



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Meeting Agenda

Prosperity and Livability Committee

Wesley Hudson, Mayor Pro Tem - Chair
Michael Holmes
Cyril Jefferson
Monica Peters
Jay Wagner, Mayor (Alternate)

Wednesday, March 8, 2023

9:00 AM

Council Chambers

Prosperity and Livability Committee - Council Member Wesley Hudson, Chair

CALL TO ORDER

PRESENTATION OF ITEMS

- [2023-071](#) City Sponsored Special Events Updated List
City Council is requested to approve the City Sponsored Special Events List.
Attachments: [Special Events](#)
- [2023-070](#) Update Regarding the Street Closure Policy
Attachments: [Memo - Street Closure](#)
[Presentation - Street Closure](#)
- [2023-119](#) Update-Blair-Coltrane House Project
Staff will be providing an update/presentation regarding the Blair-Coltrane Project.
Attachments: [Update-Blair-Coltrane House Project](#)
[Presentation - Coltrane Programming](#)
- [2023-120](#) Proposed Human Relations Commission's January 2023 Six-Month Work Plan
Council is requested to approve the Proposed Human Relations Commission's January 2023 Six-Month Work Plan for the following two initiatives:
1. Study where the Human Relations Commission fits within High Point and can be most effective among the City's other Boards and Commissions and among other Human Relations Commissions in North Carolina.
 2. Study or identify mental health resources and gaps in High Point for greater sharing with the community or for possible further action.
- Attachments:* [Human Relations Commission's WorkPlan January 2023](#)

ADJOURNMENT



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-071

File ID: 2023-071

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: Prosperity and
Livability
Committee

File Created: 02/03/2023

File Name:

Final Action:

Title: City Sponsored Special Events Updated List

City Council is requested to approve the City Sponsored Special Events List.

Notes:

Sponsors:

Enactment Date:

Attachments: Special Events

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: sandra.keeney@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-071

CITY OF HIGH POINT

AGENDA ITEM



Title: Special Events Updated List
From: Eric Olmedo, Assistant City Manager
Public Hearing: None
Attachments: Special Events list

Meeting Date: March 8, 2023
Advertising Date / N/A
Advertised By:

PURPOSE:

Update Prosperity and Livability Committee on city sponsored special events.

BACKGROUND:

The City of High Point City Council approves a list of city sponsored special events on an annual basis. The attached list shows the active events that the city has historically sponsored.

Also attached is a list of events that Visit High Point has submitted for consideration of city sponsorship. The list includes five events that the city does not currently sponsor, and two that are on the list for sponsorship.

BUDGET IMPACT:

The list of city sponsored events do not have a direct budget impact, the support is provided by in kind services.

RECOMMENDATION / ACTIONS REQUESTED:

Staff recommends and asks the Prosperity and Livability Committee to approve and recommend the list and funding request to City Council to approve.

City of High Point

2023 Recommended City Sponsored Special Events

1. Hi Fest
2. Uncle Sam Jam
3. Arts Splash
4. Art in the Park
5. Coltrane Festival
6. Furniture Market – Spring and Fall
7. Go Far 5k – Spring
8. Keep High Point Beautiful – four annual clean up events
9. Greater High Point Torch Run
10. Greensboro Merchants Association Holiday Parade
11. MLK Holiday Parade
12. PSA Soccer Tournament (3 day event)
13. Veterans Day parade
14. Unity Festival
15. Truist Point Christmas Tree Lighting
16. Carl Chavis YMCA Juneteenth Festival
17. Day in the Park

Visit High Point Events to Consider

1. Military Appreciation Jeep Rally
2. High Point Arts Festival
3. Oktoberfest – NC Beer Pride Festival
4. Black Luxe Expo
5. Uptown Holiday Stroll



March 2, 2023

Eric Olmedo, Assist. City Manager
City of High Point
211 S. Hamilton Street
High Point, NC 27260

Dear Eric,

Visit High Point continues to work with area community partners to activate an impactful events calendar for our city. The events listed below fit the investment metrics for Visit High Point where our organization will be supporting these events through sponsorship. We have determined from past history or estimates that each event will merit 1500+ attendees or have promised to do so as a first-time event. The recommendation below is to grandfather these events into the City's sponsored events line item. Please know that this request to the city is not being taken lightly as we value our partnership and understand the limitations of staffing and funding. We have cultivated many event opportunities that are turnkey without city services.

