

# City of High Point

*Municipal Office Building  
211 S. Hamilton Street  
High Point, NC 27260*



## **Minutes - Final**

**Thursday, July 14, 2022**

**4:00 PM**

**3rd Floor Conference Room**

## **Finance Committee**

***Britt Moore, Chair***

***Committee Members:***

***Michael Holmes***

***Monica Peters, Mayor Pro Tem***

***Victor Jones***

***Jay Wagner, Mayor (Alternate)***

**FINANCE COMMITTEE - Britt W. Moore, Chair**

**Present** 3 - Michael Holmes, Mayor Pro Tem Monica Peters, and Victor Jones

**Absent** 1 - Chair Britt Moore

**CALL TO ORDER**

Acting Chairman Jones called the meeting to order at 4:00 p.m.

**Staff Members Present:**

Tasha Logan Ford, City Manager; Greg Ferguson, Deputy City Manager; Eric Olmedo, Assistant City Manager; Damon Dequenne, Assistant City Manager; JoAnne Carlyle, City Attorney; Megan Maguire, Assistant City Attorney; Lee Tiller, Parks and Recreation Director; Robby Stone, Public Services Director; Trevor Spencer, Engineering Services Director ; Adam Ward, IT Services Assistant Director; Bobby Fitzjohn, Financial Services Director; Stephen Hawryluk, Budget Manager; Kevin Rogers, Fleet Services Director; and Mary S. Brooks, Interim City Clerk

**Present** 3 - Michael Holmes, Mayor Pro Tem Monica Peters, and Victor Jones

**Absent** 1 - Chair Britt Moore

**PRESENTATION OF ITEMS****[2022-312](#)****Contract - Mitchell Roofing - Oakview & Morehead Recreation Centers**

City Council is requested to award a contract to Mitchell Roofing in the amount of \$283,800 for roof replacement at Oakview and Morehead Recreation Centers.

**Attachments:** [1. Contract – Mitchell Roofing – Oakview & Morehead Recreation Centers](#)

Lee Tillery, Parke and Recreation Director reported that the Oakview and Morehead Recreation Centers both needed roof replacements that would cost \$283,000; Oakview and Morehead are two of our oldest Recreation Centers; they both have roof systems that are 25 plus years old with numerous maintenance issues at each Center over the last five years. Mitchell proposed the second lowest, responsible bid for the projects, and staff was comfortable with their experience and background with commercial roof systems. Funds are available in the Fiscal Year 2022-23 budget. Staff is recommending approving the contract with Mitchell Roofing in the amount of \$283,800.00.

**A motion was made by Jones, seconded by Holmes, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Holmes, Mayor Pro Tem Peters, and Jones

**Absent:** 1 - Chair Moore

[2022-313](#)

**Contract - Change Order #4 Samet Corp. High Point City Lake Park Renovations-Phase 1**

City Council is requested to award change order #004 to Samet Corporation for the City Lake Park Phase I Renovation project and to approve the Capital Project ordinance for the City Lake Park Phase I Renovation project.

**Attachments:** [2. Contract – Change Order #4 Samet Corp. High Point City Lake Park Reno](#)

Lee Tillery, Parks and Recreation Director said that the reason for this change order was based on the difference between the original proposed slide, the SlipStream Stand Up Water Slide, and the current water slide we plan to construct called the Traxx Duel Racer. The State of North Carolina would not permit the original SlipStream slide; staff moved forward with planning and decided on the Traxx Racer; additional improvements with bond proceeds at City Lake Park will included :A capital project ordinance appropriating funds for the change order and additional improvements was included with this item. General obligation bond proceeds will cover the cost. Staff is recommending approval of the change order #004; and the Capital Project ordinance for the City Lake Park Phase I Renovation Project.

