

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Minutes

Thursday, September 17, 2020

4:00 PM

Council Chambers

Finance Committee

Britt Moore, Mayor Pro Tem, Chair

Committee Members:

Michael Holmes

Monica Peters

Victor Jones

Jay Wagner, Mayor (Alternate)

FINANCE COMMITTEE - Council Member Britt W. Moore, Chair

As part of the City of High Point's on-going COVID-19 Mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the meeting will be live-streamed and the public will be provided an opportunity to listen to the meeting once the meeting is in session.

<http://www.highpointnc.gov/VirtualPublicMeeting>

CALL TO ORDER

Acting Chairman Jones called the meeting to order at 4:13 p.m.

Present 3 - Michael Holmes, Monica Peters, and Victor Jones

Absent 1 - Chair Britt Moore

PRESENTATION OF ITEMS**[2020-346](#)****Contract - Amick Equipment Company - Freightliner Rear Loading Refuse Truck**

City Council is requested to award a contract to Amick Equipment Company in the amount of \$188,885.63 for the purchase of one (1) Freightliner truck with New Way Rear Loading Refuse body using the NC Sheriffs' Association procurement contract; for use by the Environmental Services Division and declare the old truck as surplus and disposing through the online auction process.

Attachments: [Contract-Fleet Rear Loading Refuse Truck](#)

[SIGNED Recommendation Form - Freightliner Truck Refuse](#)

Eric Olmedo, Assistant City Manager reported that the Environmental Services Division had a rear loading refuse truck in need of replacement due to age and hours. Delivery 180-240 days. Using the NC Sheriffs' Association Procurement contract # 19-03-0504RR, a 2021 Freightliner truck with New Way Rear Loading Refuse body from Amick Equipment Company; and staff is recommending approval for the contract in the amount of \$188,885.63.

Committee Member Holmes inquired on the warranty for the Freightliner truck; and asked what the cost was for an extended warranty. Mr. Olmedo replied that the truck had a one-year on-site warranty package; and that staff would provide the cost for an extended warranty.

A motion was made by Jones, seconded by Holmes, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Holmes, Peters, and Jones

Absent: 1 - Chair Moore

[2020-347](#)**Contract - Piedmont Truck Center - Western Star Tandem Axle Dump Truck**

City Council is requested to award a contract to Piedmont Truck Center in the amount of \$178,804 for the purchase of one (1) 2021 Western Star tandem axle truck with dump body for use by the Storm Water Division of the Public Services Department; and declare the old truck as surplus and disposing through the online auction process.

Attachments: [Contract-Fleet- Western Star-Tandem Axle Dump Truck](#)
[SIGNED Recommendation Form - Dump](#)

Gary Smith, Fleet Services Director reported the Storm Water Division had a 2007 International tandem axle dump truck with maintenance costs that have steadily increased over the past couple of years; recommending replacement based on age and overall condition. The truck was used for transporting rock, dirt, and other materials needed in maintaining storm drains and will also be equipped with a snowplow and salt spreader. The Western Star tandem axle truck is similar to what they are currently using and will meet their needs. Estimated delivery is 180-240 days. Staff is recommending approval for the contract in the amount of \$178,804.00.

Acting Chairman Jones inquired the cost for an extended warranty; and what the warranty covered. Mr. Smith replied that he did not have a cost for an extended warranty at this time; and that the truck came with a three-year warranty.

Committee Member Holmes inquired on the warranty in reference to service hours and mileage for the vehicle. Mr. Smith replied that the truck's manufacturers coverage worked strictly off of mileage.

A motion was made by Holmes, seconded by Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Holmes, Peters, and Jones

Absent: 1 - Chair Moore

[2020-348](#)**Resolution - HPPD K-9 Rudo**

City Council is requested to approve High Point Police Department K-9 Rudo be declared surplus property and that High Point Police Department be allowed to retire him.

