

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Minutes

Thursday, September 30, 2021

4:00 PM

3rd Floor Conference Room

Finance Committee

Britt Moore, Mayor Pro Tem, Chair

Committee Members:

Michael Holmes

Monica Peters

Victor Jones

Jay Wagner, Mayor (Alternate)

NOTICE:

Face Coverings (Face Masks) are now required inside all public places/buildings in Guilford County.

The Guilford County Board of County Commissioners in their capacity as the Guilford County Board of Health Re-Instated a Mandatory Mask Policy which will be effective on Friday, August 13th at 5:00 p.m.

The mandate requires that:

(1) Individuals must wear Face Coverings when indoors in all businesses, establishments, and public places.

(2) All businesses, establishments, and public places must require that all persons wear Face Coverings when indoors on their premises.

For additional information on the Guilford County Mask Mandate, please visit:
www.guilfordcountync.gov

FINANCE COMMITTEE - Mayor Pro Tem Britt W. Moore, Chair

CALL TO ORDER

CALL TO ORDER (Virtual Roll Call)

Chairman Moore called the meeting to order at 4:00 p.m.; and extended Committee Holmes, who was absent, a Happy Wedding Anniversary.

Following roll call by Chairman Moore, the following Committee Members were **Present (3)**:

Chairman Britt W. Moore
Committee Member Monica Peters
Committee Member Victor Jones

Absent (1) Committee Member Michael Holmes

Staff Members Present:

Randy McCaslin, Deputy City Manager; Meghan Maguire, Assistant City Attorney; Eric Olmedo, Assistant City Manager; Greg Ferguson, Assistant City Manager; Jeron Hollis, Managing Director; Stephen Hawryluk, Budget & Performance Manager; Bobby Fitzjohn, Financial Services Director; Derrick Boone, Public Services Assistant Director; Lee Tillery, Parks and Recreation Director; Kim Thore, ROW Coordinator; Bob Martin, Customer Service Director; Robby Stone, Deputy Public Services Director; Lisa B. Vierling, City Clerk; and Mary S. Brooks, Deputy City Clerk

Present 3 - Chair Britt Moore, Monica Peters, and Victor Jones

Absent 1 - Michael Holmes

[2021-425](#)

Contract - Maintenance Equipment Lease Agreement - Huntington National Bank - Parks & Recreation

City Council is requested to approve a lease agreement with Huntington National Bank in the amount of \$533,138.16 for lease of maintenance equipment for Oak Hollow and Blair Park Golf courses, City Lake Park and Oak Hollow Park.

Attachments: [1. Lease Agreement Maintenance - P&R - Huntington National Bank](#)
[Resolution Lease Agreement Parks and Rec](#)

Lee Tillery, Parks and Recreation Director reported that the Parks and Recreation Department began leasing maintenance equipment for both Oak Hollow and Blair Park golf courses in 2016 due to an aging fleet of city owned equipment, high maintenance and repair costs and the need to provide a better fleet of equipment to serve both courses. The City moved forward with a lease with TCF Equipment in October 2016, which is now owned by the Huntington National Bank. The new, proposed lease is also with Huntington National Bank and includes equipment from Smith Turf and Irrigation for 59 months. The Parks and Recreation Department is recommending approval of the 59-month lease agreement with Huntington National Bank in the amount of \$533,138.16 for the equipment outlined in the Smith Turf and Irrigation (STI) Quotation from August 26, 2021. The lease would begin November 1, 2021.

Chairman Moore inquired if maintenance was included with the cost of the lease agreement. Mr. Tillery replied that the lease agreement included a maintenance package that provided numerous preventative maintenance items, as well as a maintenance credit at 1% of the overall contract value that totaled \$5,331.38.

Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the October 4, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye (3): Chairman Moore, Committee Member Peters, and Committee Member Jones

Absent (1): Committee Member Holmes

A motion was made by Chair Moore, seconded by Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Chair Moore, Peters, and Jones

Absent: 1 - Holmes

2021-426

Contract - Purchase Water Meters - Greenville Utilities Commission of the City of Greenville

City Council is requested to authorize Customer Service to piggyback off the Greenville Utilities Commission of the City of Greenville bid for water meters to replace aging equipment.