**A motion was made by Jones, seconded by Holmes, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Holmes, Mayor Pro Tem Peters, and Jones

**Absent:** 1 - Chair Moore

[2022-314](#)

**Contract - Black & Veatch - Compliance Lead & Copper Rule Revisions (LCRR) Phase 1**

City Council is requested to award a contract to Black & Veatch in the amount of \$576,080 to provide assistance to the Public Services Department with developing an implementation plan to achieve compliance with the Federal Lead and Copper Rule Revisions (LCRR).

**Attachments:** [3. Contract – Black & Veatch – Compliance Lead & Copper Rule Revisions \(I](#)

Robby Stone, Public Services Director reported that this request was to provide assistance to the Public Services Department with developing an implementation plan to achieve compliance with the federal Lead and Copper Rule; the compliance deadline for the LCRR is October 16, 2024; the Scope for Phase 1 was based on an 8-month schedule and was intended to organize data, develop a service line inventory and dashboard, and develop public education and outreach strategies to position the City of High Point to achieve compliance upon completion of Phase 2 of the project. Funds are available in the adopted FY 22/23 budget. Staff is recommending approval and ask to award the professional engineering services to Black and Veatch in the amount of \$576,080.00.

**A motion was made by Holmes, seconded by Mayor Pro Tem Peters, that this matter be**

recommended for approval, consent agenda. The motion carried by the following vote:

**Aye:** 3 - Holmes, Mayor Pro Tem Peters, and Jones

**Absent:** 1 - Chair Moore

### 2022-315

#### **Contract -Amendment #3 - Tetra Tech - Watershed Assessment Framework - Lake Modeling**

City Council is requested to approve Amendment #3 with Tetra Tech in the amount of \$150,000 to continue developing the Integrated Watershed Assessment Framework (IWAF) that was co-designed by a team of City staff and Tetra Tech to meet multiple program needs for water-related project planning and program compliance.

**Attachments:** [4. Contract -Amendment #3 – Tetra Tech – Watershed Assessment Framework](#)

Robby Stone, Public Services Director reported that this amendment modified the original agreement entered on July 24, 2020 with Tetra Tech for Phase I of the project. Amendment #3 is necessary to continue developing the Integrated Watershed Assessment Framework (IWAF) that was co-designed by a team of City staff and Tetra Tech to meet multiple program needs for water-related project planning and program compliance; this involved managing stormwater runoff, treating wastewater, protecting water quality, providing water supply for drinking water and a recreational destination for people interested in boating, fishing, golfing, camping, and other outdoor activities; Tetra Tech began Phase 2 of the project in April 2021 initiating construction of watershed models that covered the City of High Point Planning Area and watersheds draining to it. Funds are available in the FY 2022/2023 budget. Staff is recommending approval of Amendment No. 3 to Tetra Tech for \$150,000.00.

**A motion was made by Jones, seconded by Mayor Pro Tem Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Holmes, Mayor Pro Tem Peters, and Jones

**Absent:** 1 - Chair Moore

### 2022-316

#### **Contract - Carolina Environmental Systems, Inc. - Freightliner Truck Pac Mac Leaf Collection System (Leaf Vac Truck)**

City Council is requested to award a contract to Carolina Environmental Systems, Inc. in the amount of \$250,196.74 for the purchase of a Freightliner truck with Pac Mac 25 cubic yard leaf collection system and declare the old truck as surplus and disposing through the online auction process.

**Attachments:** [5. Contract – Carolina Environmental Systems, Inc. – Freightliner Truck Pac](#)

Kevin Rogers, Fleet Services Director reported that the Storm Water Division was currently using a 2007 Freightliner M2-106, with John Deere Model SCL 800SM25 that needed replacement due to over all condition; the new Freightliner truck with Pac Mac 25 cubic yard chassis mounted automated leaf collection system was similar to other trucks they were using and would meet their needs; and that the estimated delivery is 240-360 days. Staff is recommending purchasing the new Freightliner truck with Pac

Mac 25 cubic yard leaf collection system from Carolina Environmental Systems, Inc. in the amount of \$250,196.74; and that staff's recommendation would also include declaring the old truck as surplus and disposing through the online auction process.