New Events

Date	Event	Description	Projected Attendance
Saturday, May 13 th	Military Appreciation Jeep Rally	A jeep rally organized by the High Point Veterans Initiative (Heroes Center of High Point, Business High Point Chamber and Visit High Point). The procession will start on Main Street and end at Truist Point Stadium with live music, food trucks, veteran service organizations and vet owned businesses. This is a first-time event that highlights the downtown area and social district.	500+
Saturday, July 15 th	High Point Arts Festival	An art festival in the heart of the Market district, spanning High Ave including 150+ art vendors, live performances, and food. Visit High Point would like for this first-time event to develop into a signature festival highlighting the potential of The Pit to future investors, the Train Depot and cool architecture in downtown.	1500 +
Saturday, October 28 th	Oktoberfest – NC Beer Pride Festival	A festival in partnership with NC Beer Pride bringing in approx. 40+ NC craft beers and vendors downtown at Truist Point Stadium and general vicinity. This is a first-time event highlighting the new downtown area and social district.	1500 +



Returning Events

Date	Event	Description	Projected Attendance
Saturday, September 2 nd and Sunday, September 3 rd	John Coltrane International Jazz & Blues Festival	An annual festival that takes place every Labor Day weekend at Oak Hollow Festival Park bringing in attendees from 23 states and is ranked in the top 10 festivals nationwide. This will be the 12 th year.	6,000 +
Saturday, September 9 th	Black Luxe Expo	A tradeshow that takes place at Mendenhall Transportation Terminal that showcases black owned businesses with music and food. This will be the 4 th year of the event.	1,500+
Saturday, November (TBD)	Tree Lighting Ceremony at Truist Point	A celebration that takes place near Truist Point Stadium that kicks off the holiday shopping season with food, entertainment, tree lighting, craft vendors and more. This will be the third year and highlights the new downtown area and social district.	1,200
Saturday, December 2 nd	Uptowne Holiday Stroll	A linear festival that highlights the area small businesses in Uptowne that now has grown to Truist Point Stadium, Children's Museum, and Gallery on Main. This is the 12 th year of the event where two trolleys were added last year.	5,000

Please let us know if the City would like to be recognized with logoed branding through event marketing and promotion. Regretfully, Melody Burnett and I will be out of town at the state's tourism conference next week, however please feel free to reach out to us if you have any questions that we may be able to answer prior to the P&L Committee Meeting or upcoming Council meetings.

Dana East - deast@visithighpoint.com or 336-491-2996,

Melody Burnett - mburnett@visithighpoint.com or 336-880-7118

Best regards,

Dana L. East

Dana L. East
Events Planning Manager
Visit High Point

Cc: Melody Burnett, President



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-070

File ID: 2023-070

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: Prosperity and
Livability
Committee

File Created: 02/03/2023

File Name:

Final Action:

Title: Update Regarding the Street Closure Policy

Notes:

Sponsors:

Enactment Date:

Attachments: Memo - Street Closure, Presentation - Street Closure

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: sandra.keeney@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-070

CITY OF HIGH POINT

AGENDA ITEM



Title: Update Regarding Permanent and Temporary Street Closures

From: Greg Venable, Transportation Director

Meeting Date: March 8, 2023

Public Hearing: None

Advertising Date / N/A

Advertised By:

Attachments: Presentation Regarding Permanent and Temporary Street Closures

PURPOSE:

Update Prosperity and Livability Committee on permanent and temporary street closures.

BACKGROUND:

The City of High Point Prosperity and Livability Committee requested information regarding permanent and temporary street closures.

BUDGET IMPACT:

N/A

RECOMMENDATION / ACTIONS REQUESTED:

Information only.

Permanent and Temporary Street Closures



Permanent Street Closures

- Controlled by NCGS §160A-299
- Council adopts a resolution declaring intent to close a street or ally and calling a public hearing
- Resolution shall be published once a week for four consecutive weeks
- A copy shall be sent to adjacent/adjoining property owners and notice posted in at least two locations along the street
- At the hearing, any person may speak on whether the closing would be detrimental to the public interest
- All right, title, and interest of the right-of-way shall be vested in the owners of the adjacent/adjoining lots or parcels. (ownership extends to the centerline)
- The city may retain utility easements, both public and private after a public hearing

STREET ABANDONMENT

The street abandonment process enables an applicant to request the City Council to relinquish the public's interest in a platted or dedicated street or alley right-of-way. Following approval, the area of the abandoned right-of-way is returned to abutting property owners as real property.

Prerequisites

- A [Pre-Application Conference](#) is required within 3 months prior to submitting an application for a street abandonment.

