

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Minutes

Tuesday, January 19, 2021

5:30 PM

Council Chambers

City Council

Jay W. Wagner, Mayor

Britt W. Moore (At Large), Mayor Pro Tem

*Tyrone Johnson (At Large), Cyril Jefferson (Ward 1), Christopher Williams (Ward 2),
Monica L. Peters (Ward 3), S. Wesley Hudson (Ward 4), Victor Jones (Ward 5), and
Michael Holmes (Ward 6)*

As part of the city of High Point's on-going COVID-19 mitigation efforts, in-person attendance will not be allowed at this meeting. Instead, the meeting will be live-streamed and the public can listen to the meeting as it is being live-streamed by clicking on the following link www.HighPointNC.gov/VirtualPublicMeeting.

ROLL CALL, PRAYER, AND PLEDGE OF ALLEGIANCE

Present 9 - Mayor Pro Tem Britt Moore, Council Member Christopher Williams, Council Member Cyril Jefferson, Mayor Jay Wagner, Council Member Michael Holmes, Council Member Monica Peters, Council Member Tyrone Johnson, Council Member Victor Jones, and Council Member Wesley Hudson

STRATEGIC PLAN UPDATE

[2021-18](#) Council will receive an update on the Strategic Plan from Council Member Williams, Chair of the Community Development Committee.

PUBLIC COMMENT PERIOD

[2021-17](#)

Public Comment Period

A Public Comment Period will be held on Tuesday, January 19, 2021 at 5:30 p.m.

As part of the city of High Point's COVID-19 mitigation efforts, in-person public attendance will not be allowed at this meeting. Instead, the city will be live streaming this meeting. Once the City Council is in Session, please click on the following link to listen to the meeting as it is being live-streamed

www.highpointnc.gov/VirtualPublicMeeting

[<http://www.highpointnc.gov/VirtualPublicMeeting>](http://www.highpointnc.gov/VirtualPublicMeeting)

Although the public is unable to physically participate in the meeting, the public can submit comments by

1. Calling 336-883-3522 and leaving a message, or by
2. Emailing written comments to publiccomment@highpointnc.gov [<mailto:publiccomment@highpointnc.gov>](mailto:publiccomment@highpointnc.gov), or by
3. Dropping off written comments in the city of High Point's utility payment drop-boxes located on both sides of the Municipal Building located at 211 S. Hamilton Street in the Green Drive and the Commerce Avenue parking lots.

All comments received will be forwarded to the City Council and will be incorporated as part of the permanent proceedings of the January 19, 2021 City Council Meeting. The City of High Point's Public Comment Policy restricts comments to no more than three (3) minutes which will apply for the telephone message submission. Email submissions and written comments should be kept at 350 words or less. The deadline for submitting public comments is Friday, January 15 at 5:00 p.m.

FINANCE COMMITTEE - Mayor Pro Tem Moore, Chair**CONSENT AGENDA ITEMS**[2021-11](#)**Resolution - Declaration of Surplus Property - Police Canine - Hoss**

The High Point Police Department is requesting that City Council declare Canine Hoss as surplus property and adopt a Resolution approving the sale of personal property by private negotiations and sale pursuant to N.C.G.S. 160A-266.

Attachments: [1. Retire K-9 Hoss](#)
[Resolution Sale Retired K 9 Hoss](#)

A motion was made by Mayor Pro Tem Moore, seconded by Council Member Johnson, that this resolution be adopted. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2021-12](#)**Contract - HH Architecture - High Point City Lake Park Site Master Plan Phase 1**

City Council is requested to award a contract to HH Architecture in the amount of \$474,500 to perform construction documentation and bidding services for the High Point City Lake Park Site Master Plan Phase 1 and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [2. HH Architecture Construction Documentation CLP January 2021](#)

A motion was made by Mayor Pro Tem Moore, seconded by Council Member Johnson, that this resolution be adopted. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2021-13](#)**Resolution - Donation of Surplus Radio Equipment - Fair Grove Fire Department**

City Council is requested to adopt a resolution approving the donation of ten (10) used surplus Motorola XTS 5000 handheld radios to Fair Gove Fire Department and authorizes the appropriate city official to execute all necessary documents.

