

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Meeting Agenda

Wednesday, February 8, 2023

9:00 AM

Council Chambers

Prosperity and Livability Committee

*Wesley Hudson - Chair
Michael Holmes
Cyril Jefferson
Monica Peters
Jay Wagner, Mayor (Alternate)*

**Prosperity and Livability Committee - Council Member Wesley Hudson,
Chair**

CALL TO ORDER

PRESENTATION OF ITEMS

[2023-070](#) Update Regarding the Street Closure Policy

Attachments: [Memo - Street Closure](#)

[Presentation - Street Closure](#)

[2023-071](#) City Sponsored Special Events Updated List
City Council is requested to approve the City Sponsored Special Events List.

Attachments: [Special Events](#)

ADJOURNMENT



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-070

File ID: 2023-070

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: Prosperity and
Livability
Committee

File Created: 02/03/2023

File Name:

Final Action:

Title: Update Regarding the Street Closure Policy

Notes:

Sponsors:

Enactment Date:

Attachments: Memo - Street Closure, Presentation - Street Closure

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: sandra.keeney@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-070

CITY OF HIGH POINT

AGENDA ITEM



Title: Update Regarding Permanent and Temporary Street Closures

From: Greg Venable, Transportation Director

Meeting Date: February 8, 2023

Public Hearing: None

Advertising Date / N/A

Advertised By:

Attachments: Presentation Regarding Permanent and Temporary Street Closures

PURPOSE:

Update Prosperity and Livability Committee on permanent and temporary street closures.

BACKGROUND:

The City of High Point Prosperity and Livability Committee requested information regarding permanent and temporary street closures.

BUDGET IMPACT:

N/A

RECOMMENDATION / ACTIONS REQUESTED:

Information only.

Permanent and Temporary Street Closures



Permanent Street Closures

- Controlled by NCGS §160A-299
- Council adopts a resolution declaring intent to close a street or ally and calling a public hearing
- Resolution shall be published once a week for four consecutive weeks
- A copy shall be sent to adjacent/adjoining property owners and notice posted in at least two locations along the street
- At the hearing, any person may speak on whether the closing would be detrimental to the public interest
- All right, title, and interest of the right-of-way shall be vested in the owners of the adjacent/adjoining lots or parcels. (ownership extends to the centerline)
- The city may retain utility easements, both public and private after a public hearing

STREET ABANDONMENT

The street abandonment process enables an applicant to request the City Council to relinquish the public's interest in a platted or dedicated street or alley right-of-way. Following approval, the area of the abandoned right-of-way is returned to abutting property owners as real property.

Prerequisites

- A [Pre-Application Conference](#) is required within 3 months prior to submitting an application for a street abandonment.

Approvals or Permits Issued

- Approval of a street abandonment is by resolution adopted by the [City Council](#)

Process

1. The applicant submits an application, supplemental documents and fee.
2. Applications are assigned a Case Manager to act as the point of contact and assist with managing it through the process.
3. Staff reviews the application and notifies the applicant of any deficiencies. Once deemed complete, a street abandonment application is placed in review.
4. The application is forwarded to the City's Technical Review Committee to review the public interest in the street right-of-way and to identify any conflicts with existing City utilities, including the need to retain easements for existing utilities.
5. Also, the application is forwarded to other utility providers serving the High Point area (e.g. North State Communications, Piedmont Natural Gas, Duke Energy and Spectrum) to identify any conflicts with existing utilities and the need to retain easements for existing utilities.
6. When the Technical Review Committee and the other utility providers complete their reviews, then the application is scheduled for the next available regular meeting of the Planning & Zoning Commission. To reduce the review time, the applicant may obtain a written response on the application from each of the other utility providers prior to submitting the application.
7. City Council adopts a Resolution of Intent to consider the street abandonment request.
8. Public notice of the application is provided by certified mailed notice, published notice and posted signs prior to the Planning and Zoning Commission public hearing and the City Council public hearing.
9. A staff report is prepared and provided to the Planning and Zoning Commission.
10. At the Planning and Zoning Commission public hearing, the Commission will hear from staff, the applicant and other members of the public who wish to speak on the matter.
11. After the public hearing, the Planning and Zoning Commission will make a recommendation to the City Council to approve all or a portion of the requested abandonment, or deny the application.
12. Following the City Council public hearing, the Council will approve all or a portion of the requested abandonment, or deny the street abandonment. An approval may not be conditioned; however, City Council may retain utility or other easements.