Approvals or Permits Issued

- Approval of a street abandonment is by resolution adopted by the [City Council](#)

Process

1. The applicant submits an application, supplemental documents and fee.
2. Applications are assigned a Case Manager to act as the point of contact and assist with managing it through the process.
3. Staff reviews the application and notifies the applicant of any deficiencies. Once deemed complete, a street abandonment application is placed in review.
4. The application is forwarded to the City's Technical Review Committee to review the public interest in the street right-of-way and to identify any conflicts with existing City utilities, including the need to retain easements for existing utilities.
5. Also, the application is forwarded to other utility providers serving the High Point area (e.g. North State Communications, Piedmont Natural Gas, Duke Energy and Spectrum) to identify any conflicts with existing utilities and the need to retain easements for existing utilities.
6. When the Technical Review Committee and the other utility providers complete their reviews, then the application is scheduled for the next available regular meeting of the Planning & Zoning Commission. To reduce the review time, the applicant may obtain a written response on the application from each of the other utility providers prior to submitting the application.
7. City Council adopts a Resolution of Intent to consider the street abandonment request.
8. Public notice of the application is provided by certified mailed notice, published notice and posted signs prior to the Planning and Zoning Commission public hearing and the City Council public hearing.
9. A staff report is prepared and provided to the Planning and Zoning Commission.
10. At the Planning and Zoning Commission public hearing, the Commission will hear from staff, the applicant and other members of the public who wish to speak on the matter.
11. After the public hearing, the Planning and Zoning Commission will make a recommendation to the City Council to approve all or a portion of the requested abandonment, or deny the application.
12. Following the City Council public hearing, the Council will approve all or a portion of the requested abandonment, or deny the street abandonment. An approval may not be conditioned; however, City Council may retain utility or other easements.

Submittal Requirements

STREET ABANDONMENT



High Point Process

<http://www.buildhighpoint.com/174/Street-Abandonment>

Permanent Street Closures

Issues to address before closure is approved

- How to treat existing signalized intersections
- Private Property Access
- Pedestrian Safety
- Increased Traffic on Adjacent Streets
- Connectivity
- Emergency Services
- Utilities
- **Detailed Traffic Study**

Permanent Street Closures

Pros

- Pedestrian safety
- New public space(if the City owns both sides of the street)
- Freeing up real estate – more usable land
- Improved quality of life and increased pedestrian mobility
 - more walkable

Cons

- Unintentional harm to businesses
- Impact to adjacent roads
- Reduced on-street parking
- Emergency access
- Increased speed on adjacent roads
- Reduced connectivity



Temporary Street Closure - Process

- Council Request
- HPDOT assessment – determine traffic impacts to surrounding road network
- Other city departments/emergency management approval
- Adjacent/adjoining property owner agreement of closure
- Public notification of street closure – start/end dates and duration
- HPDOT place road closure signage and barricades/cone off turn lanes

Temporary Street Closures

City Initiated

- Council requested (parades/events)
- City Department requested (construction/maintenance projects, Furniture Market)
- All applicable city departments notified and reviewed
- Can be longer if property owners agree

Public Initiated

- Special Event Permit
- Request 90 days prior to event
- Can include street closure
- All applicable city departments must approve permit
- Application submitted through Accela Citizen Access

SPECIAL EVENT

A Special Event Permit is required for bicycle races, block parties, festivals, footraces, parades and picketing to ensure the safety of all participants and that all rules, regulations, and ordinances are followed. A complete application must be submitted at least 90 days prior to the event, unless otherwise noted.

A special event permit is required for the following types of events:

Bicycle Race A group of three (3) or more bicyclists competing against each other or a time limit over a fixed course; all or a part of which involves the use of city street right-of-way, city sidewalks, and/or greenways. This term shall include untimed non-competitive bicycle events such as memorial rides, etc.

Block Party A planned gathering of persons in which a public street will be closed that is sponsored by a business, place of worship, non-profit organization or community interest group.

Festival An outdoor concert, fair, community event, or similar event that is primarily commercial and/or recreational in nature.

Footrace A group of three (3) or more runners or walkers competing against either each other or a time limit over a fixed course; all or a part of which involves the use of city street right-of-way, city sidewalks, and/or greenways. This term shall include events connected to a footrace, such as untimed non-competitive "fun runs".

Parade Any march, demonstration, gathering, public assembly, procession or motorcade consisting of persons, animals, or vehicles or a combination thereof that has the potential to disrupt the normal flow of traffic upon any public street, provided, the term shall not include: a. Funeral Processions, b. Pickets as defined in subsection (5) below and Section 10-1-283 of this Article, c. Footraces and Bicycle Races as defined in Section 10-1-286 of this Article, d. Block Parties as defined in Section 10-1-287 of this Article, e. Festivals as defined in Section 10-1-288 of this Article.