**A motion was made by Holmes, seconded by Jones, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Holmes, Mayor Pro Tem Peters, and Jones

**Absent:** 1 - Chair Moore

### [2022-317](#)

#### **Contract - Vanguard Truck Centers - Three (3) Auto Car Trucks New Way Side Loading Refuse Bodies**

City Council is requested to award a contract to Vanguard Truck Centers in the amount of \$1,098,057 for the purchase of three (3) Auto Car Trucks New Way Side Loading Refuse Bodies and declare three (3) current spare trucks as surplus and disposing through the online auction process.

**Attachments:** [6. Contract – Vanguard Truck Centers - Three \(3\) Auto Car Trucks New Way](#)

Kevin Rogers, Fleet Services Director reported that the Environmental Services Division had three (3) side loading refuse trucks in need of replacement due to age, condition, and hours; using the NC Sheriffs' Association Procurement contract 22-06-0426R, three (3) Auto Car Trucks with New Way Side Loading Refuse bodies from Vanguard Truck Centers are being recommended for council approval; and that the Environmental Services Division was currently using Peterbilt trucks with New Way side loading bodies that had between 9,000-10,000+ hours. Funds are available in 2022-23 budget. Staff is recommending the purchase of the three (3) Auto Car trucks with New Way side loading refuse bodies from Vanguard Truck Centers in the amount of \$1,098,057.00; and the recommendation would also include declaring the three (3) current spare trucks as surplus and disposing through the online auction process.

**A motion was made by Jones, seconded by Mayor Pro Tem Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Holmes, Mayor Pro Tem Peters, and Jones

**Absent:** 1 - Chair Moore

### [2022-318](#)

#### **Contract - James River Equipment - Two (2) John Deere 524P Wheel Loaders**

City Council is requested to award a contract to James River Equipment in the amount of \$380,680 for the purchase of two (2) John Deere 524P wheel loaders and declare the old loaders as surplus and disposing through the online auction process.

**Attachments:** [7. Contract – James River Equipment - Two \(2\) John Deere 524P Wheel Loa](#)

Kevin Rogers, Fleet Services Director reported The MRF Recycling Center is currently using a 2011 and 2010 John Deere 524K wheel loader with between 17,500 and 20,500+ hours. They have reached the end of their useful life and need to be replaced.

James River Equipment has the John Deere 524P wheel loader which will continue to meet their needs. The price of \$190,340 is for the wheel loader, extended warranty, operator training, and delivery. The total for two (2) is \$380,680. Delivery is estimated at 280-365 days. Funds are available in the 2022-23 budget. The Fleet Services Department recommends purchasing two (2) John Deere 524P wheel loaders from James River Equipment. Recommendation also includes declaring the old loaders as surplus and disposing through the online auction process.

**A motion was made by Jones, seconded by Mayor Pro Tem Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Holmes, Mayor Pro Tem Peters, and Jones

**Absent:** 1 - Chair Moore

### 2022-319

#### **Contract - Breece Enterprises, Inc. - 2022-004 Storm Water Maintenance**

City Council is requested to award a contract to Breece Enterprises, Inc. in the amount of \$499,900 for maintenance, repair, and installation of storm water infrastructure and that the appropriate City official and/or employee be authorized to execute all necessary documents.