Attachments: [PD Resolution Retirement of K-9](#)
[Resolution Sale of Personal Property K9](#)

Major Ken Steele, Assistant Police Chief reported to have underperforming canine so we could retire dog; been since 2018; not formal standard Canine Rudo is a multi-function (narcotics detection, tracking, search and apprehension), Belgium Malinois who was purchased by the High Point Police Department in May 2018. She is currently 3 years and eight months old. Unfortunately, Rudo has not risen to the level of expected performance. This issue creates an officer safety issue and is a severe performance failure. Police K-9 Trainers have evaluated the canine and have declared him unfit for duty. K-9 Rudo, was originally purchased by the High Point Police Department at a cost of \$7,500. As a result his inability to perform, the Police Department will be required to

purchase a replacement canine. Staff is recommending approval for the new canine purchase in the amount of \$12,000.00; and declare K-9 Rudo as surplus property and that High Point Police Department be allowed to retire him.

Acting Chairman Jones asked how often canines were purchased; and inquired on the statistics for non-performing canines. Major Steele replied that the canines were purchased as needed. Courtney Hemphill, Police Finance Specialist replied that statistically one out of ten canines ended up not working out due to underperformance.

Committee Member Holmes inquired where the canines were sourced from. Major Steele replied that they HPPD used several different kennels.

A motion was made by Jones, seconded by Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Holmes, Peters, and Jones

Absent: 1 - Chair Moore

2020-349

Ordinance - HPPD - Proceeds From Sale of Retired Police Badges

A budget ordinance is needed to appropriate funds for a special allocation totaling \$34,625 of general budget funds derived from the sales proceeds of retired police badges and will be applied to the purchase of new badges.

Attachments: [Budget Ordinance HPPD- Retired PD Badges Sales Proceeds SIGNED ORD RETIRED POLICE BADGES.pdf](#)

Major Ken Steele, Assistant Police Chief reported that the HPPD was in the process of purchasing new badges; said the HPPD was able to sale the current badges; and that the proceeds of the retired police badges would be applied to the purchase of the new badges. Staff is recommending approval of a budget ordinance to appropriate funds for a special allocation in the amount of \$34,625.00.

A motion was made by Jones, seconded by Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Holmes, Peters, and Jones

Absent: 1 - Chair Moore

2020-350

Resolution - Piedmont Triad Regional Mobility Management Call Center (PART)

City Council is requested to approve the continuation of an interlocal agreement with Piedmont Triad Regional Mobility Management (PART) for the operation of a regional call center.

Attachments: [Resolution-Transit-Call Center Interlocal Agreement Executed Resolution PART Call Center Agreement.pdf](#)

Angela Wynes, Transit Manager reported that In 2015 City Council entered into an interlocal agreement with PART for the operation of a regional call center. The call center staff answers transit information phone calls for High Point Transit from 6:00 AM until 7:00 PM; and that the call center answers an average of 1,500 calls per month for High Point. Staff is recommending approval for the contract for the continuation of an interlocal agreement with Piedmont Triad Regional Mobility Management.

A motion was made by Jones, seconded by Holmes, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Holmes, Peters, and Jones

Absent: 1 - Chair Moore

[2020-351](#)

Contract - EZGO Golf Cart Three (3) Year Lease Program

City Council is requested to approve a contract extension of the City of High Point Parks & Recreation golf cart lease program for both Oak Hollow and Blair Park golf courses with EZGO, Inc. in the amount of \$373,515 for three years beginning October 2020.

Attachments: [EZGO Contract Extension October 2020](#)
[Executed Resolution PNC \(golf carts\)](#)

Lee Tillery, Parks and Recreation Director, reported that the golf cart lease program had been very successful the last twelve years and this contract with EZGO will allow the city to continue this program for the next three years. The proposed extension reflects the same lease rate as our current contract (2017-2020) with no rate increase through 2023. The proposal also included a new fleet of 2021 Model TXT 48 electric carts with USB ports for both courses, along with three utility/beverage carts. Finally, the agreement includes a detailed service contract that covers routine maintenance, as well as any major repair needs throughout the duration of the contract. Staff is recommending approval for the contract in the amount of \$373,515.00.

Acting Chairman Jones inquired on the number of golf carts at the golf course; and asked if the golf carts were leased. Mr. Tillery replied that there were 60 golf carts per course; and that the carts were leased.

