

City of High Point

*Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260*



Meeting Agenda

Thursday, June 2, 2022

3:00 PM

3rd Floor Conference Room

Finance Committee

Britt Moore, Chair

Committee Members:

Michael Holmes

Monica Peters, Mayor Pro Tem

Victor Jones

Jay Wagner, Mayor (Alternate)

FINANCE COMMITTEE - Britt W. Moore, Chair**CALL TO ORDER****PRESENTATION OF ITEMS**[2022-259](#)**Contract - WESCO Distribution, Inc. - Subsurface 3 Phase Switches (Underground Cable) Warehouse Stock**

City Council is requested to award a contract to WESCO Distribution, Inc. in the amount of \$315,420.00 for the purchase of Subsurface 3 Phase Switches (Underground Cable) Warehouse Stock.

Attachments: [1. Contract – WESCO Distribution, Inc. – Subsurface 3 Phase Switches \(Underground Cable\) Warehouse Stock](#)

[2022-260](#)**Contract - Breece Enterprises, Inc. - Water & Sewer Maintenance/Emergency Repair**

City Council is requested to award a contract to Breece Enterprises, Inc. in the amount of \$1,847,940.00 for an annual contract for water & sewer maintenance and emergency repair and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Attachments: [2. Contract – Breece Enterprises, Inc. – Water & Sewer Maintenance-Emergency Repair](#)

[2022-261](#)**Contract Amendment #2- WithersRavenel Professional Engineering Services - Kersey Valley Road / Landfill**

City Council is requested to approve Contract Amendment #2 with WithersRavenel in the amount of \$45,000 for additional Surveying, Right-Of-Way Exhibits, Easement Exhibits, and Legal Descriptions for the 12 affected parcels within the project limits.

Attachments: [3. Contract Amendment #2– WithersRavenel Professional Engineering Services - Kersey Valley Road / Landfill](#)

[2022-263](#)**Ordinance - Fuel Budget**

City Council is requested to approve a budget ordinance to appropriate funds in the general fund and the central services fund to cover fuel costs for the remainder of the year due to increased prices.

Attachments: [5. Ordinance – Fuel Budget](#)

[2022-264](#)**Ordinance - Occupancy Tax - Showroom License Convention&Visitor's Bureau (Visit High Point) Market Authority**

City council is requested to approve a budget ordinance to appropriate additional occupancy tax and showroom license revenues that will be passed along to the Convention and Visitor's Bureau (Visit High Point) and Market Authority.

Attachments: [6. Ordinance – Occupancy Tax – Showroom License Convention&Visitor's Bureau \(Visit High Point\) Market Authority](#)

[2022-265](#)**Ordinance - GASB 87 Lease Budget Amendment**

City Council is requested to adopt a budget ordinance amendment which will allow the proper accounting of the capital lease.

Attachments: [7. Ordinance - GASB 87 Lease Budget Amendment](#)

[2022-266](#)**Budget Ordinance - Opioid Settlement Funds**

City Council is requested to approve a budget ordinance creating a special revenue fund and appropriating \$51,076 in opioid settlement funds.

Attachments: [8. Budget Ordinance – Opioid Settlement Funds](#)

[2022-267](#)**Resolution - Capital Reserve Fund - System Development Fees**

City Council is requested to adopt a resolution establishing a capital reserve fund for System Development Fees.

Attachments: [9. Resolution – Capital Reserve Fund – System Development Fees](#)

[2022-268](#)**Tax Collection Orders- Forsyth County Tax Administration- for Collection of Fiscal Year 2022 Taxes and Collection of 2021 and Prior Years' Taxes**

City Council is requested to approve the Tax Collection Orders as requested by the Forsyth County Tax Administration for collection of Fiscal Year 2022 Taxes and collection of 2021 and prior years' taxes by the Forsyth County Tax Administration office for areas of High Point located in Forsyth County, and to authorize the appropriate City Official to execute the Tax Collection Orders.

Attachments: [10. Tax Collection Orders- Forsyth County Tax Administration- for Collection of](#)

ADJOURNMENT



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2022-259

File ID: 2022-259

Type: Contract

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 06/01/2022

File Name:

Final Action:

Title: Contract - WESCO Distribution, Inc. - Subsurface 3 Phase Switches
(Underground Cable)Warehouse Stock

City Council is requested to award a contract to WESCO Distribution, Inc. in the amount of \$315,420.00 for the purchase of Subsurface 3 Phase Switches (Underground Cable)Warehouse Stock.

Notes:

Sponsors:

Enactment Date:

Attachments: 1. Contract – WESCO Distribution, Inc. – Subsurface
3 Phase Switches (Underground Cable)Warehouse
Stock

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2022-259

CITY OF HIGH POINT

AGENDA ITEM



Title: Purchase of Warehouse Stock – Subsurface 3 Phase Switches
Bid # 21-051022

From: Garey S. Edwards, Electric Utilities Director
Tyler Berrier, Electric Utilities Assistant Dir.

Meeting Date: June 6, 2022

Public Hearing: N/A

Date Opened: N/A

Advertised By: N/A

Attachments: Attachment A: Formal bid Recommendation
Attachment B: Bid Tabulation

PURPOSE:

To purchase 10 underground (submersible) 3 phase switches that are commonly used by the Electric Utilities Department. Replenish warehouse stock.

BACKGROUND:

The City normally stocks these items in inventory.

BUDGET IMPACT:

Funds are included in the current operating budget to cover this material purchase.

RECOMMENDATION / ACTION REQUESTED:

City Staff has reviewed the bid submittal and evaluated the information provided. Staff is recommending that the bid for these switches be awarded to WESCO Distribution, Inc. for **\$315,420.00**. WESCO Distribution was the only qualified bidder of the bid by the Purchasing division.



BIDDERS LIST & TABULATION

FORMAL BID #21-051022 – <u>SUBSURF 3-3 SF6 GAS 3PH SWITCHES</u> <u>WHS # 3629</u>					
VENDOR NAME & ADDRESS	ITEM #	QTY.	UNIT PRICE (UOM=FT)	TOTAL PRICE	DLVRY. A.R.O.
IRBY P.O. BOX 7457 ROCKY MOUNT, NC 27804	3629	10	\$	NO QUOTE	N/A
SHEALY ELECTRICAL P.O. BOX 8597 COLUMBIA, SC 29202	3629	10	\$	NO QUOTE	N/A
WESCO 3025 STONYBROOK DR. RALEIGH, NC 27604	3629	10	\$31,542.00	\$315,420.00	28-36 WEEKS

Bids emailed May 28, 2022



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO.: CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGORY	BUDGETED AMOUNT
TOTAL BUDGETED AMOUNT				

DEPARTMENT HEAD: DATE:

The Purchasing Division concurs with recommendation submitted by the and recommends award to the lowest responsible, responsive bidder in the amount of \$.

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2022-260

File ID: 2022-260

Type: Contract

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 06/01/2022

File Name:

Final Action:

Title: Contract - Breece Enterprises, Inc. - Water & Sewer Maintenance/Emergency Repair

City Council is requested to award a contract to Breece Enterprises, Inc. in the amount of \$1,847,940.00 for an annual contract for water & sewer maintenance and emergency repair and that the appropriate City official and/or employee be authorized to execute all necessary documents.

Notes:

Sponsors:

Enactment Date:

Attachments: 2. Contract – Breece Enterprises, Inc. – Water & Sewer Maintenance-Emergency Repair

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2022-260

CITY OF HIGH POINT

AGENDA ITEM



Title: Contract Award 2022-002 Water and Sewer Maintenance/Emergency (Re-Bid 19-051822)

From: Trevor Spencer, Engineering Services

Meeting Date: June 06, 2022

Public Hearing: N/A

Advertising Date: N/A

Advertised By:

Attachments: None

PURPOSE:

The City of High Point routinely uses an outside contractor to supplement our efforts to maintain and repair our existing water and sewer distribution and collection lines. City Council is asked to approve contract 2022-002 for Water and Sewer Maintenance/Emergency. This contract includes scheduled maintenance and emergency repairs.