Picketing A group of 15 persons or more who make a public display or demonstration of sentiment for or against a person or cause, including those demonstrations which may include the distribution of leaflets or handbills, the display of signs and any oral communication or speech, which may involve an effort to persuade or influence, including all expressive and symbolic conduct, whether active or passive, upon those portions of the public street and sidewalks not used primarily for vehicular parking and moving traffic and not constituting a parade.

If you have any questions about special event permitting, contact:

Perry Hall
Emergency Manager
High Point Fire Department
(336) 883-3364
special.permits@highpointnc.gov

Prerequisites

- A location for the event that is within the [City](#). The event may be held on public property, including but not limited to parks, streets, and/or sidewalks.

High Point Special Event Permit

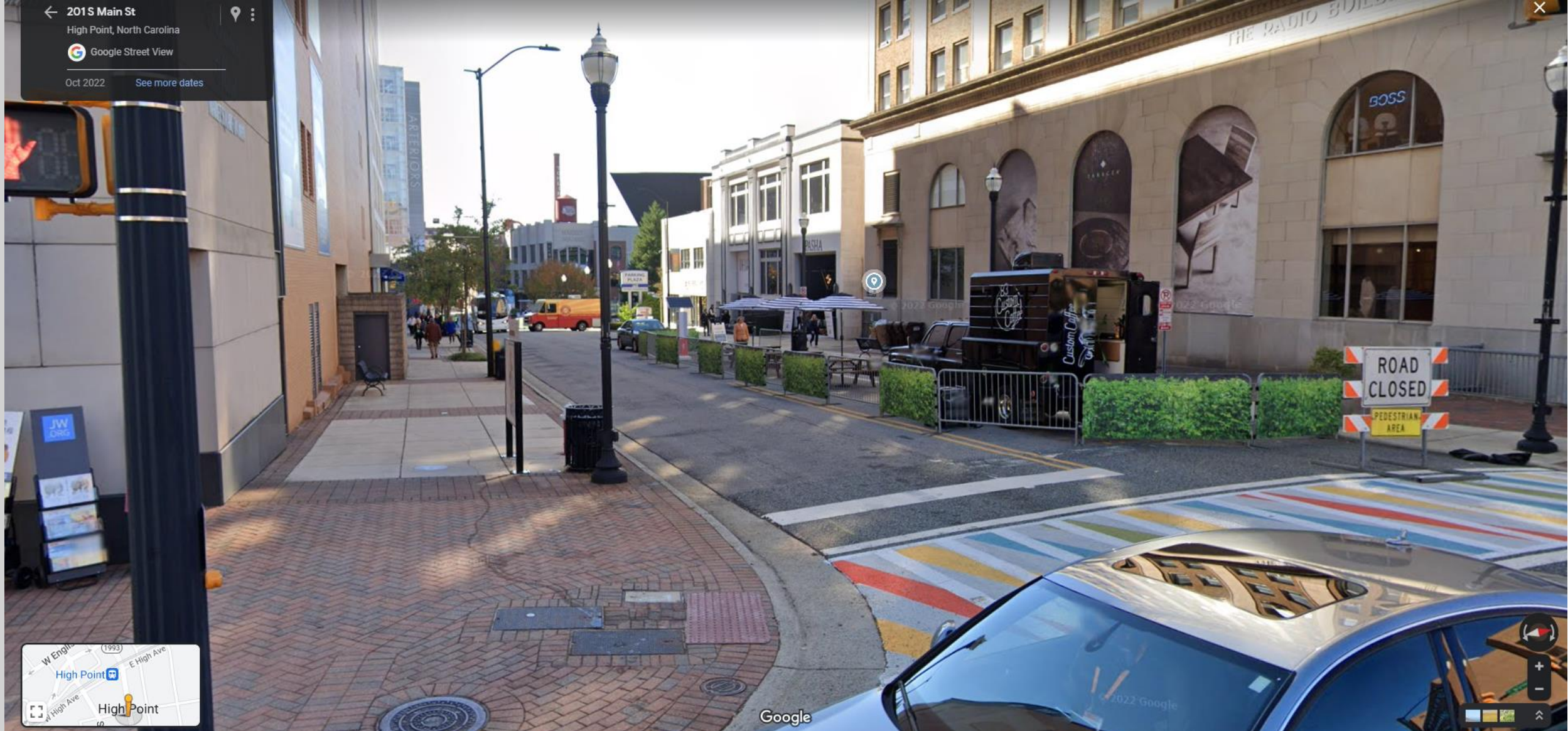


Temporary Street Closure Examples





Temporary Street Closure – High Point Market – E. Commerce Closure



Temporary Street Closure – High Point Market – W. Commerce Closure

Questions?

