

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Minutes

Tuesday, October 6, 2020

4:00 PM

Council Chambers

Community Development Committee

*Christopher Williams, Chair
Wesley Hudson
Cyril Jefferson
Tyrone Johnson
Mayor Jay Wagner (Alternate)
Mayor Pro Tem Britt Moore (Alternate)*

As part of the city of High Point's on-going COVID-19 mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the meeting will be live-streamed and the public can listen to the meeting as it is being live-streamed by clicking on the following link www.HighPointNC.gov/VirtualPublicMeeting.

Community Development Committee - Mayor Pro Tem Williams, Chair

CALL TO ORDER

PRESENTATION OF ITEMS

[2020-397](#)

Update-Homeless Services-Guilford County Continuum of Care

Staff and Officers of the Guilford County Continuum of Care are requested to give an update on Homeless Services

Dr. Pamela Palmer, Board Chair of the Guilford County Continuum of Care (CoC) extended greetings; voiced appreciation for the opportunity to share information about the CoC; and recognized Brian Hahne, Executive Director of Partners Ending Homelessness to provide an update on Homeless Services with the CoC.

Mr. Hahne extended greetings; voiced concern for providing shelter this winter; spoke to the creation of the COVID-19 Task Force (Task Force) that met on a weekly basis; said most shelters were operating at 50% capacity; 52% county wide; said that organizations were working collaboratively in providing shelter; and commended the Community Development staff for their efforts, and participation in the Task Force.

Dr. Palmer said the Task Force was set up specifically to work through the impacts from the possible separation of the City of Greensboro from the CoC; spoke to meeting with the City of Greensboro to bring clarification; said they were communicating with the Guilford County Board of Commissioners on moving forward as they work through possible changes, if separation were to occur; said the Department of Housing and Urban Development (HUD) identified an consultant for technical assistance in facilitating meetings and discussions; stake holders involved desired the CoC to function in a way to best serve homeless individuals in Guilford County; and to partnering with Guilford County.

Chairman Williams inquired on the possibility of separation not being pursued further; and on the input of the County Commissioners. Dr. Palmer replied that Greensboro was communicating effectively; said they were open to dialogue in terms of coming to an agreement; and said the commissioners, and county manager were part of a work group that were key decision makers in assuring a positive outcome

Committee Member Jefferson inquired on the impact this had on collaboration with

other agencies across the city; and what the changes would mean for the communities. Dr. Palmer replied that services had not been interrupted; spoke to opportunities with the county's involvement; and commended staff for their support.

Dr. Palmer requested a resolution from the City of High Point to be included as part of moving forward with Guilford county; said the CoC would present the resolution as part of their effort to maintain CoC countywide. Interim City Manager McCaslin replied that council could adopt a resolution at their next meeting as a whole.

2020-398

Update-CDBG-CV

Staff is requested to give an update on the CDBG-CV

Attachments: [CDBG-CV Update](#)

Michael McNair, Community Development Director made a PowerPoint Presentation (PPP) on the Community Development Block Grant-CV; gave an overview of the COVID-19 funding allocated; spoke to the amendment to the Annual Action Plan; outlined eligible activities funded in response to the pandemic; said an ad was provided in the newspaper allowing citizens to view how funds were spent; explained the activity budget that had a balance of \$193,343; and spoke to changes made to avoid duplication of services from recipients.

Committee Member Hudson inquired on the reimbursement for the sanitation stations that were installed. Mr. McNair said that the project was underway; and that there were four locations where the stations had been installed.

Mr. McNair continued discussion regarding mortgage and rental assistance for families financially affected by COVID-19; said they were planning a public service announcement for financial assistance; said the remaining balance of CDBG-CV funds would be focused on rent, mortgage and utility assistance; spoke to a second allocation in the amount of \$588,681; that staff was exploring using the second allocation to fund a building rehabilitation project; and that the total CDBG-CV award was \$1,141,357.

Chairman Williams inquired on guidance provided from HUD. Mr. McNair replied that HUD focused on eligibility requirements; preventing double dipping; and to agencies having an education component included in their programs.

2020-399

Update-M/WBE

Staff is requested to give an update on the Minority/Women owned Business Enterprises (M/WBE)

Attachments: [Disparity Study Executive Summary City of Durham](#)
[MBWDE Update October 6](#)

Eric Olmedo, Assistant City Manager provided an update on the Minority/Women owned Business Enterprises (M/WBE); spoke to comparables with other cities who had completed a Disparity Study (Study) as a goal, and with their M/WBE process; mentioned a recent Study completed by the City of Greensboro; explained the Study; highlighted requirements, under state law, such as analysis's on availability in market areas disparity with firms, and anecdotal evidence used with census data; discussed the cost for the Study; to potentially joining Guilford County to conduct a Study; spoke to the purchasing staff joining the North Carolina WBE Coordinators' Network; said they would provide staff with ideas on networking, and outreaching with firms; provided the committee with an executive summary from the city of Durham, Greensboro, and Charlotte's Study's; and said that the summary entailed background information, and methodology in having a defensible plan.

Committee Member Jefferson asked what the cost would be for the Study; and requested staff to contact the county to provide more information before the committee would present council with a recommendation. Interim City Manager McCaslin replied that the county does not have firm numbers at this time; the county anticipates their Study to be in the \$200,000 range or less; said that they expected High Point's cost to range between \$100,000-\$150,000; and that staff would contact the county and provide more information at the next committee meeting.

Committee Member Jefferson inquired about a timetable on when the county might move forward with the Study. Mr. McCaslin felt they, more than likely, would not do anything until after the election and noted the study would be a one-plus year process.

Chairman Williams inquired on the breakdown of how the Study would be conducted together with the county; and if the City of Greensboro would be included in the Study. Mr. Olmedo replied that the Study would include the same market areas; that each entity would be looked at differently because of their history; that Greensboro would not be included in the Study; and said that they completed one two years ago.

Committee Member Jefferson inquired on hiring an M/WBE coordinator before the Study begins. Mr. Olmedo replied that would at the council's discretion; and that the city does not have to wait to implement interim goals

Chairman Williams requested to monitor the M/WBE progress. Mr. Olmedo responded that reports are provided each calendar year; and said that the next report would include the Stadium project.

Committee Member Jefferson inquired on prime contractors' requirements for M/WBE participation; and requested staff to provide council with a tracking report that included prime contractors' M/WBE participation. Mr. Olmedo replied and explained the bidding process that would include a affidavit with the prime contractor's M/WBE

plan; said a report would be provided after each project that included which M/WBE sub-contractors were used; referenced Samet's reports for the current projects with the city; and that staff would provide council with the tracking information requested.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 5:14 p.m.

Respectfully Submitted,

Chris Williams, Chair

Attest:

Mary Brooks, Deputy City Clerk