Submittal Requirements

STREET ABANDONMENT



High Point Process

Permanent Street Closures

Issues to address before closure is approved

- How to treat existing signalized intersections
- Private Property Access
- Pedestrian Safety
- Increased Traffic on Adjacent Streets
- Connectivity
- Emergency Services
- Utilities
- **Detailed Traffic Study**

Permanent Street Closures

Pros

- Pedestrian safety
- New public space(if the City owns both sides of the street)
- Freeing up real estate – more usable land
- Improved quality of life and increased pedestrian mobility
 - more walkable

Cons

- Unintentional harm to businesses
- Impact to adjacent roads
- Reduced on-street parking
- Emergency access
- Increased speed on adjacent roads
- Reduced connectivity



Church Avenue Example

Temporary Street Closure - Process

- Council Request
- HPDOT assessment – determine traffic impacts to surrounding road network
- Other city departments/emergency management approval
- Adjacent/adjoining property owner agreement of closure
- Public notification of street closure – start/end dates and duration
- HPDOT place road closure signage and barricades/cone off turn lanes

Temporary Street Closures

City Initiated

- Council requested (parades/events)
- City Department requested (construction/maintenance projects, Furniture Market)
- All applicable city departments notified and reviewed
- Can be longer if property owners agree

Public Initiated

- Special Event Permit
- Request 90 days prior to event
- Can include street closure
- All applicable city departments must approve permit
- Application submitted through Accela Citizen Access

SPECIAL EVENT

A Special Event Permit is required for bicycle races, block parties, festivals, footraces, parades and picketing to ensure the safety of all participants and that all rules, regulations, and ordinances are followed. A complete application must be submitted at least 90 days prior to the event, unless otherwise noted.

A special event permit is required for the following types of events:

Bicycle Race A group of three (3) or more bicyclists competing against each other or a time limit over a fixed course; all or a part of which involves the use of city street right-of-way, city sidewalks, and/or greenways. This term shall include untimed non-competitive bicycle events such as memorial rides, etc.

Block Party A planned gathering of persons in which a public street will be closed that is sponsored by a business, place of worship, non-profit organization or community interest group.

Festival An outdoor concert, fair, community event, or similar event that is primarily commercial and/or recreational in nature.

Footrace A group of three (3) or more runners or walkers competing against either each other or a time limit over a fixed course; all or a part of which involves the use of city street right-of-way, city sidewalks, and/or greenways. This term shall include events connected to a footrace, such as untimed non-competitive "fun runs".

Parade Any march, demonstration, gathering, public assembly, procession or motorcade consisting of persons, animals, or vehicles or a combination thereof that has the potential to disrupt the normal flow of traffic upon any public street, provided, the term shall not include: a. Funeral Processions, b. Pickets as defined in subsection (5) below and Section 10-1-283 of this Article, c. Footraces and Bicycle Races as defined in Section 10-1-286 of this Article, d. Block Parties as defined in Section 10-1-287 of this Article, e. Festivals as defined in Section 10-1-288 of this Article.

Picketing A group of 15 persons or more who make a public display or demonstration of sentiment for or against a person or cause, including those demonstrations which may include the distribution of leaflets or handbills, the display of signs and any oral communication or speech, which may involve an effort to persuade or influence, including all expressive and symbolic conduct, whether active or passive, upon those portions of the public street and sidewalks not used primarily for vehicular parking and moving traffic and not constituting a parade.

If you have any questions about special event permitting, contact:

Perry Hall
Emergency Manager
High Point Fire Department
(336) 883-3364
special.permits@highpointnc.gov

Prerequisites

- A location for the event that is within the [City](#). The event may be held on public property, including but not limited to parks, streets, and/or sidewalks.