Greg Venable
Transportation Director



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2023-119

File ID: 2023-119

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: Prosperity and
Livability
Committee

File Created: 03/06/2023

File Name:

Final Action:

Title: Update-Blair-Coltrane House Project

Staff will be providing an update/presentation regarding the Blair-Coltrane Project.

Notes:

Sponsors:

Enactment Date:

Attachments: Update-Blair-Coltrane House Project, Presentation -
Coltrane Programming

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: mary.brooks@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2023-119

CITY OF HIGH POINT

AGENDA ITEM



Title: Blair – Coltrane House update

From: Greg Ferguson, Deputy City Manager

Meeting Date: March 8, 2023

Public Hearing: No

Advertising Date:
Advertised By:

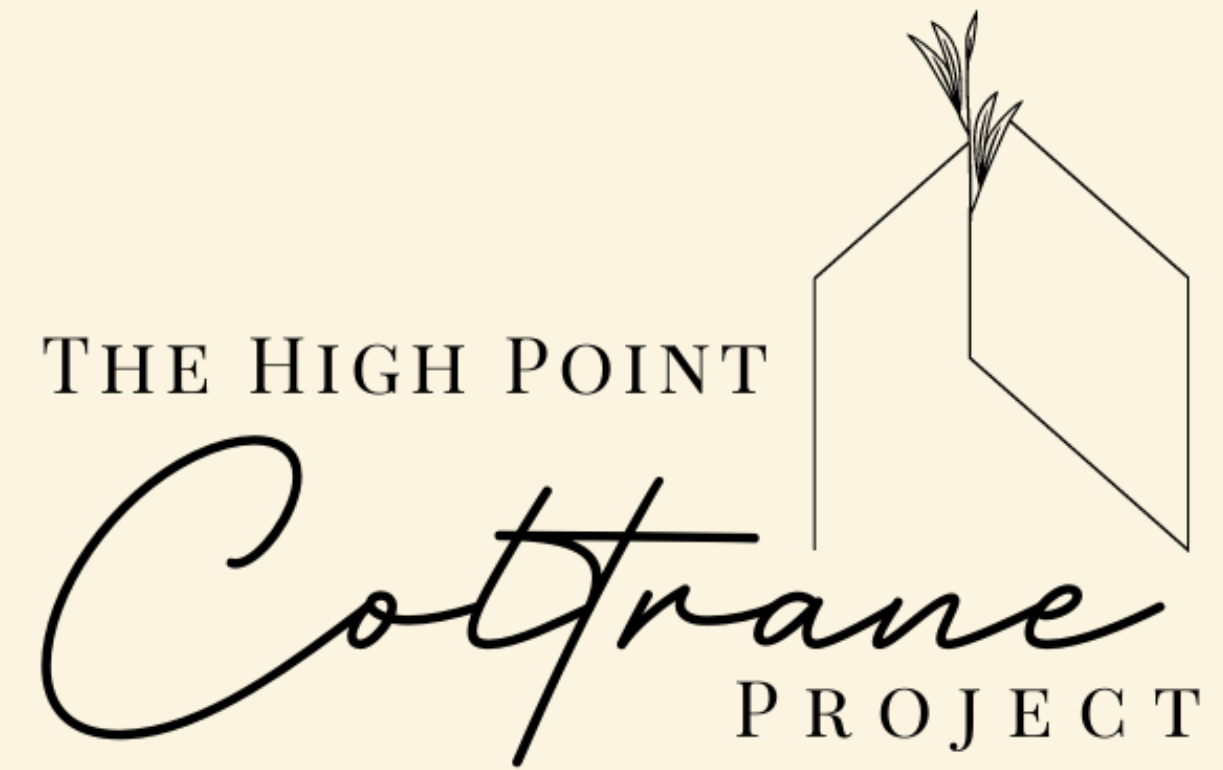
Attachments: Presentation

PURPOSE: To hear an update regarding the Blair-Coltrane House project.

BACKGROUND: The Blair-Coltrane House is being renovated for use as a museum and meeting space. A status update on the project will be presented to the Prosperity and Livability Committee.

BUDGET IMPACT: N/A

RECOMMENDATION / ACTION REQUESTED: Information only.