Attachments: [4. Contract-Water Meter- Greenville Utilities Commission-City of Greenville- \(](#)

Bob Martin, Customer Service Director reported that the Customer Service Department was requesting approval for authorization to piggyback off the Greenville Utilities Commission of the City of Greenville bid for water meters opened August 12, 2020 and awarded November 6, 2020. This bid was submitted by Water Works Inc and Mueller meters will be shipped from Cleveland, NC.

Committee Member Jones moved to forward this matter to the City Council with a favorable recommendation and place it on the October 4, 2021 City Council Finance Committee Consent Agenda for approval. Chairman Moore made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye (3): Chairman Moore, Committee Member Peters, and Committee Member Jones

Absent (1): Committee Member Holmes

A motion was made by Jones, seconded by Chair Moore, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Chair Moore, Peters, and Jones

Absent: 1 - Holmes

2021-427

Contract - Volkert Inc. - Bridge Assessment, Design & Construction

City Council is requested to award a contract to Volkert, Inc. in the amount of \$145,112.13 for bridge assessment, design and construction engineering and inspection.

Attachments: [5. Engineering Design Services - Bridge Preservation 2021](#)

Robby Stone, Deputy Public Services Director reported that the City of High Point oversees bridge maintenance based on the inspection reports. The most current report identified five bridges passing over the Railroad line. This proactive approach would be less intrusive than complete replacement in the future due to a lack of maintenance and at a much less expense. Funds for bridge assessment, design and construction engineering and inspection for this expense are in the

General Capital CIP Budget. The Public Services Department is recommending the approval of the contract with Volkert, Inc in the amount of \$145,112.13.

Chairman Moore asked if the five bridges were for vehicular traffic. Mr. Stone replied, yes.

Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the October 4, 2021 City Council Finance Committee Consent Agenda for approval. Committee Member Jones made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye (3): Chairman Moore, Committee Member Peters, and Committee Member Jones

Absent (1): Committee Member Holmes

A motion was made by Chair Moore, seconded by Jones, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Chair Moore, Peters, and Jones

Absent: 1 - Holmes

[2021-428](#)

Resolution - Condemnation - 3538 Running Cedar Trail - Foxwoode Meadows Stormwater Alternate Access Project

City Council is requested to adopt a resolution authorizing the City Attorney to give a 30 day Notice

of Condemnation to the property owner of 3538 Running Cedar Trail property, to file the necessary proceedings under Chapter 40A of the North Carolina General Statutes, and to authorize the Finance Director to issue a draft in the amount of \$245,000 to the Clerk of Superior Court as just compensation to the property owner.

Attachments: [7. 3538 Running Cedar Trail Condemnation](#)

[Resolution Condemnation 3538 Running Cedar Trail Foxwoode Meadows Pr](#)

Kim Thore, Right of Way Coordinator reported that this request was for the consideration for the adoption of a resolution authorizing condemnation to acquire the property located at 3538 Running Cedar Trail in connection with the Foxwoode Meadows Stormwater Alternate Access Project. Staff is recommending adoption of the resolution authorizing the City Attorney to give a 30-day Notice of Condemnation to the property owner, to file the necessary proceeding under Chapter 40A of the North Carolina General Statutes, and to authorize the Finance Director to issue a draft in the amount of \$245,000 to the Clerk of Superior Court as just compensation to the property owner.

Chairman Moore moved to forward this matter to the City Council with a favorable recommendation and place it on the October 4, 2021 City Council Finance Committee Consent Agenda for approval. Committee

Member Peters made a second to the motion. Following a roll call vote by Chairman Moore, the motion carried by the following 3-0 unanimous vote:

Aye (3): Chairman Moore, Committee Member Peters, and Committee Member Jones

Absent (1): Committee Member Holmes

A motion was made by Chair Moore, seconded by Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:

Aye: 3 - Chair Moore, Peters, and Jones

Absent: 1 - Holmes

PRESENTATION OF ITEMS

ADJOURNMENT

There being no further business to come before the Finance Committee, Chairman Moore asked if there were any objections to adjourn the meeting. There being none, the meeting was adjourned at 4:09 p.m.

Respectfully Submitted,

Britt Moore, Chairman

Attest:

Mary S. Brooks, CMC
Deputy City Clerk