



# City of High Point

Municipal Office Building  
211 S. Hamilton Street  
High Point, NC 27260

## Minutes Finance Committee

*Britt Moore, Chair*  
*Committee Members:*  
*Michael Holmes*  
*Monica Peters*  
*Victor Jones*

*Jay Wagner, Mayor (Alternate)*  
*Christopher Williams, Mayor Pro Tem*  
*(Alternate)*

Thursday, July 30, 2020

4:00 PM

3rd Floor Conference Room

As part of the City of High Point's COVID-19 Mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the city will be live streaming the meeting. Please click on the following link to listen to the meeting live once the Finance Committee is in session.

[www.HighPointNC.gov/VirtualPublicMeeting](http://www.HighPointNC.gov/VirtualPublicMeeting)

### CALL TO ORDER

#### FINANCE COMMITTEE

(Virtual Meeting)

*Chaired by Council Member Moore*

*Members: Moore, Holmes, Peters, and Jones*

*July 30, 2020 - 4:00 p.m.*

*3rd Floor Lobby Conference Room*

**Present (1):** Chairman Britt Moore

#### **Participating**

**Remotely (3):** Committee Member Michael Holmes; Committee Member Victor Jones; and Committee Member Monica Peters [joined remotely at 4:09 p.m.]

#### **Staff Present:**

Randy McCaslin, Interim City Manager; Greg Ferguson, Assistant City Manager; Eric Olmedo, Assistant City Manager; Terry Houk, Director of Public Services; Derrick Boone, Assistant Director of Public Services; Dawn Molnar, Eastside WWTP Superintendent; Lisa B. Vierling, City Clerk; and Mary S. Brooks, Deputy City Clerk

#### **Staff Participating**

**Remotely:** JoAnne, Carlyle, City Attorney; Travis Stroud, Interim Chief of Police; Bobby Fitzjohn, Director of Financial Services; and Gary Smith, Fleet Services Director

*As part of the city of High Point's COVID-19 mitigation efforts, in-person attendance was not allowed at this meeting. Instead, the meeting was live-streamed, and the public was provided a link to listen to the meeting as it was being live-streamed.*

### CALL TO ORDER

*Chairman Moore called the meeting to order at 4:00 p.m.*

**Present** 4 - Chair Britt Moore, Michael Holmes, Monica Peters, and Victor Jones

**Absent** 2 - Jay Wagner, and Christopher Williams

### PRESENTATION OF ITEMS

#### [2020-275](#)

#### Ordinance - HPPD - Sale of Retired Police Badges

City Council is requested to approve the sale of retired police badges. A budget amendment to appropriate the funds will be brought forward once the proceeds from the sale of the badges are collected.

**Attachments:** [1. HPPD - Sale of Badges](#)

[SIGNED Sole Source Form 7.24.20\(agenda copy\)](#)

[ORD Retired Police Badges](#)

*Travis Stroud, Interim Chief of Police, reported that the current police badges were 23 years old; described what the old police badge looked like; said the badges would become obsolete once the new police department was completed; and that the proceeds from the sale of the badges would go toward the cost for the new badges. The Police Department is recommending approval for the sale of retired police badges; and a budget amendment to appropriate the funds once the proceeds from the sale of the badges were collected.*

*Committee Member Holmes asked was a decision made yet on naming the new police department. Interim Chief Stroud replied that no decision had been made at this time.*

**A motion was made by Chair Moore, seconded by Holmes, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

[2020-276](#)**Bookmobile Donation - Growing High Point**

City Council is requested to approve a donation of a surplus bookmobile to Growing High Point and authorize the appropriate city official to execute all necessary documents.

**Attachments:** [2. Bookmobile Donation Publisher's Affidavit Donation of Bookmobile.pdf](#)

*Eric Olmedo, Assistant City Manager, reported that Growing High Point requested for the bookmobile to be donated to their organization to create a mobile grocery store; the estimated value of the vehicle was between \$4,000 and \$6,000; and that the required public notice was advertised in the newspaper. Staff is recommending the donation of the bookmobile to Growing High Point and authorize the appropriate city official to execute all necessary documents.*

**A motion was made by Chair Moore, seconded by Jones, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

[2020-277](#)**Contract - Sole Source - Eastside Wastewater Treatment Plant (ESTP) - Primary Sludge Pumps**

City Council is requested to award a sole source contract to Penn Valley Pump, Co Inc. in the amount of \$32,790.00 for the purchase of an additional 6-inch Penn Valley Double Disc Pump.

