Community Development & Housing.

Mr. McNair explained that on May 4, 2020, the City Council approved the appropriation of the funds regarding this amendment because HUD immediately made these funds available and the required public hearing is the next step in the process before the 2019-2020 Annual Action Plan and the 2015-2019 Consolidated Plan can be amended.

Mr. McNair reported that the city received a special allocation from HUD as part of the CARES Act, which requires substantial amendments to the Annual Action Plan, the 2015-2019 Consolidated Plan, and the Citizen Participation Plan. The funding must be used to respond, prevent, or prepare for impacts within the community dealing with the Coronavirus and must be expended by September 30, 2021. He provided some examples of some of the eligible activities for the funding: services to families, homeless services, meals on wheels, etc..... and people requiring emergency assistance in regards to food/rent issues.

The budget for this funding has been updated to reflect that the United Way declined the \$100,000 award that was approved by Council on May 4th because of the impact of the extra time/oversight that would be required which would be taxing on their staff. These funds have now been added back to the Public Service Grants allocation. Mr. McNair reported that the Citizens Advisory Council has already allocated \$225,186 out of the \$271,200 and \$200,000 has been set aside for additional CDBG-CV eligible activities that have yet to be defined. He advised there very well could be another allocation of funds from the CARES Act in the Fall.

Following Mr. McNair's presentation, Mayor Wagner asked if there were any questions.

For clarification, Council Member Moore inquired about the reason United Way declined the \$100,000 and asked if it was because they felt they might receive less funding from the money from the CDBG-CV money that Guilford County received. Mr. McNair explained it was a combination of things and spoke to the difficulty in administering these funds because they were being asked to be the fiscal agent and they felt this would be extremely burdensome on their staff. Mr. McNair stated that he did assure the United Way there were no hard feelings and their relationship would remain strong.

There being no further questions, Chairman Williams opened the public hearing and the city clerk indicated no comments were received for this public hearing. The public hearing was closed.

Mayor Pro Tem Williams made a motion for approval of the substantial amendments to the 2019-2020 Annual Action Plan and the 2015-2019 Consolidated Plan. Council Member Johnson made a second to the motion. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

GENERAL BUSINESS AGENDA

[2020-210](#)

Reappointment - Parks & Rec Commission - Robert Davis

City Council is requested to confirm the reappointment of Robert Davis to the Parks & Recreation Commission as Council Member Peters' Ward 3 appointee. Reappointment to be effective immediately and will expire 7/1/2023.

Attachments: [Reappointment of Robert Davis to Parks and Rec Commission](#)

Approved the reappointment of Robert Davis to the Parks & Recreation Commission to be effective immediately with a term expiration date of July 1, 2023.

A motion was made by Council Member Peters, seconded by Council Member Jefferson, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-211](#)**Appointment - Parks & Rec Commission - Eric Abeles**

City Council is requested to confirm the appointment of Eric Abeles to the Parks & Recreation Commission as Council Member Moore's At Large appointee. Appointment to be effective July 1, 2020 and will expire July 1, 2023.

Attachments: [Eric Abeles Appointment to Parks and Recreation \(FINAL\).pdf](#)

Approved the appointment of Eric Abeles to the Parks & Recreation Commission to be effective July 1, 2020 with a term expiration date of July 1, 2023.

A motion was made by Council Member Moore, seconded by Council Member Jefferson, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following unanimous 9-0 vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-216](#)**Appointment- Planning & Zoning Commission (Alex Moore)**

Councilman Jefferson is recommending the appointment of Alex Moore to the Planning & Zoning Commission. Mr. Moore will fill Marie Stone's term on the Planning & Zoning Commission that is set to expire on July 1, 2020. Ms. Stone is no longer able to serve. Appointment to be effective July 1, 2020 and will expire on June 30, 2023.

Mayor Wagner made a motion to suspend the rules to add this appointment to the agenda. Council Member Johnson made a second to the motion. The motion to suspend the rules carried by the following 9-0 unanimous vote:

Council Member Jefferson and Mayor Wagner publicly thanked Marie Stone for her many years of dedicated service while serving on the Planning & Zoning Commission.

Approved the appointment of Alex Moore to the Planning & Zoning Commission effective July 1, 2020 with a term expiration date of June 30, 2023.

A motion was made by Council Member Jefferson, seconded by Council Member Peters, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-217](#)**Contract-Interim City Manager-Randy McCaslin**

Council is requested to approve the Interim City Manager's Contract with the City of High Point

Attachments: [Randy McCaslin MOA June 15 2020](#)

Mayor Wagner moved to suspend the rules to add this matter to the agenda.

Council Member Johnson made a second to the motion. The motion to suspend the rules carried by the following 9-0 unanimous vote:

Mayor Wagner explained that Council was briefed on this matter during a Closed Session on personnel that was held earlier and spoke to how the Council feels comfortable with the terms that were agreed upon in the Interim City Manager's Contract.

Council Member Peters expressed that it is an honor for her to serve on the City Council with Randy McCaslin as the Interim City Manager and spoke to Mr. McCaslin's life-long devotion and commitment to High Point. Council Member Jefferson echoed Council Member Peters' sentiments and added that the McCaslin family has generations of serving the City of High Point and expressed appreciation for the opportunity to work with Mr. McCaslin for the months and years to come.

Approved the Memorandum of Agreement between the City of High Point and Randy McCaslin as Interim City Manager; Mr. McCaslin accepted appointment as Interim City Manager on May 22, 2020.

A motion was made by Mayor Wagner, seconded by Council Member Jefferson, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2020-212](#)

Minutes To Be Approved

Finance Committee Meeting; May 28th @ 4:00 p.m.

Special Meeting of the City Council; June 1st @ 4:00 p.m.

Regular Meeting of the City Council; June 1st @ 5:30 p.m.

Special Meeting of the City Council (Budget Review); June 4th @ 4:00 p.m.

Attachments: [1. May 28 2020 Finance Committee Meeting Minutes.pdf](#)
[2. June 1 2020 Special Meeting Minutes.pdf](#)
[3. June 1 2020 High Point City Council Minutes.pdf](#)
[4. June 4 2020 Special Meeting Minutes.pdf](#)

Approved the preceding minutes as submitted.

A motion was made by Mayor Wagner, seconded by Council Member Johnson, that this matter be approved. Following a roll call vote by the Mayor, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Council Member Moore, Mayor Pro Tem Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

ADJOURNMENT

There being nothing further to come before Council, the meeting adjourned at 6:01 p.m. upon motion duly made by Council Member Jefferson and second by Council Member Johnson.

Respectfully Submitted,

Jay W. Wagner, Mayor

Attest:

Lisa B. Vierling, City Clerk