High Point Special Event Permit

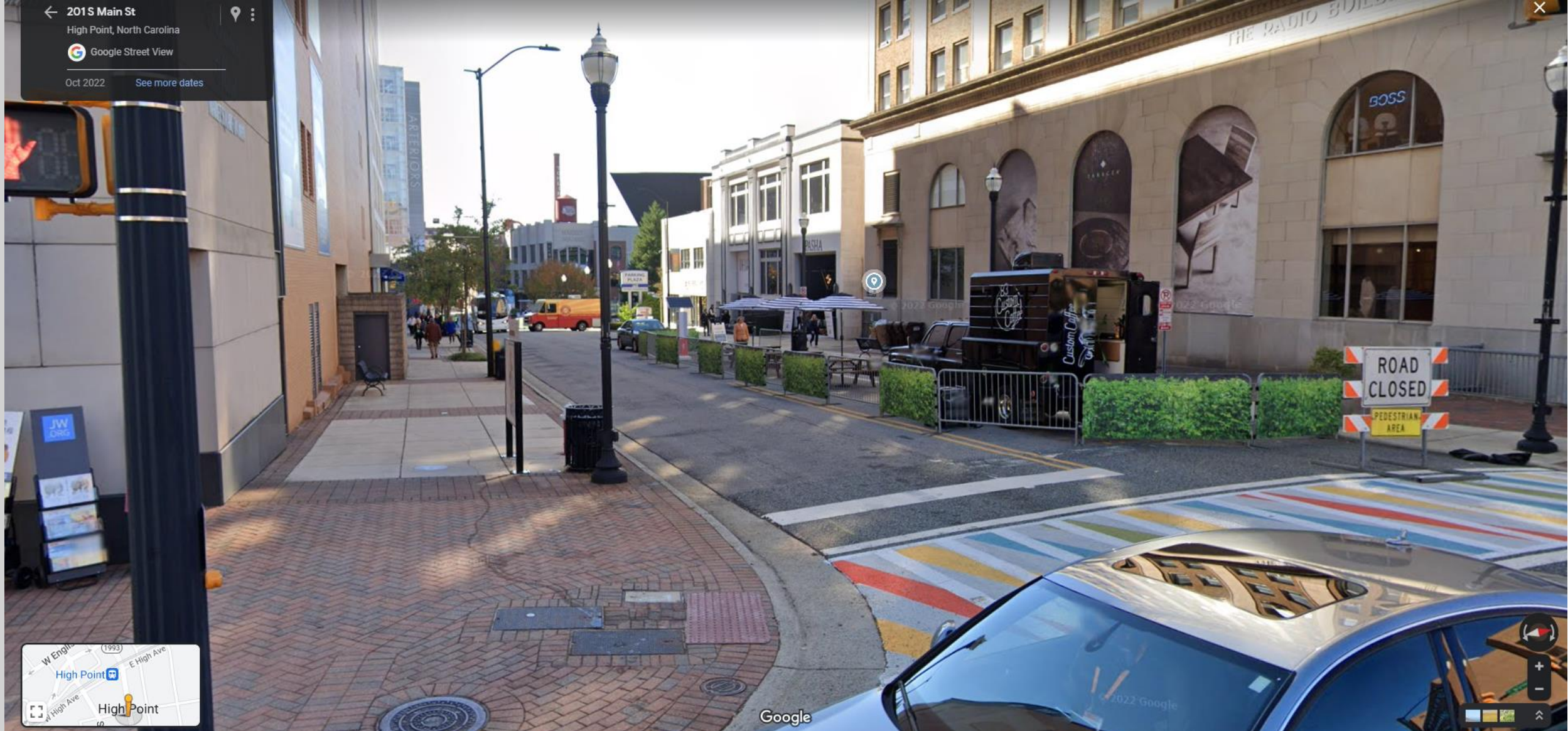


Temporary Street Closure Examples





Temporary Street Closure – High Point Market – E. Commerce Closure



Temporary Street Closure – High Point Market – W. Commerce Closure

Questions?

Greg Venable
Transportation Director



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Committee

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Final Action:

Title: City Sponsored Special Events Updated List

City Council is requested to approve the City Sponsored Special Events List.

Notes:

Sponsors:

Enactment Date:

Attachments: Special Events

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Text of Legislative File 2023-071

CITY OF HIGH POINT

AGENDA ITEM



Title: Special Events Updated List
From: Eric Olmedo, Assistant City Manager
Public Hearing: None
Attachments: Special Events list

Meeting Date: February 8, 2023
Advertising Date / N/A
Advertised By:

PURPOSE:

Update Prosperity and Livability Committee on city sponsored special events.

BACKGROUND:

The City of High Point City Council approves a list of city sponsored special events on an annual basis. The attached list shows the active events that the city has historically sponsored.

BUDGET IMPACT:

The list of city sponsored events do not have a direct budget impact, the support is provided by in kind services.

RECOMMENDATION / ACTIONS REQUESTED:

Staff recommends and asks the Prosperity and Livability Committee to approve and recommend the list and funding request to City Council to approve.

City of High Point

2023 Recommended City Sponsored Special Events

1. Hi Fest
2. Uncle Sam Jam
3. Arts Splash
4. Art in the Park
5. Coltrane Festival
6. Furniture Market – Spring and Fall
7. Go Far 5k – Spring
8. Keep High Point Beautiful – four annual clean up events
9. Greater High Point Torch Run
10. Greensboro Merchants Association Holiday Parade
11. MLK Holiday Parade
12. PSA Soccer Tournament (3 day event)
13. Veterans Day parade
14. Unity Festival
15. Truist Point Christmas Tree Lighting
16. Carl Chavis YMCA Juneteenth Festival
17. Day in the Park