BACKGROUND:

On Wednesday, May 18, 2022 the City of High Point received bids for Contract ENG-2022-002. This was the second attempt to receive bids for this contract work due to an insufficient number of bids to proceed with opening on the first attempt. We received one responsive bidder:

Breece Enterprises, Inc.

\$1,847,940.00

This is an annual contract, thus the availability date is July 1, 2022 or upon execution of the contract documents, whichever comes last. The completion date for the contract work is June 30, 2023.

The purpose of this contract is to perform maintenance work and emergency repairs on existing water and sewer utilities. The projects are identified and prioritized by our Public Services Department. Typical work includes point repairs, manhole reconstruction, hydrant repairs, main break repairs, replacement of deteriorated/collapsed lines, replacement of valves, and other maintenance work items. The engineer's estimate for the work was \$1,920,700.00.

BUDGET IMPACT: Funds for this contract are available in the FY 2022-2023 budget.

RECOMMENDATION / ACTION REQUESTED:

The Engineering Services Department and the Public Services Department recommend approval of the contract and that the appropriate City official and/or employee be authorized to execute all necessary documents to award the contract to Breece Enterprises, Inc. in the amount of \$1,847,940.00.



**FORMAL BID RECOMMENDATION
REQUEST FOR COUNCIL APPROVAL**

DEPARTMENT:

COUNCIL AGENDA DATE:

BID NO. CONTRACT NO.: DATE OPENED:

DESCRIPTION:

PURPOSE:

COMMENTS:

RECOMMEND AWARD TO: AMOUNT:

JUSTIFICATION:

ACCOUNTING UNIT	ACCOUNT	ACTIVITY	CATEGO	BUDGETED AMOUNT
421779	533701	421001012805	40201	\$923,970.00
421779	533701	421001010205	40201	\$923,970.00
TOTAL BUDGETED AMOUNT				\$1,847,940.00

DEPARTMENT HEAD:: DATE:

The Purchasing Division concurs with recommendation submitted by the recommends award to the lowest responsible, responsive bidder in the amount of

PURCHASING MANAGER: DATE:

Approved for Submission to Council
FINANCIAL SERVICES DIRECTOR: DATE:

CITY MANAGER: DATE:



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2022-261

File ID: 2022-261

Type: Contract

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 06/01/2022

File Name:

Final Action:

Title: Contract Amendment #2- WithersRavenel Professional Engineering Services - Kersey Valley Road / Landfill

City Council is requested to approve Contract Amendment #2 with WithersRavenel in the amount of \$45,000 for additional Surveying, Right-Of-Way Exhibits, Easement Exhibits, and Legal Descriptions for the 12 affected parcels within the project limits.

Notes:

Sponsors:

Enactment Date:

Attachments: 3. Contract Amendment #2- WithersRavenel Professional Engineering Services – Kersey Valley Road-Landfill

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2022-261

CITY OF HIGH POINT

AGENDA ITEM



Title: Kersey Valley Road Realignment Amendment 2

From: Robby Stone – Public Services Director
Allan Hicks – Projects Engineer

Meeting Date: June 6, 2022

Public Hearing: N/A

Advertising Date: N/A

Advertised By: On-Call

Attachments: Attachment A – Amendment 2 Proposal for Right-of-Way and Easement Acquisition
Attachment B – Right-Of-Way Plans

PURPOSE:

The Public Services Department is looking to extend the life of the Kersey Valley Landfill. An additional life of ten plus years can be gained by relocating Kersey Valley Road and merging the two existing landfills.

BACKGROUND:

City Council approved funding for the professional engineering services to WithersRavenel in the amount of \$384,500.00 on May 1, 2017, for the design, environmental assessment, project administration, permitting, and construction plans for the Kersey Valley Road Realignment Design project.

City Staff approved Amendment 1 in April 2021 for additional Environmental Site Assessments due to findings of unregulated landfill material throughout the project limits in the amount of \$89,870.00. This extended the contract total amount to \$474,370.00. This unregulated landfill material finding required additional soil borings and a redesign of the typical roadway section by WithersRavenel.

The realignment construction plans are completed, and City Staff is ready to acquire Right-of-Way and easements needed for construction. Amendment 2 is for additional Surveying, Right-Of-Way Exhibits, Easement Exhibits, and Legal Descriptions for the 12 affected parcels within the project limits. This work was not defined within the original scope of Amendment 1 because the roadway alignment was not known at that time. This work totals \$45,000.

BUDGET IMPACT:

Funds for this project are available in the FY 2021-2022 budget

RECOMMENDATION / ACTION REQUESTED:

The Public Services Department recommends approval and asks for City Council to approve Amendment 2 in the amount of \$45,000, bringing the total contract price for WithersRavenel to \$519,370.00.

May 12, 2022

Allan Hicks
Public Services Department – Projects Engineer
City of High Point
211 S. Hamilton Street
High Point, NC 27261

Subject: Kersey Valley Road Relocation
Scope & Fee Proposal for Additional Services – Amendment #2
WR Project #: 02170035.00

Dear Mr. Hicks,

WithersRavenel is pleased to present this Amendment 2 proposal for Professional Services as part of the Kersey Valley Road Relocation.

Per discussions with City of High Point staff, attached is the scope and fee for Surveying, Easement Exhibits, and Legal Descriptions of the Properties affected. Included are the provisions for Survey assistance in the Right of Way acquisitions process.

Task 1 Project Coordination and any needed hourly Survey for Right of Way Monumentation:

Coordination with the design team, Right of Way Agents, and the City associated with the performance of the work included in this Scope of Services. This includes appropriate correspondence, exchange of information, monumentation of the proposed Right of Way per Plan, and internal meetings necessary to complete this work.

The Scope of Services detailed above will be provided for a lump sum fee of **\$10,400.00**.

Task 2 Easement Exhibit Map Creation and Legal Descriptions for Recordation:

The preparation of Exhibit Maps per parcel affected and the written Legal Descriptions for each tract by exhibit.

The Scope of Services detailed above will be provided for a lump sum fee of **\$34,600.00**.

Compensation

The above listed additional services are being offered on a Lump Sum basis in the total amount of **\$45,000.00**.

Sincerely

WithersRavenel



Ted Kallam, PE
Director of Transportation

Cc: Frances Gallagher, PE – Client Success Manager

Attachment

Task 1 – Project Coordination and Budgeted Hourly Survey

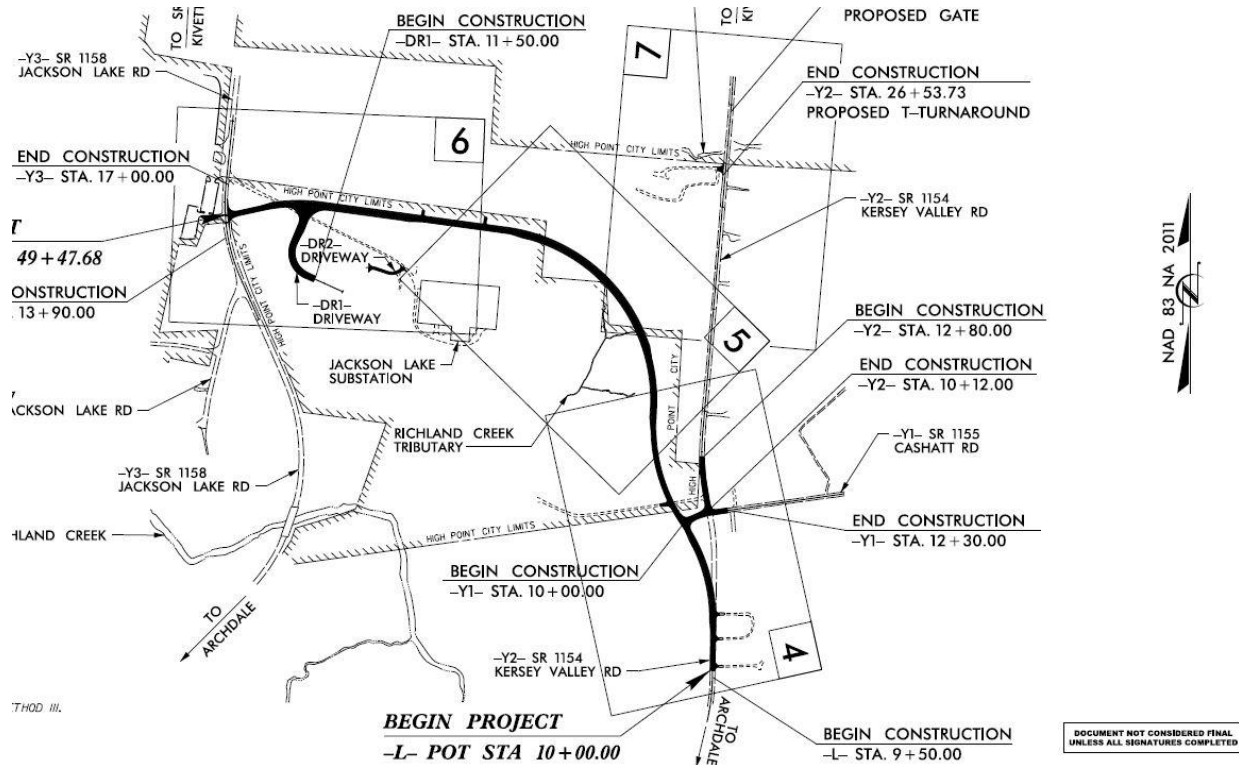
This task is for coordination with the design team, Right of Way Agents, and the City associated with the performance of the work included in this Scope of Services. This includes appropriate correspondence, exchange of information, monumentation of the proposed Right of Way per Plan, and internal meetings necessary to complete this work.