Attachments: [3. Fair Grove Radio Donation](#)
[Resolution Donation Surplus Computer Equip Fair Grove Fire Dept](#)

A motion was made by Mayor Pro Tem Moore, seconded by Council Member Johnson, that this resolution be adopted. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

2021-14

Contract - Sole Source - Application Support Infor Lawson - RPI Consultants, LLC

City Council is requested to award a contract to RPI Consultants, LLC in the amount of \$175,500.00 for a three (3) year technical support agreement to continue support for the City's ERP application, *Lawson* by Infor and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [4. Contract ERP Application Support Service Agreement](#)

A motion was made by Mayor Pro Tem Moore, seconded by Council Member Johnson, that this resolution be adopted. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

2021-15

Contract - CPM (Civic Platform) Accela, Inc. - High Point Fire Department

City Council is requested to award a contract to Accela, Inc. in the amount of \$233,615.32 for five (5) year license agreement with Accela, Inc. to afford the Fire Department access to the City's CPM application, *Civic Platform* by Accela and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [5. CPM Application Licenses Accela](#)

A motion was made by Mayor Pro Tem Moore, seconded by Council Member Johnson, that this resolution be adopted. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

PUBLIC HEARINGS[2021-16](#)**Public Hearing - Fitesa**

Tuesday, January 19, 2021 at 5:30pm is the date and time established to receive public comments regarding a request for City Council to approve performance based incentives up to the amount of \$342,720.00 for Fitesa for a project at 200 S West Point Avenue and authorize the City Manager to execute a performance agreement with Fitesa containing benchmarks for the company to achieve and a schedule for the payment of incentives.

Note: The public hearing for this matter was held on Tuesday, January 19, 2021 at 5:30 p.m. Pursuant to adopted legislation regarding remote meetings during a State of Emergency, this public hearing will remain open to allow for the required 24-hour waiting period to receive additional public comments prior to a vote being taken at a Recessed Meeting of City Council on Thursday, January 21st 15 5:30 p.m.

Attachments: [6. Fitesa Performance Based Incentives Public hearing Fitesa Presentation.pdf](#)

acknowledge public hearing held

REGULAR AGENDA ITEMS**COMMUNITY DEVELOPMENT COMMITTEE - Council Member Williams, Chair**[2021-19](#)**Ordinance - Demolition of Dwelling - 216 Underhill Street**

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling located at 216 Underhill Street belonging to Heirs of Carol A. Kirby.

Attachments: [216 Underhill Council Packet](#)
[ORD Demo 216 Underhill St](#)

A motion was made by Council Member Williams, seconded by Council Member Jefferson, that this ordinance be adopted. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

[2021-20](#)**Ordinance - Demolition of Dwelling - 802 S. Elm Street**

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling located at 802 S. Elm Street belonging to Eugene and Cora Lang.

Attachments: [802 S Elm Council Packet](#)
[ORD Demo 802 S Elm St](#)

A motion was made by Council Member Williams, seconded by Council Member Holmes, that this ordinance be adopted. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

PENDING ITEMS

2020-456

Ordinance - Demolition of Dwelling - 208 Lawndale Avenue

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling located at 208 Lawndale Avenue belonging to Margaret Ann Robbins.

Attachments: [208 Lawndale Council Packet](#)

A motion was made by Council Member Williams, seconded by Council Member Hudson, to pull this matter out of Pending, remove it from the agenda and refer it back to staff. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

2020-422

Ordinance - Demolition of Dwelling - 711 Hines Street

Adoption of an ordinance ordering the building inspector to effectuate the demolition of a dwelling located at 711 Hines Street belonging to Dolores Lobo Martinez, property deed date 7/19/2019, Lis Pendens record 8/27/2018, Previous owner Isa Irina Reyes-Lobo.

Attachments: [711 Hines St Council Packet](#)

A motion was made by Council Member Williams, seconded by Council Member Hudson, to pull this matter out of Pending, remove it from the agenda and refer it back to staff. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

PLANNING & DEVELOPMENT - Mayor Jay Wagner

2021-21

Resolution of Intent - Annexation 20-08

Approval of a Resolution of Intent to establish a public hearing date of February 1, 2021, to consider a voluntary annexation of approximately 4.21-acres located at the eastern terminus of E. Springfield Road, approximately 160 feet south of E. Springfield Road. The property is known as Guilford County Tax Parcel 196054 (portion) and 158007

(portion).

Attachments: [Resolution of Intent AN-20-08](#)

A motion was made by Mayor Wagner, seconded by Mayor Pro Tem Moore, that this resolution be adopted. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 8 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Johnson, Council Member Jones, and Council Member Hudson

Absent: 1 - Council Member Peters

PUBLIC HEARINGS

[2021-22](#)

BRC Spirit LLC and BRC Spirit II LLC - Zoning Map Amendment 20-20

A request by BRC Spirit LLC and BRC Spirit II LLC to rezone approximately 3.6 acres from the Residential Single Family - 3 (R-3) District and a Conditional Use Office Institutional (CU-OI) District to a Conditional Zoning General Business (CZ-GB) District. The site is located west of Eastchester Drive and north of Hilton Court, and addressed as 1801 and 1809 Eastchester Drive.