PROGRAMING PROPOSAL

Prepared By:
Anique Oliver Brewer - PM
January 19, 2023
AniqueOliver@gmail.com



COMMUNITY PARTNERSHIP



- Marketing arm
- Reach potential donors
- Leverage festival event

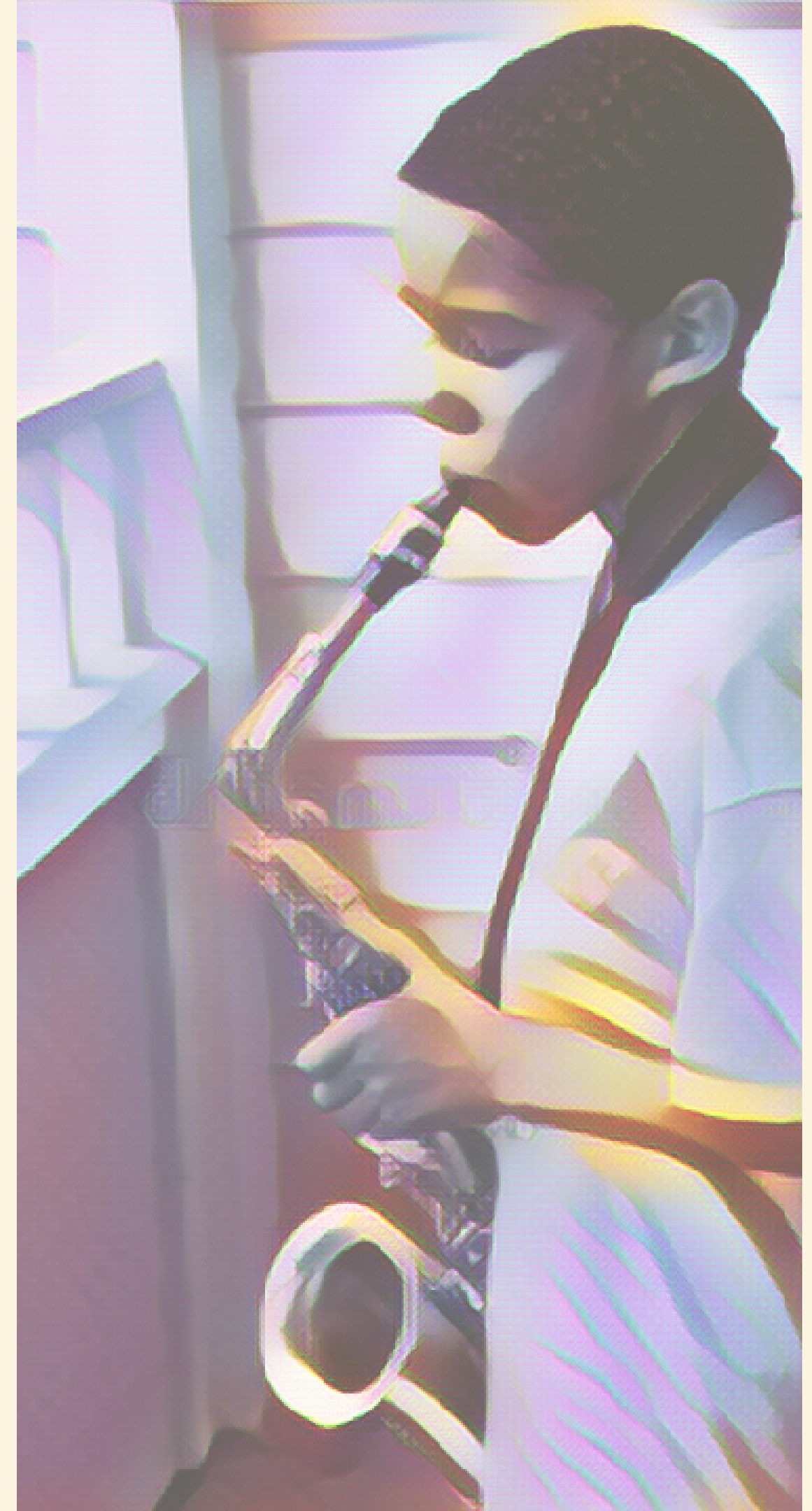


- Identify and apply for grants
- Develop programming
- Administration

YOUTH PROGRAMMING

As an ode to Mr. Coltrane's early years in High Point, programming that centers the development of young artists and activists is what is explored in this proposal. The implementation is proposed to roll out in 4 phases extending into Fall 2024.

- 1 Phase I -Youth Music instruction 12- week cohort powered by The Gant School of Music & Jazz. Saturday morning experiential programming for young children 8 and under developed by HPAC.
- 2 Continuing private music education based on the success of The Gant School cohort. Open for community event use.
- 3 Summer programming/camp youth ages 4-18. Community partnerships. Location for a field trip.
- 4 Afterschool programming. Use of visitor's center. Community programming etc



PHASE I

July 2023 - September 2023

Description: Youth Music instruction 12- week cohort powered by The Gant School of Music. Saturday morning experiential programming for young children 8 and under developed by HPAC



Who is The Gant School of Music & Jazz?

The Gant School of Music and Jazz, is a 501c3 organization created to help underserved students gain access to the world of music and musicianship.