Task 2 – Easement Exhibit Map and Legal Descriptions

- WithersRavenel will prepare an easement exhibit map for each proposed new Right of Way, Temporary Construction Easement (TCE), and Permanent Easement as may be required for the project.
 - The project plans assume a total of twelve (12) affected parcels.
- Horizontal control, Proposed Rights of Way, and Easements are based on the design plans prepared by the subconsultant - Moffatt & Nichol (F-0105) for the City of High Point SR1154 (Kersey Valley Road) to SR1158 (Jackson Lake Road) 0.07 Miles North of SR1287 (Old Jackson Lake Road).
- Locate existing property corners as may be found on the subject property within which the easement(s) will be located, and property corners on adjacent properties as may be necessary to help reestablish the boundary of the subject property.
- Map will be suitable for attachment to a deed (to be prepared by others) for recording.
- Survey will be completed to N.C.G.S. 47-30 standards for an exhibit map and will not be suitable for recording as a stand-alone map, but when combined with the legal description → Exhibits are recordable.
- Points where new permanent easement lines cross existing property lines will be set using 18" long, 5/8" iron pipes.

Not included in the scope:

- Time and expense for resolution of conflicts of boundary with adjacent properties such as gaps and overlaps and/or conflicts between deeds.



Approximate Survey Limits

B. ADDITIONAL SERVICES

Any service not contained within the scope can be provided on an hourly basis. During negotiations, staking between Monumentation per plan can be executed on an as needed basis. hourly rates are as indicated on the attached fee and expense schedule Exhibit II, below.

C. EXPENSES

The following costs shall be paid by the Client or be considered reimbursable and include but are not limited to the following: FedEx shipments, Recordation Fees, Courier Fees,

D. COMPENSATION FOR SERVICES

WR proposes to provide the services outlined in Section B on a lump sum basis as defined below. Reimbursable expenses shall be billed in accordance with Exhibit II.

Task Number	Task Name	Cost
Task 1	Project Coordination and Budgeted Hourly Survey (Not to Exceed)	\$ 10,400.00
Task 2	Easement Exhibit Map and Legal Descriptions	\$ 34,600.00
	Total Compensation	\$45,000.00

Kersey Valley Road Relocation
Scope & Fee Proposal for Additional Services -
Amendment #2
WR Project #: 02170035.00

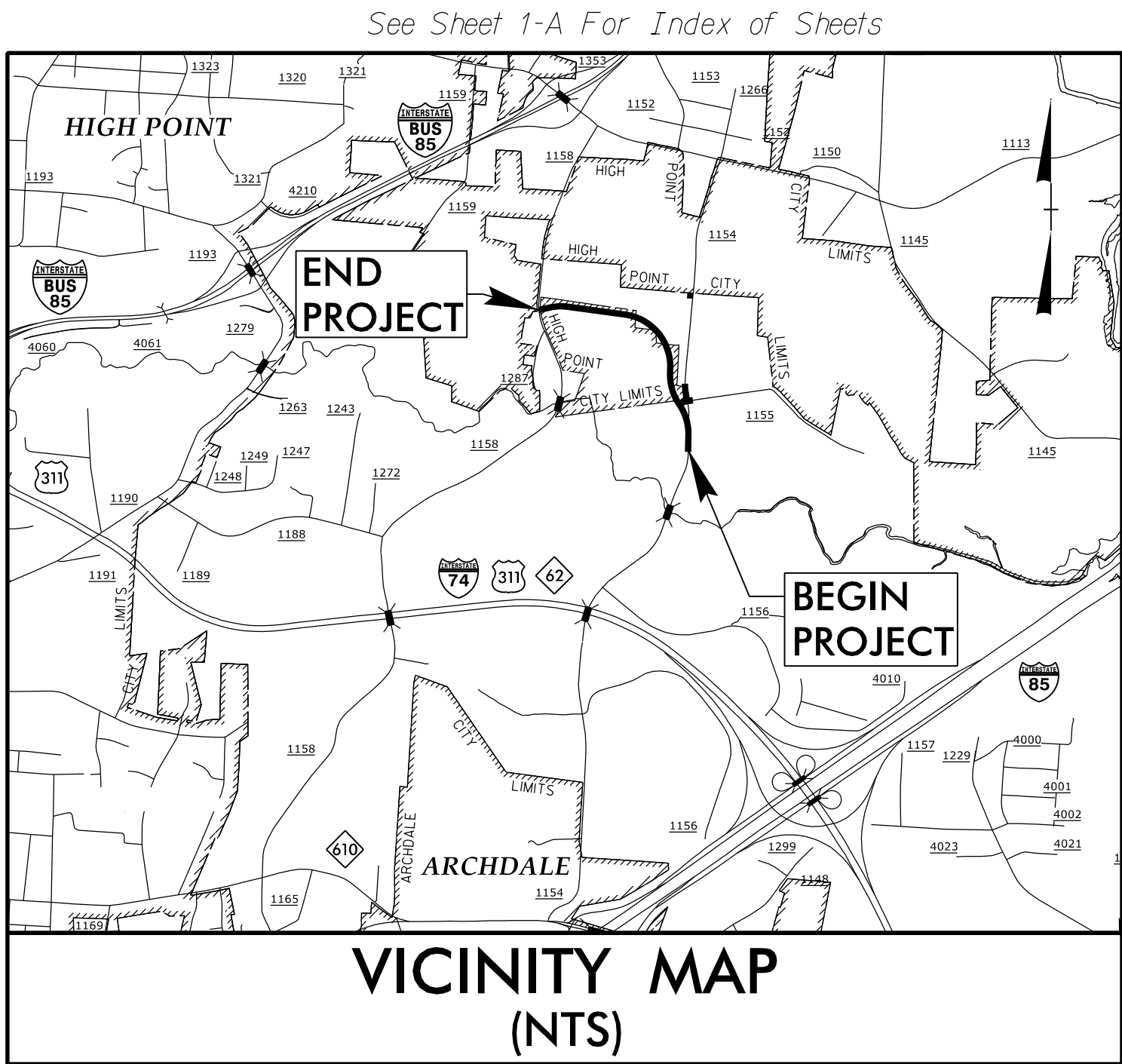
E. SCHEDULE

WR will begin work within 5 business days of receiving written Notice to Proceed and will complete the taskings within 20 business days thereafter.