**Attachments:** [3. Eastside Wastewater Treatment Plant \(ESTP\) Primary Sludge Pumps SIGNED 26784 Sole Source](#)

*Terry Houk, Public Services Director, recognized Dawn Molnar, WWTP Superintendent, in attendance who was overseeing the project for the sludge pumps; and voiced appreciation for the job she was doing. Mr. Houk reported the request was to purchase and replace the primary sludge pumps for the Eastside Wastewater Treatment Plant; said two pumps were installed already; and the remaining peristaltic pumps would be replaced over the next couple of years.*

*Discussion took place regarding the description of the new and old sludge pumps; and repair price comparisons for the old versus new sludge pumps.*

**A motion was made by Jones, seconded by Chair Moore, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

[2020-278](#)**Contract - James River Equipment - John Deere 672G Crawler Loader**

City Council is requested to award a Sourcewell # 032119-JDC contract to James River Equipment in the amount of \$348,232 for the purchase of one (1) John Deere 672G crawler loader and declare the old loader as surplus and disposing through the online auction process.

**Attachments:** [4. James River Equipment John Deere Crawler Loader SIGNED Recommendation Form - JD Crawler Loader](#)

Gary Smith, Fleet Services Director, reported The Landfill Division had a Caterpillar 963D loader in need of replacement based on hours and overall condition. The maintenance costs increased over the past year; and the loader had reached the end of its useful life. James River Equipment has a John Deere 755 Crawler Loader using the Sourcewell contract that has been researched by the landfill staff and they believe it will meet their needs. The Fleet Services Department is recommending the purchase of one John Deere 672 G crawler loader from James River Equipment in the amount of \$348,232; and to declare the old loader as surplus to be sold through the online auction process.

Chairman Moore asked who would do the servicing for the equipment. Mr. Smith replied that James River Equipment provided inhouse servicing.

Committee Member Jones inquired where the funds for the equipment would come from; on the age of the current machine; and asked how much the current equipment would surplus for. Eric Olmedo, Assistant City Manager replied that the funds would come from the landfill fund; and Mr. Smith replied that the current machine was 7 years old; and the estimated amount for surplus was between \$50,000 and \$60,000.

**A motion was made by Chair Moore, seconded by Holmes, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

[2020-279](#)

**Contract - Piedmont Peterbilt - Roll Off Container Truck**

City Council is requested to award a NC Sheriffs' Association contract to Piedmont Peterbilt in the amount of \$179,898 for the purchase of a Peterbilt 567 truck with a Swap Loader SL520 hook lift system and declare the old truck as surplus and disposing through the online auction process.

**Attachments:** [5. Piedmont Peterbilt Roll Off Container Truck SIGNED Recommendation Form - Roll Off Truck](#)

Gary Smith, Fleet Services Director, reported The Landfill Division had a 2009 Sterling truck with a KPAC roll off container system in need of replacement based on overall condition; and said it was used daily for servicing containers at the landfill. The Fleet Services Department is recommending the purchase of a Peterbilt 567 truck from Piedmont Perbilt in the amount of \$179,898.00; and to declare the old truck as surplus to be sold through the online auction process.

*Chairman Moore inquired on the selection process for the Peterbilt 567 truck. Mr. Smith replied that Piedmont Peterbilt was the best match; and accommodated for what was needed.*

**A motion was made by Jones, seconded by Holmes, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

[2020-280](#)

**Contract - Sourcewell - Ascendum Machinery - Gradall Excavator**

City Council is requested to award a Sourcewell contract to Ascendum Machinery in the amount of \$346,754.72 for the purchase of a Gradall XL3100V excavator and declare the old Gradall XL3100 as surplus and disposing through the online auction process.

**Attachments:** [6. Ascendum Machinery Gradall Excavator](#)  
[SIGNED Recommendation Form - Gradall](#)

*Gary Smith, Fleet Services Director, reported the excavator was used for ditch work and storm debris removal. The Storm Water Division is currently using a 2008 Gradall XL3100V that needs replacement due to increased maintenance costs and downtime over the past year. The Fleet Services Department is recommending approval for the purchase of the new Gradall XL3100V from Ascendum Machinery in the amount of \$346,754.72; and to declare the old Gradall XL3100 as surplus to be sold through the online auction process.*

*Chairman Moore inquired on the number of excavators the city owned. Mr. Smith replied one; and said that the estimated price for surplus would be between \$30,000 and \$40,000.*

**A motion was made by Chair Moore, seconded by Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

**ADJOURNMENT**

*There being nothing further to come before the Finance Committee, the meeting adjourned at 4:21 p.m. upon motion duly made and seconded.*

Respectfully submitted,

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Mary S. Brooks, Deputy City  
Clerk

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Britt Moore, Chairman