Their current programming includes:

- Community Partnership
- Private Lessons
- Scholarships
- Youth Jazz Ensemble



12-week Coltrane Cohort

The Coltrane Youth Cohort powered by The Gant School of Music would consist of 12 weeks of 1:1 instruction of accepted music students in middle and high school with particular focus on students in High Point.. The event would culminate with a performance/meet & greet at a FOJC VIP event in September 2023.

High Point Arts Council will work with GSMJ to apply for and secure grant funding for the program as well as assist in an administrative capacity with registration, communication etc.



Titus Gant - Executive Director

PHASE I

July 2023 - September 2023

Description: Youth Music instruction 12- week cohort powered by The Gant School of Music. Saturday morning experiential programming for young children 8 and under developed by HPAC



Considerations:

- Insurance
- Liability Waivers
- Restroom facilities
- General Facilities Management (keyholders)
- Internet

PHASE II

September 2023 - May 2024

Description: Continuing private music education based on the success of The Gant School cohort. Open for community event use. During this timeframe a programming plan can be developed for implementing summer camp.

Community Programing:

- Community organization meetings
- Utilize the back yard for artists and small events/receptions
- Coltrane experience tour
- Artist salons/collaborations



Considerations:

- Insurance
- Liability Waivers
- Restroom facilities
- General Facilities Management (keyholders)
- Internet

PHASE III

May 2024 - August 2024

Description: Summer programming/camp. Community partnerships. Location for a field trips.

High Point Arts Council:

- Identify and apply for grants
- Develop programming
- Administration
- Identify and engage community orgs as partners



PHASE IV

August 2024 -

Description: Afterschool programming. Use of visitor's center. Community programming etc.

High Point Arts Council:

- Identify and apply for grants
- Develop programming
- Administration
- Identify and engage community orgs as partners

Friends of John Coltrane:

- Marketing arm
- Reach potential donors
- Leverage festival event



NEXT STEPS

Description: Items of consideration as we move forward towards opening doors for programming.

- Organizing Community Talks events within the next 1-2 months.
- What entity will own the continued development and operations arm of programming?
- Agreements/Contracts between FOJC & HPAC clarity of roles
- Additional partners locally, nationally and globally and how to engage them
- Who fundraises for what? Clear agreements of how funding for programming is held and distributed.





City of High Point

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File Number: 2023-120

File ID: 2023-120

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: Prosperity and
Livability
Committee

File Created: 03/06/2023

File Name:

Final Action:

Title: **Proposed Human Relations Commission's January 2023 Six-Month Work Plan**

Council is requested to approve the Proposed Human Relations Commission's January 2023 Six-Month Work Plan for the following two initiatives:

1. Study where the Human Relations Commission fits within High Point and can be most effective among the City's other Boards and Commissions and among other Human Relations Commissions in North Carolina.
2. Study or identify mental health resources and gaps in High Point for greater sharing with the community or for possible further action.

Notes:

Sponsors:

Enactment Date:

Attachments: Human Relations Commission's WorkPlan January 2023

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: mary.brooks@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

Text of Legislative File 2023-120

CITY OF HIGH POINT

AGENDA ITEM



Title: Human Relations Commission's January 2023 Six-Month Work Plan

From: Rase McCray, Human Relations Manager

Meeting Date: March 20, 2023

Public Hearing: N/A

Advertising Date / N/A

Advertised By:

Attachments: A: Selected Summary of the HRC's January 2023 Retreat Discussion
B: Human Relations Ordinance Citation
C: 2023 Work Plan Initiative Development Worksheets

PURPOSE: CPE staff will present the HRC's 2023 bi-annual report, containing a six-month work plan for the Commission's two desired initiatives.

BACKGROUND: The Commission held a biannual retreat on January 12, 2023, with the purpose of electing new officers, reviewing 2022 accomplishments and ongoing projects, and developing a proposed 2023 six-month work plan.

After discussion (summarized in Attachment A), the Commission voted to adopt two new initiatives for the next six months:

1. Study where the Human Relations Commission fits within High Point and can be most effective among the City's other Boards and Commissions and among other Human Relations Commissions in North Carolina.
2. Study or identify mental health resources and gaps in High Point for greater sharing with the community or for possible further action.

BUDGET IMPACT: None

RECOMMENDATION / ACTION REQUESTED: Staff requests that Council approve the proposed HRC January 2023 six-month work plan.

Attachment A:
Selected Summary of the HRC's January 2023 Retreat Discussion

This document provides a selected summary of the Human Relations Commission's January 12, 2022, retreat discussion that informed the Commission's proposed January 2023 six-month work plan. Each discussion topic is treated separately.