A motion was made by Holmes, seconded by Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Holmes, Peters, and Jones

Absent: 1 - Chair Moore

[2020-352](#)

Contract - HH Architecture - City Lake Park Master Plan

City Council is requested to award a contract to HH Architecture in the amount of \$417,300 for design development services for the High Point City Lake Park Site Master Plan Phase 1.

Attachments: [Contract P&R-HH Architecture City Lake Park Master Plan](#)

Lee Tillery, Parks and Recreation Director reported that The City Lake Park Master Plan was finalized and approved by City Council in August 2019. The plan outlined two

phases to complete necessary renovations and improved amenities at City Lake Park. There are three planning phases that will prepare us to bid Phase I of the project: Schematic Design, Design Development and Construction Documentation. Schematic Design has now been completed and this contract is for Design Development only, which will bring us to close to 60% of the total design once complete. The reason for approaching the project per design phase is to better understand our needs according to the plan and increase our understanding on current costs before moving forward to the next phase. The estimated time frame to complete this contract is 10 weeks. Staff is recommending approval for the contract in the amount of \$417,300.00.

Committee Member Holmes asked Mr. Tillery to explain the bidding process for contracts. Mr. Tillery replied that the bids were available to anyone who qualified; the bidder had to be registered through the city; bids are advertised on the city's website; explained the pre-bid meeting; said a bid would then be advertised to the public; and the contract would be awarded to the responsible lowest bidder.

A motion was made by Jones, seconded by Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Holmes, Peters, and Jones

Absent: 1 - Chair Moore

[2020-353](#)

Ordinance - High Point Historical Society Donation

City Council is requested to approve a donation in the amount of \$6,000 from the High Point Historical Society to fund Museum Park Interpreter positions for the FY20-21.

Attachments: [HP Historical Society Ordinance](#)
[SIGNED HISTORICAL SOCIETY ORD](#)

Bobby Fitzjohn, Financial Services Director reported A Budget Amendment is needed to appropriate funds for Museum Park Interpreters funded by the High In response to the narrowing of funding for the High Point Museum during the FY20-21 budget; the High Point Historical Society has agreed to temporarily fund for the fiscal year, the Museum Park Interpreter positions which were eliminated during the current budget year. Staff is recommending approval for a donation in the amount of \$6,000.00 from the High Point Historical Society to fund Museum Park Interpreter positions.

Acting Chairman Jones voiced appreciation to Committee Member Peters in efforts in assuring the museum was operational.

A motion was made by Jones, seconded by Holmes, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Holmes, Peters, and Jones

Absent: 1 - Chair Moore

2020-354**Ordinance - Housing Bonds - Housing Authority - Daniel Brooks Redevelopment**

City Council is requested to approve a Capital Project Ordinance to appropriate \$6,500,000 for the Housing Authority's Daniel Brooks redevelopment plan.

Attachments: [Ordinance_Capital Project-Daniel Brooks Redevelopment](#)
[SIGNED BUDGET ORD HOUSING BONDS.pdf](#)

Bobby Fitzjohn, Financial Services Director reported that a capital project ordinance is needed to appropriate \$6,500,000 for the Housing Authority's Daniel Brooks redevelopment plan. The project will be financed through General Obligation Bonds. The Finance Department intends to issue General Obligation Bonds in Spring 2021 for the full contribution. The city's agreement with the High Point Housing Authority allows them to request reimbursement for the demolition and pre-development costs in September 2020, with the remaining amount of the contribution due in spring 2021.

Staff is recommending approval of the capital project ordinance to appropriate \$6,500,000.00 for the Daniel Brooks redevelopment plan.

Committee Member Holmes inquired on contract opportunities for the redevelopment project. Mr. Fitzjohn replied that the city did not have a direct role in awarding the contracts; it would be up to the Housing Authority to oversee that.

A motion was made by Peters, seconded by Holmes, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Holmes, Peters, and Jones

Absent: 1 - Chair Moore

ADJOURNMENT

There being nothing further to come before the Finance Committee, the meeting adjourned at 4:56 p.m. upon motion duly made and seconded.

Respectfully Submitted,

Mary S. Brooks, Deputy City
Clerk

Victor Jones, Acting Chairman