**Attachments:** [8. Contract – Breece Enterprises, Inc. – 2022-004 Storm Water Maintenance](#)

Trevor Spencer, Engineering Services Director reported thatThe Engineering Services and Public Services Departments recommend approval of contract 2022-004 for Storm Water Maintenance. This contract consists of furnishing personnel, equipment, and materials for maintenance of storm water utilities and completion of various storm water projects. n Wednesday, July 6, 2022 the City of High Point held the bid opening for Contract ENG-2022-004. Only one bid was received, which came from Breece Enterprises, Inc. in the amount of \$499,900.00.This contract has an availability date upon a notice to proceed, or execution of contracts by the City of High Point and Breece Enterprises, Inc., whichever occurs first, with a contract completion date of June 30, 2023.Funds for this contract are available in the FY 2022-2023 budget.The Engineering Services Department and the Public Services Department recommend approval of the contract and that the appropriate City official and/or employee be authorized to execute all necessary documents to award the contract to Breece Enterprises, Inc. in the amount of \$499,900.00.

**A motion was made by Holmes, seconded by Mayor Pro Tem Peters, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Holmes, Mayor Pro Tem Peters, and Jones

**Absent:** 1 - Chair Moore

### 2022-320

#### **Contract - Lumen Technologies - Internet / Intranet Services**

City Council is requested to award a contract to Lumen Technologies in the amount of \$610,505.04 yearly to migrate its Internet and Intranet services circuits to improve its network infrastructure and reduce costs and that the appropriate City official and/or employee

be authorized to execute all necessary documents.

**Attachments:** [9. Contract – Lumen Technologies – Internet Intranet Services](#)

Adam Ward, IT Services Assistant Director reported that The city needs to acquire modern Internet/Intranet circuits to improve its network infrastructure and reduce costs. Information Technology Services is recommending the City of High Point migrate its Internet and Intranet services from Segra to Lumen Technologies. The new proposal will supply circuits with increased bandwidth, reliability, redundancy, and reduced latency to all city facilities. Lumen Technologies offers a superior service level agreement and web dashboard allowing Information Technology Services staff to isolate critical network issues and engage with knowledge engineers to reduce service down time. The City of High Point will use existing funds in the FY 2022-23 budget to purchase data connectivity services from Lumen Technologies. The contract offered by Lumen Technologies has a term of 36 months. Currently, the city spends \$51,186.96 per month for Internet and Intranet connections (\$614,243.52 yearly). The new monthly reoccurring charge from Lumen Technologies will be \$50,875.42 (\$610,505.04 yearly). Resulting in a monthly savings of \$311.54 (\$3738.48 annually). The acquisition of services will be done under the NASPO Value Point - Cloud Solutions contract (Master Agreement # AR2474). The Department of Information Technology Services recommends approval of the contract and that the appropriate City official and/or employee be authorized to execute all necessary documents.

**A motion was made by Mayor Pro Tem Peters, seconded by Holmes, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Holmes, Mayor Pro Tem Peters, and Jones

**Absent:** 1 - Chair Moore

## [2022-321](#)

### **Contract - 5S Technologies - Fortinet SD-WAN**

City Council is requested to award a contract to 5S Technologies in the amount of \$585,828.00 for the purchase of SD-WAN (Software Defined - Wide Area Network) appliances to implement a secure efficient network overlay on top of intranet network circuits and that the appropriate City official and/or employee be authorized to execute all necessary documents.

**Attachments:** [10. Contract – 5S Technologies – Fortinet SD-WAN](#)

Adam Ward, IT Services Assistant Director reported that the city needed to acquire SD-WAN (Software Defined - Wide Area Network) appliances to implement a secure efficient network overlay on top of intranet network circuits. Information Technology Services is recommending the City of High Point acquire Fortinet SD-WAN appliances. SD-WAN is a modern network technology, that financial institutions and other agencies which handle confidential information, use construct their networks. SD-WAN appliances use a method called overlay networking to connect remote facilities to datacenters. Overlay networking allows for efficient and secure network traffic handling. Confidential information is encrypted and transmitted back to the core for