- **Study where the HRC fits within High Point**

During the January retreat, Chair McGregor began the discussion by stating that the HRC must collectively understand the needs of the community to establish a comprehensive work plan. She also asked staff and Councilman Johnson how the HRC work plan was distinct from the Resolution for the One High Point Commission.

Commissioner Jones stated that understanding what other City of High Point Boards and Commissions are doing might inform the HRC's work plan. Commissioner Davis also suggested inviting representatives from other North Carolina cities to present their current work at a High Point HRC meeting.

Growing from this discussion, the Commission decided to adopt "Study where the Human Relations Commission fits within High Point and can be most effective among the City's other Boards and Commissions and among other Human Relations Commissions in North Carolina" as a 2023 work plan initiative.

- **Study or identify mental health resources and gaps in High Point**

Staff were asked what concerns typically need to be addressed for customers who enter the Human Relations office. Mr. McCray shared that customers face a number of concerns related to housing insecurity, food insecurity, employment, discrimination, and access to healthcare.

From these concerns, Councilman Johnson asked how staff assisted customers experiencing a mental health crisis.

From the subsequent discussion, the Commission decided to adopt "Study or identify mental health resources and gaps in High Point for greater sharing with the community or for possible further action" as a 2023 work plan initiative.

Attachment B:
Human Relations Ordinance Citation

This proposed six-month work plan is being recommended for City Council approval under municipal code section 2-3-9, which states that the Commission “may provide biannual reports to City Council that contain a six-month work plan for desired programs and goals.”

**Attachment C:
2023 Work Plan Initiative Development Worksheets**

<p><i>1. Refine the identified highest priority initiatives into specific statements to be achieved.</i></p>	<p><u>RECOMMENDED INITIATIVE:</u></p> <p>Study where the Human Relations Commission fits within High Point and can be most effective among the City’s other Boards and Commissions and among other Human Relations Commissions in North Carolina</p>
<p><i>2. Identify when progress toward or successful completion of the initiative will be measured.</i></p>	<p><u>RECOMMENDED TIMELINE:</u></p> <p><u>Spring 2023</u> Staff will overview the City’s Boards & Commissions</p> <p><u>Spring 2023</u> Commissioners will contact other North Carolina HRCs to inquire about current projects, common community concerns, frequent collaborators, and how work plan items are developed</p> <p><u>Summer 2023</u> Collect information into an HRC Orientation Manual</p>
<p><i>3. Identify the results or evidence to document successful completion of the initiative.</i></p> <p><i>ID meaningful milestones to measure progress when initiative completion is beyond the Work Plan cycle.</i></p>	<p><u>RECOMMENDED SUCCESS INDICATORS:</u></p> <ul style="list-style-type: none"> • Develop an HRC Orientation Manual that will help future Commissioners: <ul style="list-style-type: none"> • Identify areas of community need • Efficiently develop effective work plan items • Establish areas of synergy for possible collaborations • Create a pamphlet about the HRC that can be shared with the community
<p><i>4. Identify the resources needed for this initiative to be successful.</i></p>	<p><u>RESOURCES:</u></p> <p>No additional resources are needed</p>
<p><i>5. What else does the Commission need to move forward successfully?</i></p>	<p><u>OTHERS:</u></p> <p>The Commissioners will reach out to internal and external partners to gather information on this topic</p>

1. Refine the identified highest priority initiatives into specific statements to be achieved.	<p><u>RECOMMENDED INITIATIVE:</u></p> <p>Study or identify mental health resources and gaps in High Point for greater sharing with the community or for possible further action</p>
2. Identify <i>when</i> progress toward or successful completion of the initiative will be measured.	<p><u>RECOMMENDED TIMELINE:</u></p> <p><u>Spring 2023</u> Invite representatives from local agencies that offer mental health resources, including the Family Justice Center, Family Service of the Piedmont, Mental Health Associates of the Triad, and RHA Health Services.</p>
3. Identify the results or evidence to document successful completion of the initiative. ID meaningful milestones to measure progress when initiative completion is beyond the Work Plan cycle.	<p><u>RECOMMENDED SUCCESS INDICATORS:</u></p> <ul style="list-style-type: none"> • Develop an informational pamphlet about the mental health landscape to be shared with the community, including through the Human Relations office • Report to City Council on any potential mental health gaps that can be addressed by the City
4. Identify the resources needed for this initiative to be successful.	<p><u>RESOURCES:</u></p> <p>No additional resources are needed</p>
5. What else does the Commission need to move forward successfully?	<p><u>OTHERS:</u></p> <p>The Commissioners will reach out to internal and external partners to gather information on this topic</p>