09.08/99

STATE	CITY OF HIGH POINT PROJECT REFERENCE NO.	SHEET NO.	TOTAL SHEETS
N.C.	KERSEY VALLEY RD	RW-1	

CITY OF HIGH POINT PROJECT: KERSEY VALLEY RD



CITY OF HIGH POINT

LOCATION: SR 1154 (KERSEY VALLEY ROAD), FROM 0.16 MILES SOUTH OF SR 1155 (CASHATT ROAD) TO SR 1158 (JACKSON LAKE ROAD), 0.07 MILES NORTH OF SR 1287 (OLD JACKSON LAKE ROAD)

TYPE OF WORK: GRADING, DRAINAGE, PAVING, SIGNING, AND PAVEMENT MARKINGS

END PROJECT
-L- POT STA 49+47.68

BEGIN CONSTRUCTION
-Y3- STA. 13+90.00

SR 1287
OLD JACKSON LAKE RD

-Y3- SR 1158
JACKSON LAKE RD

RICHLAND CREEK

PLAN FOR NEW
RIGHT OF WAY AND EASEMENTS

A PORTION OF THIS PROJECT IS WITHIN THE MUNICIPAL BOUNDARIES OF HIGH POINT. CLEARING ON THIS PROJECT SHALL BE PERFORMED TO THE LIMITS ESTABLISHED BY METHOD III.

CITY OF HIGH POINT CONTACT: ROBBY STONE
DIVISION DESIGN CONSTRUCTION - NCDOT DIVISION 7
NCDOT CONTACT: TBD

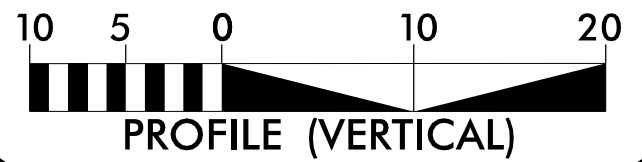
GRAPHIC SCALES



PLANS



PROFILE (HORIZONTAL)



PROFILE (VERTICAL)

DESIGN DATA

ADT 2020 = 1,500
ADT 2040 = N/A
K = N/A %
D = N/A %
T = N/A % *
V = 50 MPH
* TTST = 0% DUAL 1%
FUNC CLASS = LOCAL
REGIONAL TIER

PROJECT LENGTH

LENGTH OF ROADWAY PROJECT = 0.760 MILES
TOTAL LENGTH OF PROJECT = 0.760 MILES

Prepared in the Office of:

moffatt & nichol
4700 FALLS OF NEUSE ROAD, SUITE 300
RALEIGH, NORTH CAROLINA 27609
19191 T81-4888 VOICE 19191 T81-4888 FAX
NC License NO.: F-0105

2018 STANDARD SPECIFICATIONS

RIGHT OF WAY DATE:
TBD

LETTING DATE:
TBD

TIM R. REID, P.E.
PROJECT ENGINEER

TRENT E. HUFFMAN, P.E.
PROJECT DESIGN ENGINEER


DOCUMENT NOT CONSIDERED FINAL
UNLESS ALL SIGNATURES COMPLETED

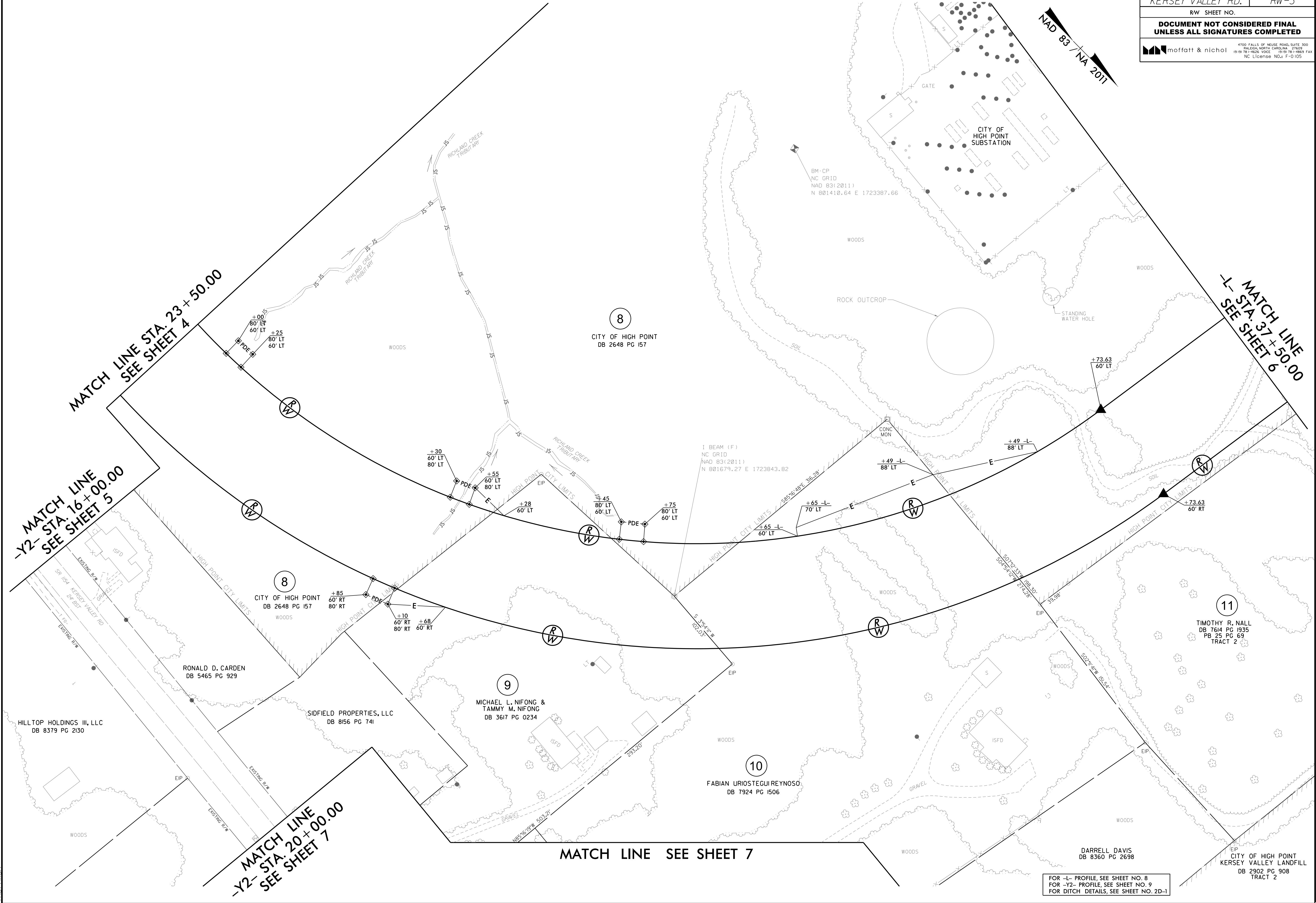
NAD 83 NA 2011

11/16/2021
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THuFFman

8/17/99

11/16/2021
G:\RA\10069\CADD\Kersey\Roadway\Proj\Kersey_rdy_psh_RW-3.dgn
Huffman

PROJECT REFERENCE NO.	SHEET NO.
KERSEY VALLEY RD.	RW-3
RW SHEET NO.	
DOCUMENT NOT CONSIDERED FINAL UNLESS ALL SIGNATURES COMPLETED	
 moffatt & nichol	
4700 FALLS OF NEUSE ROAD, SUITE 300 RALEIGH, NORTH CAROLINA 27609 919/781-4626 VOICE 919/781-8869 FAX NC License No. F-0105	