Attachments: [Staff Report ZA-20-20](#)[1. Vesta Kennedy Email #1.pdf](#)[2 Vesta Kennedy Emails #2 #3 #4 .pdf](#)[3. Vesta Kennedy Email #5.pdf](#)[4. Vesta Kennedy Email #6.pdf](#)[5. Vesta Kennedy Email #7.pdf](#)[6. Vesta Kennedy Email #8.pdf](#)[7. Vesta Kennedy Email # 9.pdf](#)[8. Vesta Kennedy Email #10.pdf](#)[9. Vesta Kennedy Email #11.pdf](#)[10. Vesta Kennedy Email #12.pdf](#)[11. Vesta Kennedy Email #13.pdf](#)[12. Vesta Kennedy Email #14.pdf](#)[13. Vesta Kennedy Email #15.pdf](#)[14. Vesta Kennedy Email #16.pdf](#)[15. Vesta Kennedy Email #17.pdf](#)[16. Vesta Kennedy Email #18.pdf](#)[17. Vesta Kennedy Email #19.pdf](#)[18. Vesta Kennedy Email #20.pdf](#)[19. Vesta Kennedy Email #21.pdf](#)[20. Vesta Kennedy Email #22.pdf](#)[Robb Jolly Email 01.15.21 \(link to petition and compilation of comments\)..pdf](#)[Vesta Kennedy Emails #23 - #28 with attachments.pdf](#)[Public Comments from Others ZMA 20-20.pdf](#)[Email from Judy Stalder Continuance of ZMA 20-20 to 2.15.21.pdf](#)

A motion was made by Mayor Wagner, seconded by Council Member Hudson, that the public hearing for this matter be continued to February 15, 2021 at 5:30 p.m. as requested by the applicant. Following a roll call vote by Mayor Wagner, the motion carried by the following 8-0 unanimous vote:

Aye: 8 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Johnson, Council Member Jones, and Council Member Hudson

Absent: 1 - Council Member Peters

2021-23**Public Hearing: City of High Point - Zoning Map Amendment 20-23**

A request by the High Point City Council to rezone 286 properties, totaling approximately 88 acres, as part of the Comprehensive Zoning Map Amendment project. The properties are located within the Chatham Wood Apartment complex (856 Lakecrest Avenue), Foxcroft Townhome development (Rockingham Road/James Court), Windchase Townhome development (Windchase Court), Northbridge Townhome development (Northbridge

Drive/Northbridge Court), 608 and the southern portion of 610 James Road, 1221 E. Hartley Drive (Journey Church), 2051, 2097 & 2103 Johnson Street and that portion of the 1875 Eastchester Drive parcel lying along the west side of Johnson Street and at the northwest corner of Johnson Street and E. Hartley Drive.

Note: The public hearing for this matter was held on Tuesday, January 19, 2021 at 5:30 p.m. Pursuant to adopted legislation regarding remote meetings during a State of Emergency, this public hearing will remain open to allow for the required 24-hour waiting period to receive additional public comments prior to a vote being taken at a Recessed Meeting of City Council on Thursday, January 21st 5:30 p.m.

Attachments: [Staff Report ZA-20-23](#)
[Jerry Corns Public Comment ZMA 20-23.pdf](#)

GENERAL BUSINESS AGENDA

PUBLIC HEARINGS

2021-24

Ordinance - Amending Article II Mayor and Council Terms of Office - City of High Point Charter

Monday, January 19, 2021, at 5:30 pm is the date and time established to receive public comments regarding an Ordinance Amending Article II, Mayor and Council, Section 2.2 Council; number; terms of office, and Section 2.3 Mayor; term of office, duties of the City Charter of the City of High Point to correct the language regarding term limits from two years to four years, making it consistent with the language in Article III- Elections, Article 3.1 Method of Election of the City of High Point Charter.

Note: The public hearing for this matter was held on Tuesday, January 19, 2021 at 5:30 p.m. as duly advertised. Following the public hearing, but not earlier than 60 days from the date of the hearing, Council may adopt an ordinance to implement these amendments.