processing and non-confidential network traffic is transmitted directly to the Internet at that facility. The appliances installed at each city facility will also allow our cybersecurity team to create access controls that will prevent traffic from city facilities from accessing city resources outside of their function. Access controls will help safeguard against various cybersecurity events such as data theft or ransomware. The City of High Point will use existing funds in the FY 2022-23 budget to purchase Fortinet SD-WAN appliances from 5S Technologies. The purchase will occur under the North Carolina Purchasing Agreement contract 01-77. The acquisition will be financed over a term of 36 months, billed annually. At the end of the lease term, the city will have the option to purchase the equipment outright or refresh the SD-WAN appliances. The total cost of this acquisition and installation is: \$585,828.00. The Department of Information Technology Services is recommending approval of the contract in the amount of \$585,828.00; and that the appropriate City official and/or employee be authorized to execute all necessary documents.

**A motion was made by Jones, seconded by Holmes, that this matter be recommended for approval, consent agenda. The motion carried by the following vote:**

**Aye:** 3 - Holmes, Mayor Pro Tem Peters, and Jones

**Absent:** 1 - Chair Moore

## [2022-322](#)

### **Consideration of Funding - Outside Non-Profit Agencies**

City Council is requested to finalize recommendation for the funding of outside non-profit agency requests.

**Attachments:** [11. Consideration of Funding - Outside Non-Profit Agencies](#)

**A motion was made by Jones, seconded by Mayor Pro Tem Peters, that this matter be postponed,. The motion carried by the following vote:**

**Aye:** 3 - Holmes, Mayor Pro Tem Peters, and Jones

**Absent:** 1 - Chair Moore

## **PUBLIC HEARINGS**

## [2022-323](#)

### **Public Hearing - Resolution-Interlocal Agreement--2019 Edward Byrne Memorial Justice Assistance Grant (JAG)**

City Council is requested to adopt a resolution authorizing the execution of an Interlocal Agreement between the City of Greensboro, City of High Point and County of Guilford for shared use of the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) Funds.

**Attachments:** [12. Public Hearing - Resolution-Interlocal Agreement--2019 Edward Byrne M](#)

Acting Chairman Jones advised that this item was for informational purposes only; and that there would be a Public Hearing for this item on Monday, July 18, 2022, at 5:30 p.m.



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**For Information Only**[2022-324](#)**Public Hearing - Performance Based Incentives - Wythe Advantage, Inc. dba as Coldwell Banker Advantage - The Bedrock 275 N. Elm Street**

City Council is requested to authorize performance-based incentives for an office project at The Bedrock (275 N. Elm Street) in the amount of \$350,389 and authorize the City Manager to execute a performance agreement with the company containing benchmarks for the company to achieve and a schedule for the payment of such financial incentives.

**Attachments:** [13. Public Hearing – Performance Based Incentives - Wythe Advantage, Inc.](#)

Acting Chairman Jones advised that this item was for informational purposes only; and that there would be a Public Hearing for this item on Monday, July 18, 2022, at 5:30 p.m.

**For Information Only**[2022-325](#)**Public Hearing - Performance Based Incentives - Ethnecraft USA - Gallimore Industrial Center at 750 Gallimore Dairy Rd**

City Council is requested to authorize performance-based incentives for Ethnecraft USA for an expansion project in the Gallimore Industrial Center at 750 Gallimore Dairy Rd. in the amount of \$127,949 and authorize the City Manager to execute a performance agreement with the company containing benchmarks for the company to achieve and a schedule for the payment of such financial incentives.

**Attachments:** [14. Public Hearing - Performance Based Incentives - Ethnecraft USA - Gallimore](#)

Acting Chairman Jones advised that this item was for informational purposes only; and that there would be a Public Hearing for this item on Monday, July 18, 2022, at 5:30 p.m.

**For Information Only****ADJOURNMENT**

There being no further business to come before the Finance Committee, Acting Chairman Jones asked if there were any objections to adjourn the meeting. There being none, the meeting was adjourned at 4:28 p.m.

Respectfully Submitted,

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Victor Jones, Acting  
Chairman

Attest:

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Mary S. Brooks, CMC  
Interim City Clerk