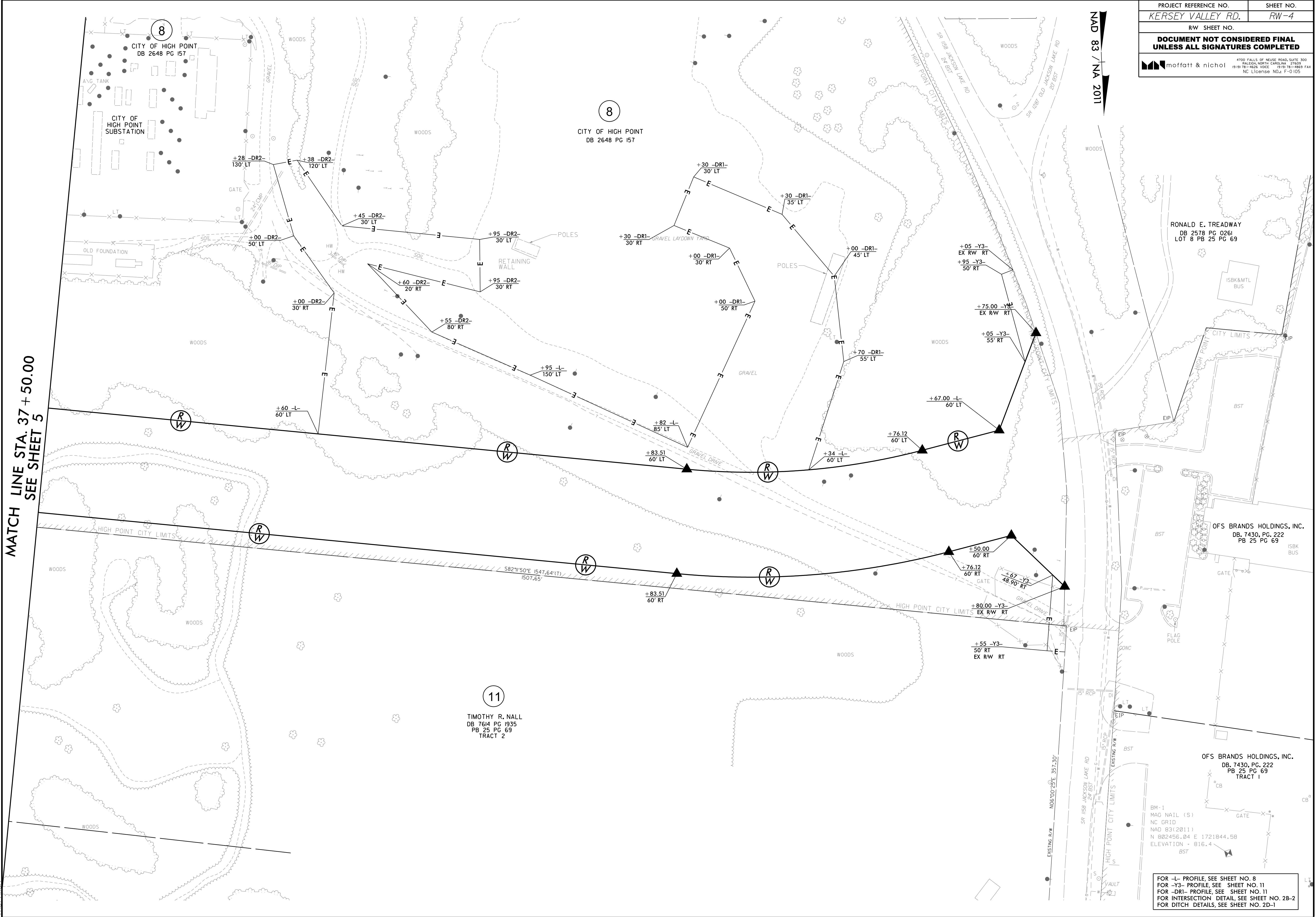


FOR -L- PROFILE, SEE SHEET NO. 8
FOR -Y2- PROFILE, SEE SHEET NO. 9
FOR DITCH DETAILS, SEE SHEET NO. 2D-1

8/17/99

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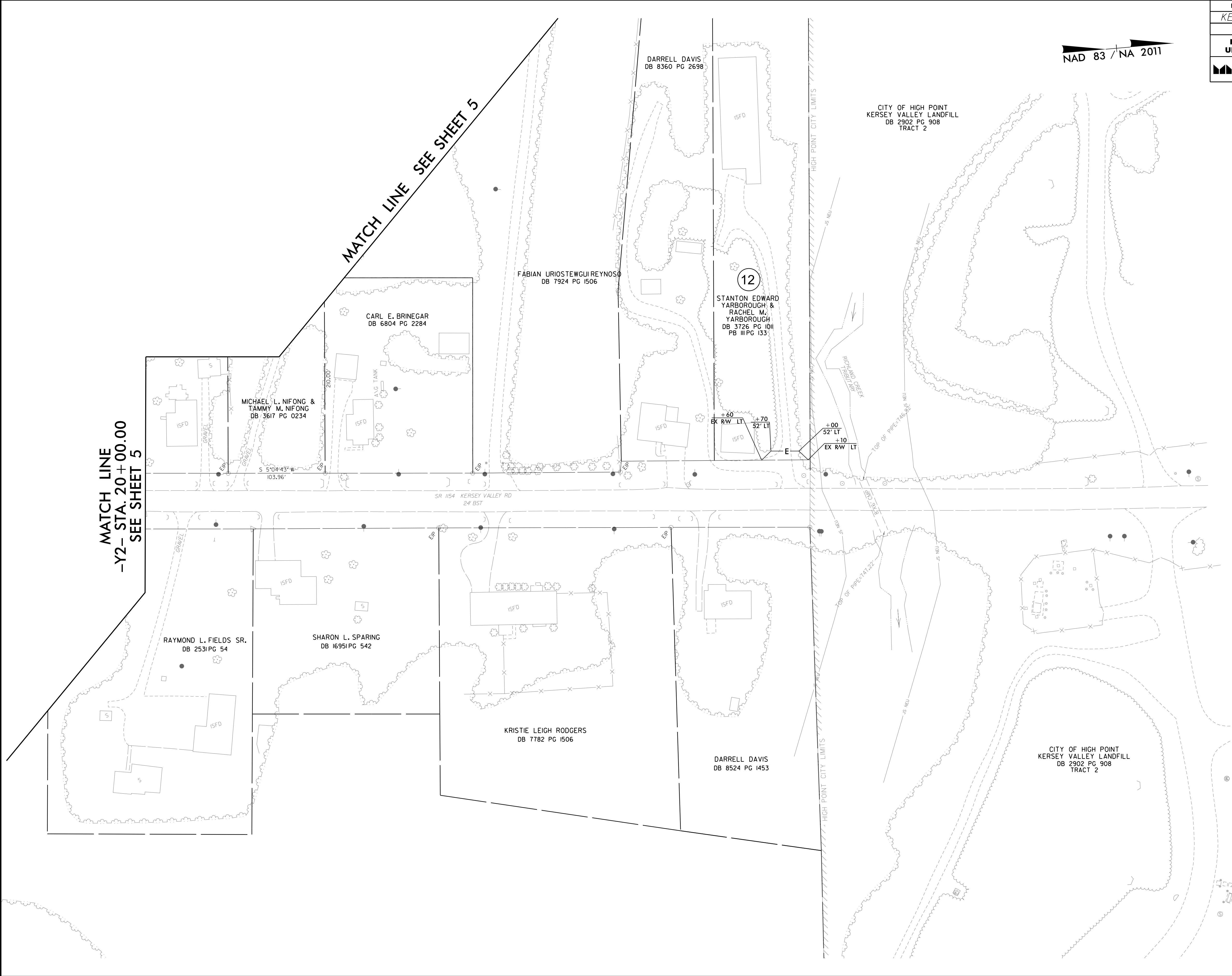
MATCH LINE STA. 37+50.00
SEE SHEET 5




PROJECT REFERENCE NO.	SHEET NO.
KERSEY VALLEY RD.	RW-4
RW SHEET NO.	
DOCUMENT NOT CONSIDERED FINAL UNLESS ALL SIGNATURES COMPLETED	
moffatt & nichol	
4700 FALLS OF NEUSE ROAD, SUITE 300 RALEIGH, NORTH CAROLINA 27609 (919) 781-4626 VOICE (919) 781-4869 FAX NC License No. F-0105	

8/17/99

11/16/2021
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Huffman



PROJECT REFERENCE NO.	SHEET NO.
KERSEY VALLEY RD.	RW-5
RW SHEET NO.	
DOCUMENT NOT CONSIDERED FINAL UNLESS ALL SIGNATURES COMPLETED	
 moffatt & nichol	
4700 FALLS OF NEUSE ROAD, SUITE 300 RALEIGH, NORTH CAROLINA 27609 1919 781-4626 VOICE 1919 781-4869 FAX NC License No. F-0105	

FOR -Y2- PROFILE, SEE SHEET NO. 10
FOR DITCH DETAILS, SEE SHEET 2D-1



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2022-263

File ID: 2022-263

Type: Ordinance

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 06/01/2022

File Name:

Final Action:

Title: **Ordinance - Fuel Budget**

City Council is requested to approve a budget ordinance to appropriate funds in the general fund and the central services fund to cover fuel costs for the remainder of the year due to increased prices.