Attachments: [REVISED_FINAL Amendment to City Charter for Consistent Reference to](#)

REGULAR AGENDA ITEMS

2021-25

Resolution - Guilford County Multi-Jurisdictional Hazard Mitigation Plan

City Council is requested to adopt a resolution to approve the 2020 update to the Guilford County Multi-Jurisdictional Hazard Mitigation Plan.

Attachments: [FINAL Guilford County HMP](#)

A motion was made by Mayor Wagner, seconded by Council Member Hudson, that this resolution be adopted. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

2021-26

The Mercer Group, Inc. - City Manager Position Ad & Timeline

City Council is requested to approve the advertisement and timeline provided by The Mercer Group, Inc. for the purpose of preparing to advertise availability of the City Manager position and recruit actively for candidates.

Attachments: [FINAL City Manager Timeline & draft Ad](#)

A motion was made by Mayor Wagner, seconded by Council Member Johnson, that this matter be approved. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous vote:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

2021-27

Reappointments - Human Relations Commission - Dev Bhandari - Stacy Jones - Sharon McGregor

Council Member Hudson is recommending the reappointment of Dev Bhandari, Council Member Holmes is recommending the reappointment of Stacy Jones, Mayor Pro Tem Moore is recommending the appointment of Sharon McGregor to the Human Relations Commission to be effective immediately and will expire 11/1/2022.

Attachments: [FINAL Appointments to Human Relations Commission](#)

[BHANDARI Dev \(HRC 2021\)](#)

[JONES Stacy \(HRC 2021\)](#)

[MCGREGOR Sharon \(HRC 2021\)](#)

A motion was made by Mayor Wagner, seconded by Council Member Holmes, that these appointments/reappointments be approved. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

2021-28

Reappointment - Library Board of Trustees - Rick Cornwell - Dorotea Evans - Bill Philips - Donna Kaiser

Council Member Hudson is recommending the reappointment of Rick Cornwell
Council Member Jones is recommending the reappointment of Dorotea Evans
Council Member Jefferson is recommending the appointment of Bill Philips
Mayor Pro Tem Moore is recommending the appointment of Donna Kaiser
to the Library Board of Trustees to be effective immediately and will expire 10/31/2023.

Attachments: [FINAL Appointments to Library Board of Trustees](#)
[CORNWELL Rick \(LBT 2021\)](#)
[EVANS Dorotea \(LBT 2021\)](#)
[KAISER Donna \(LBT 2021\)](#)
[PHILIPS Bill \(LBT 2021\)](#)

A motion was made by Mayor Wagner, seconded by Mayor Pro Tem Moore, that these appointments/reappointments be approved. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

2021-29

Reappointment - High Point ABC Board - Ashley Tillery

Mayor Wagner is recommending the reappointment of Ashley Tillery to the High Point ABC Board. Term to be effective 2/8/2021 and will expire 2/8/2024.

Attachments: [FINAL Reappointment to ABC Board](#)
[TILLERY Ashley \(ABC 2021\)](#)

A motion was made by Mayor Wagner, seconded by Council Member Jones, that these appointments/reappointments be approved. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

2021-30

Minutes To Be Approved

Finance Committee Meeting; Thursday, December 17, 2020 4:00 p.m.

Special Meeting of Council; Monday, December 21, 2020 4:30 p.m.

Regular Meeting of Council; Monday, December 21, 2020 5:30 p.m.

Recessed Meeting of Council; Wednesday, December 23, 2020 5:30 p.m.

Attachments: [1. December 17 2020 Finance Committee Minutes.pdf](#)
[2. December 21 2020 Special Meeting Minutes.pdf](#)
[3. December 21 2020 High Point City Council Minutes.pdf](#)
[4. December 23 2020 Recessed Meeting Minutes.pdf](#)

A motion was made by Mayor Pro Tem Moore, seconded by Council Member Jefferson, that the preceding minutes be approved as submitted. Following a roll call vote by Mayor Wagner, the motion carried by the following 9-0 unanimous:

Aye: 9 - Mayor Pro Tem Moore, Council Member Williams, Council Member Jefferson, Mayor Wagner, Council Member Holmes, Council Member Peters, Council Member Johnson, Council Member Jones, and Council Member Hudson

ADJOURNMENT

There being no further business to come before Council, Mayor Wagner asked if there were any objections to recess the meeting. There being none, at 6:29 p.m., the meeting was recessed to Thursday, January 21, 2021 at 5:30 p.m.

Respectfully submitted,

Jay W. Wagner, Mayor

Attest:

Lisa B. Vierling, City Clerk