Notes:

Sponsors:

Enactment Date:

Attachments: 5. Ordinance – Fuel Budget

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2022-263

CITY OF HIGH POINT

AGENDA ITEM

**Title: Fuel - Budget Ordinance**

From: Stephen M. Hawryluk
Budget and Performance Manager

Meeting Date: June 6, 2022

Public Hearing: No

Advertising Date /
Advertised By: N/A-

Attachments: Budget Ordinance

PURPOSE:

To appropriate funds in the general fund and the central services fund to cover fuel costs for the remainder of the year due to increased prices.

BACKGROUND:

Since the beginning of the fiscal year, fuel costs have steadily risen, placing unanticipated strain on the fuel budgets for many city departments. In the spring of 2021, as the FY 2021-22 budget was under development, the cost of fuel was about \$1.61 per gallon (the city does not pay the 18.3 cents in federal gas taxes and the 38.5 cents in state gas taxes).

In the fall of 2021, the cost had risen to about \$2.16 per gallon. This past February, the city was paying about \$2.49 per gallon, in mid-March, the cost was \$3.16 per gallon, and in May, the cost was \$3.59. For reference, if taxes are included, it is the equivalent of prices rising from \$2.18 per gallon (spring 2021) to \$2.73 per gallon (fall 2021) to \$3.06 per gallon (February) to \$3.73 per gallon (mid-March) to \$4.16 per gallon (May).

Current budgets in the general fund and central services fund are insufficient to meet year-end projections. The proposed amendment appropriates \$534,000 to the general fund, covered by better-than-expected sales and use tax revenues. In addition, the proposed amendment appropriates an additional \$1,242,000 to Fleet Services, which purchases fuel for city departments and charges departments for its use.

BUDGET IMPACT:

Better than expected sales and use tax revenues will cover the increase to the general fund. The increased costs for all funds have been factored into the FY 2022-23 budget.

RECOMMENDATION / ACTIONS REQUESTED:

The Financial Services Department recommends and asks the City Council to approve the budget amendment.

“AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE FUNDS TO COVER FUEL COSTS DUE TO INCREASED PRICES

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. Since the beginning of the fiscal year, fuel costs have steadily risen, placing unanticipated strain on the fuel budgets for many city departments. In the spring of 2021, as the FY 2021-22 budget was under development, the cost of fuel was about \$1.61 per gallon. Currently, the city is paying about \$3.59 per gallon. The proposed amendment appropriates funds to cover these rising costs through the remainder of the fiscal year.

Section 2. The 2021-2022 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following General Fund revenues be amended as follows:

Sales and Use Taxes	\$534,000
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(B) That the following General Fund expenditures be amended as follows:

Fuel	\$534,000
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(C) That the following Fleet Services revenues be amended as follows:

Charges to Departments	\$1,242,000
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(D) That the following Fleet Services expenditures be amended as follows:

Fuel Purchases	\$1,242,000
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Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 6th day of June 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2022-264

File ID: 2022-264

Type: Ordinance

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 06/01/2022

File Name:

Final Action:

Title: **Ordinance - Occupancy Tax - Showroom License Convention&Visitor's Bureau (Visit High Point) Market Authority**

City council is requested to approve a budget ordinance to appropriate additional occupancy tax and showroom license revenues that will be passed along to the Convention and Visitor's Bureau (Visit High Point) and Market Authority.

Notes:

Sponsors:

Enactment Date:

Attachments: 6. Ordinance – Occupancy Tax – Showroom License Convention&Visitor's Bureau (Visit High Point) Market Authority

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2022-264

CITY OF HIGH POINT

AGENDA ITEM

**Title: Occupancy Taxes and Showroom Licenses - Budget Ordinance**

From: Stephen M. Hawryluk
Budget and Performance Manager

Meeting Date: June 6, 2022

Public Hearing: No

Advertising Date /
Advertised By: N/A-

Attachments: Budget Ordinance

PURPOSE:

To appropriate additional occupancy tax and showroom license revenues that will be passed along to the Convention and Visitor's Bureau (Visit High Point) and Market Authority.

BACKGROUND:

The City of High Point passes through occupancy tax revenues to the Convention and Visitor's Bureau (Visit High Point) and occupancy taxes and showroom license revenues to the Market Authority. Based on revenues received to date, and projections for the remainder of the year, these revenues are projected to exceed budget.

The proposed amendment appropriates the additional projected revenues that will exceed budget, which will then be passed along to the Convention and Visitor's Bureau (Visit High Point) and Market Authority, respectively.

An additional budget of \$475,000 in occupancy tax revenue is projected for Visit High Point. An additional \$100,000 in occupancy tax revenues and \$25,000 in showroom license revenues is projected for the Market Authority.

BUDGET IMPACT:

There is no net budget impact. The additional revenue received will be passed through to the Convention and Visitor's Bureau (Visit High Point) and Market Authority.

RECOMMENDATION / ACTIONS REQUESTED:

The Financial Services Department recommends and asks the City Council to approve the budget amendment.

“AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE ADDITIONAL OCCUPANCY TAX AND SHOWROOM LICENSE REVENUES

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City of High Point passes through occupancy tax revenues to the Convention and Visitor’s Bureau (Visit High Point) and occupancy taxes and showroom license revenues to the Market Authority. An additional budget of \$475,000 in occupancy tax revenue is projected for Visit High Point. An additional \$100,000 in occupancy tax revenues and \$25,000 in showroom license revenues is projected for the Market Authority.

Section 2. The 2021-2022 Budget Ordinance of the City of High Point should be amended as follows:

(A) That the following General Fund revenues be amended as follows:

Occupancy Taxes	\$475,000
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(B) That the following General Fund expenditures be amended as follows:

Convention and Visitor’s Bureau (Visit HP)	\$475,000
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(C) That the following Market Authority revenues be amended as follows:

Occupancy Taxes	\$100,000
Showroom Licenses	\$25,000

(D) That the following Market Authority expenditures be amended as follows:

Market Authority Allocation	\$125,000
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Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 6th day of June 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2022-265

File ID: 2022-265

Type: Ordinance

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 06/01/2022

File Name:

Final Action:

Title: **Ordinance - GASB 87 Lease Budget Amendment**

City Council is requested to adopt a budget ordinance amendment which will allow the proper accounting of the capital lease.

Notes:

Sponsors:

Enactment Date:

Attachments: 7. Ordinance - GASB 87 Lease Budget Amendment

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2022-265

CITY OF HIGH POINT

AGENDA ITEM



Title: GASB 87 Lease Budget Amendment

From: Bobby Fitzjohn, Financial Services Director

Public Hearing: No

Attachments: Budget amendment

Meeting Date: June 6, 2022

Advertising Date /

Advertised By:

PURPOSE:

Due to a change in accounting standards, a budget amendment is necessary to properly record the City's outstanding leases.

BACKGROUND:

Generally accepted accounting principles (GAAP) require that all leases be capitalized and receive specialized accounting treatment. When a lease is capitalized, it requires budgetary authorization, similar to a purchase of capital equipment. The attached ordinance allows the City to properly record leases that have previously been entered.

BUDGET IMPACT:

Budgeted expenses associated with capitalizing leases are equal to the associated accounting revenue recognized by entering into the lease.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends approval of the attached budget ordinance amendment which will allow the proper accounting of the capital lease.

“AN ORDINANCE AMENDING THE 2021-2022 BUDGET ORDINANCE
OF THE CITY OF HIGH POINT, NORTH CAROLINA
TO APPROPRIATE CAPITAL LEASE FUNDS

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City of High Point has determined it is in the City's best interest to certain equipment. Accounting standards require most leases to be recorded as capital assets and a corresponding obligation.

Section 2. The 2021-2022 Budget Ordinance of the City of High Point, should be amended as follows:

(A) That the following additional sources were received and be amended as follows:

General Fund – Lease Financing Proceeds	\$1,521,600
Transit Fund – Lease Financing Proceeds	\$15,800
Electric Fund – Lease Financing Proceeds	\$74,700
Central Services Fund – Lease Financing Proceeds	\$10,000
Water Sewer Fund – Lease Financing Proceeds	\$61,700
Parking Fund – Lease Financing Proceeds	\$4,400
Landfill Fund – Lease Financing Proceeds	\$22,100
Stormwater Fund – Lease Financing Proceeds	\$8,500
Total	\$1,718,800

(B) That the following expenditures be increased:

General Fund – Leased Equipment	\$1,521,600
Transit Fund – Leased Equipment	\$15,800
Electric Fund – Leased Equipment	\$74,700
Central Services Fund – Leased Equipment	\$10,000
Water Sewer Fund – Leased Equipment	\$61,700
Parking Fund – Leased Equipment	\$4,400
Landfill Fund – Leased Equipment	\$22,100
Stormwater Fund – Leased Equipment	\$8,500
Total	\$1,718,800

Section 3. That all ordinances, or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of such conflict.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 6th day of June 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2022-266

File ID: 2022-266

Type: Ordinance

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 06/01/2022

File Name:

Final Action:

Title: **Budget Ordinance - Opioid Settlement Funds**

City Council is requested to approve a budget ordinance creating a special revenue fund and appropriating \$51,076 in opioid settlement funds.

Notes:

Sponsors:

Enactment Date:

Attachments: 8. Budget Ordinance – Opioid Settlement Funds

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2022-266

CITY OF HIGH POINT

AGENDA ITEM



Title: Budget Ordinance – Opioid Settlement Fund

From: Bobby Fitzjohn, Financial Services Director

Public Hearing: No

Attachments: Budget Ordinance

Meeting Date: June 6, 2022

Advertising Date / N/A-

Advertised By:

PURPOSE:

A budget ordinance is required to establish the Opioid Settlement fund and appropriate the initial distribution of \$51,076.

BACKGROUND:

In accordance with the Memorandum of Agreement between the State of North Carolina and Local Governments on Proceedings Related to the Settlement of Opioid Litigation to abate the impacts of the opioid epidemic an allocation of funds is to be received and expended over an 18-year period. The City of High Point is estimated to receive \$1,329,435 over the period and this amendment budgets the first allocation of \$51,076. A payment schedule has been received and future payments will be budgeted with the annual budget ordinance. These funds must be held in a fund dedicated to their use.

These funds can be used to create, expand, or sustain programs or services that serve persons with Opioid Use Disorder (OUD), or any co-occurring substance use disorder (SUD) or mental health conditions. Funded programs or services may include evidence-based addiction treatment, recovery support services, recovery housing support, employment-related services, early intervention, Naloxone distributions, post-overdose response team, syringe service program, criminal justice diversion programs, addiction treatment for incarcerated persons, and/or reentry programs.

BUDGET IMPACT:

There is no local budget impact. These are 100% federal funds.

RECOMMENDATION / ACTIONS REQUESTED:

The Financial Services Department recommends and asks the City Council to approve the budget ordinance creating a special revenue fund and appropriating \$51,076 in opioid settlement funds.

“A BUDGET ORDINANCE AMENDMENT
OF THE CITY OF HIGH POINT, NORTH CAROLINA FOR THE
OPIOID SETTLEMENT FUNDS

Be it ordained by the City Council of the City of High Point, North Carolina, that,
pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the
following Grant Project Ordinance is hereby adopted:

- Section 1. This ordinance is to establish a special revenue fund and budget for programs to be funded by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation.
- Section 2. The following revenue is available to the City of High Point:
- | | |
|----------------------------|----------|
| Opioid Settlement Proceeds | \$51,076 |
|----------------------------|----------|
- Section 3. The following amounts are appropriated:
- | | |
|----------------------|----------|
| Program Expenditures | \$51,076 |
|----------------------|----------|
- Section 4. The Financial Services Director is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.
- Section 5. Copies of this budget ordinance shall be made available to the City Manager and the Financial Services Director for direction in carrying out these projects.

Adopted by High Point City Council, this the 6th day of June 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2022-267

File ID: 2022-267

Type: Resolution

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 06/01/2022

File Name:

Final Action:

Title: Resolution - Capital Reserve Fund - System Development Fees

City Council is requested to adopt a resolution establishing a capital reserve fund for System Development Fees.

Notes:

Sponsors:

Enactment Date:

Attachments: 9. Resolution – Capital Reserve Fund – System Development Fees

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2022-267

CITY OF HIGH POINT

AGENDA ITEM

**Title: Capital Reserve Fund for System Development Fees****From:** Bobby Fitzjohn, Financial Services Director**Meeting Date:** June 6, 2022**Public Hearing:** No**Advertising Date /****Advertised By:**

N/A

Attachments: Resolution establishing Capital Reserve Fund

PURPOSE:

State Statutes require System Development Fees (SDFs) to be accounted for in a capital reserve fund, this resolution will create a capital reserve fund.

BACKGROUND:

State Statutes provide authority for cities to establish SDFs, charged to new development to aid in the expansion of a utility system. The City of High Point began charging SDFs in January 2022, after approval in February 2021 upon the recommendation of Public Services staff to replace acreage and frontage fees.

State Statute requires system development fees to be accounted for in a capital reserve fund.

BUDGET IMPACT:

There is no budgetary impact. The capital reserve fund will be amended as part of the annual budget ordinance in subsequent years.

RECOMMENDATION / ACTION REQUESTED:

Staff recommends approval of the attached resolution establishing a capital reserve fund for System Development Fees.

“CAPITAL RESERVE FUND RESOLUTION

WHEREAS, there is a need in the City of High Point to provide funds for future capital projects related to its combined water and wastewater system, and to make debt service payments on existing debt related to past capital projects for its water and wastewater system, and WHEREAS, NCGS 159-18 authorizes the creation of a capital reserve fund, and WHEREAS, NCGS 162A, Art. 8 requires that all system development fee proceeds be accounted for in a capital reserve fund,

Be it ordained by the City Council of the City of High Point, North Carolina, as follows:

Section 1. The City Council hereby creates a Capital Reserve Fund for the purpose of funding the following capital projects related to the town's water and wastewater system:

Registers Creek Lift Station Expansion. This project includes upgrading the Registers Creek Pump Station from 1 MGD to 4.2 MGD capacity, it includes installation of a new wet well, valve vault, pumps, valves, piping, gravity sewer and manholes, generator electrical controls and wiring.

The estimated cost of the project is \$9.6 million The City expects to complete the project in 2023, and has issued revenue bonds to fund the project. It will use future system development fee collections to make debt service payments on the bonds.

Section 2. This CRF shall remain effective until all the above-listed projects, and any projects added in the future, are completed. The CRF may be amended by the City Council as needed to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital projects.

Section 4. That this ordinance shall be effective from and after its passage."

Adopted by High Point City Council, this the 6th day of June 2022

Mayor, Jay W. Wagner

ATTEST

Lisa B. Vierling,
City Clerk



City of High Point

Municipal Office Building
211 S. Hamilton Street
High Point, NC 27260

Master

File Number: 2022-268

File ID: 2022-268

Type: Miscellaneous Item

Status: To Be Introduced

Version: 1

Reference:

In Control: City Council

File Created: 06/01/2022

File Name:

Final Action:

Title: Tax Collection Orders- Forsyth County Tax Administration- for Collection of Fiscal Year 2022 Taxes and Collection of 2021 and Prior Years' Taxes

City Council is requested to approve the Tax Collection Orders as requested by the Forsyth County Tax Administration for collection of Fiscal Year 2022 Taxes and collection of 2021 and prior years' taxes by the Forsyth County Tax Administration office for areas of High Point located in Forsyth County, and to authorize the appropriate City Official to execute the Tax Collection Orders.

Notes:

Sponsors:

Enactment Date:

Attachments: 10. Tax Collection Orders- Forsyth County Tax Administration- for Collection of Fiscal Year 2022 Taxes

Enactment Number:

Contact Name:

Hearing Date:

Drafter Name: amy.myers@highpointnc.gov

Effective Date:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 2022-268

CITY OF HIGH POINT

AGENDA ITEM



Title: Authorize Forsyth County Tax Administration and Collection of 2022 Taxes
And Collection of 2021 and Prior Years' Taxes

From: Bobby Fitzjohn, Financial Services Director

Meeting Date: June 6, 2022

Public Hearing: No

Advertising Date: N/A

Advertised By:

Attachments: Resolution/Order of City Council for the Collection of 2022 Taxes
Resolution/Order of City Council for the Collection of 2021 and Prior Years' Taxes

PURPOSE:

The Financial Services Department recommends that City Council authorize the forms of resolution required by the Forsyth County Tax Department for the administration and collection of property taxes for City of High Point parcels located in Forsyth County during the 2023 fiscal year.

BACKGROUND:

The City of High Point is the only municipality in North Carolina which enjoys having taxable property in four different counties – Guilford, Randolph, Davidson, and Forsyth. Each county tax administration office handles their tax administration function differently. The Forsyth County Tax Collector's Office requires an annual affirmation of their authority initially approved by City Council in 2012 to administer and collect High Point's taxes within Forsyth County.

BUDGET IMPACT:

The Annual Budget for FY 2022-2023 includes the tax collection and administration costs for all four counties. The attached affirmation of authority to collect does not increase the basis of costs.

RECOMMENDATION / ACTIONS REQUESTED:

Council is requested to authorize the appropriate City Official to execute an agreement between Forsyth County and the City of High Point for the collection of the 2022 taxes and for the collection of 2021 and prior years' taxes by the Forsyth County Tax Administration office for areas of High Point located in Forsyth County.

NORTH CAROLINA

FORSYTH COUNTY

ORDER OF THE COUNCIL OF THE CITY OF HIGH POINT
IN ACCORDANCE WITH G.S.105-321, G.S. 153A-156 AND G.S. 160A-215.2
FOR THE COLLECTION OF 2022 TAXES

TO: JOHN T. BURGISS, RES
TAX COLLECTOR OF FORSYTH COUNTY, CITY OF WINSTON-SALEM,
VILLAGE OF CLEMMONS, VILLAGE OF TOBACCOVILLE, TOWN OF LEWISVILLE,
TOWN OF RURAL HALL, TOWN OF WALKERTOWN, CITY OF KING,
TOWN OF KERNERSVILLE, TOWN OF BETHANIA, CITY OF HIGH POINT

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2022 tax records filed in the Office of the Forsyth County Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2022 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Forsyth County, City of Winston-Salem, Town of Rural Hall, Town of Walkertown, Village of Clemmons, Village of Tobacoville, Town of Bethania, Town of Lewisville, City of King, Town of Kernersville, City of High Point, Beeson's Cross Roads Fire Protection District, Beeson's Cross Roads Service District, Belews Creek Fire and Rescue Protection District, City View Fire Protection District, Clemmons Fire and Rescue Protection District, Forest Hill Fire and Rescue Protection District, Griffith Fire Protection District, Gumtree Fire and Rescue Protection District, Horneytown Fire and Rescue Protection District, King of Forsyth County Fire and Rescue Protection District, Lewisville Fire and Rescue Protection District, Mineral Springs Fire Protection District, Mineral Springs Service District, Mount Tabor Fire and Rescue Protection District, Northeast Fire and Rescue Protection District, Old Richmond Fire and Rescue Protection District, Piney Grove Fire Protection District, Suburban Fire and Rescue Protection District, Salem Chapel Fire and Rescue Protection District, South Fork Fire Protection District, Talley's Crossing Fire and Rescue Protection District, Triangle Fire Protection District, Union Cross Fire and Rescue Protection District, Vienna Fire Protection District, West Bend Service District, Downtown Winston-Salem Business Improvement District, Willow Run Municipal Service District, and Countywide Service District, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

You are also hereby authorized, empowered and commanded to administer and to collect taxes on gross receipts derived from retail short-term leases or rentals of motor vehicles as set forth under G.S. 153A-156 and gross receipts derived from short-term lease or rental of heavy equipment as set forth under G.S. 160A-215.2. You are hereby authorized to promulgate such rules and procedures necessary to administer these taxes which are not inconsistent or contrary to applicable law.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may appoint employees and authorize them to perform those functions authorized by the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws for current and previous years' taxes. County personnel presently in the Tax Collector's office continue to serve in their respective positions at the discretion of the Tax Collector.

WITNESS my hand and official seal, this the _____ day of _____, 2022.

MAYOR, CITY OF HIGH POINT

ATTEST:

CLERK

NORTH CAROLINA

FORSYTH COUNTY

ORDER OF THE COUNCIL OF THE CITY OF HIGH POINT
IN ACCORDANCE WITH G.S. 105-373, G.S. 105-321, G.S.105-330.3 and G.S. 153A-156
FOR THE COLLECTION OF 2021 AND PRIOR YEARS' TAXES

TO: JOHN T. BURGISS, RES
TAX COLLECTOR OF FORSYTH COUNTY, CITY OF WINSTON-SALEM,
VILLAGE OF CLEMMONS, VILLAGE OF TOBACCOVILLE, TOWN OF
LEWISVILLE, TOWN OF RURAL HALL, TOWN OF WALKERTOWN, CITY OF
KING, TOWN OF KERNERSVILLE, TOWN OF BETHANIA, CITY OF HIGH POINT

You are hereby authorized, empowered, and commanded to collect the taxes remaining unpaid as set forth in the 2013 through 2021 tax records filed in the Office of the Forsyth County Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2013 through 2021 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Forsyth County, City of Winston-Salem, Town of Rural Hall, Town of Walkertown, Village of Clemmons, Village of Tobacoville, Town of Bethania, Town of Lewisville, City of King, Town of Kernersville, City of High Point, Beeson's Cross Roads Fire Protection District, Beeson's Cross Roads Service District, Beleys Creek Fire and Rescue Protection District, City View Fire Protection District, Clemmons Fire and Rescue Protection District, Forest Hill Fire and Rescue Protection District, Griffith Fire Protection District, Gumtree Fire and Rescue Protection District, Horneytown Fire and Rescue Protection District, King of Forsyth County Fire and Rescue Protection District, Lewisville Fire and Rescue Protection District, Mineral Springs Fire Protection District, Mineral Springs Service District, Mount Tabor Fire and Rescue Protection District, Northeast Fire and Rescue Protection District, Old Richmond Fire and Rescue Protection District, Piney Grove Fire Protection District, Suburban Fire and Rescue Protection District, Salem Chapel Fire and Rescue Protection District, South Fork Fire Protection District, Talley's Crossing Fire and Rescue Protection District, Triangle Fire Protection District, Union Cross Fire and Rescue Protection District, Vienna Fire Protection District and West Bend Service District, Downtown Winston-Salem Business Improvement District, Willow Run Municipal Service District, and Countywide Service District, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

Within available funds in the budget ordinance and personnel positions established, the Tax Collector may appoint employees and authorize them to perform those functions authorized by the Machinery Act of Chapter 105 of the North Carolina General Statutes and other applicable laws for current and previous years' taxes. County personnel presently in the Tax Collector's office continue to serve in their respective positions in the discretion of the Tax Collector.

Taxes on registered classified Motor Vehicles for 2018 and prior years are deemed uncollectible; therefore, the Forsyth County Commissioners, pursuant to G.S. 105-373(h) do hereby relieve the tax collector of the charge of collecting taxes on registered classified motor vehicles listed pursuant to G.S. 105-330.3(a)(1) for 2018 and prior years.

WITNESS my hand and official seal, this the _____ day of _____, 2022.

MAYOR, CITY OF HIGH POINT

ATTEST:

CLERK